

**AGENDA**  
**COUNTY OF NORTHERN LIGHTS**  
**REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS**  
**ON TUESDAY, JUNE 09, 2026, at 9:00 A.M.**  
**COUNTY BUILDING, MANNING, ALBERTA**

<https://us02web.zoom.us/j/83600717523?pwd=htAktai9ipjG51QDE84VQqhRxOuo7c.1>

- 01.0 Call to Order**
  - 01.1.1 Land Acknowledgement
  
- 02.0 Adoption of the Agenda**
  
- 03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)**
  - A. *Tuesday, May 26, 2026, Council Meeting Minutes*
  
- 04.0 Delegations**
  - A. *Chris Nel at 9:00 a.m.*
  
- 05.0 Policies/ Bylaws**
  - A. *Proposed Schedule of Fees Bylaw No. 26-12-510*
  - B. *Proposed Access to Information and Protection of Privacy Bylaw No. 26-12-509*
  - C. *Proposed Land Use Bylaw Amendment No. 26-61-508*
  - D. *Proposed Access to Information & Protection of Privacy; "Privacy Management Program" Policy*
  - E. *Occupational Health and Safety Program Policy*
  
- 06.0 Municipal/CAO & Departmental Reports/Business**
  - 06.1 Government Services
    - 06.1.1 Council/Legislative
      - A. *RhPAP Conference Registrations*
      - B. *National Indigenous Peoples' Day Invitation*
      - C. *Stronger Together Library Conference 2026*
      - D. *Council's Monthly Calendar – June 2026*
      - E. *Peace Region Economic Development Alliance 2026 AGM*
  
    - 06.1.2 Administration
      - A. *CAO Report*
  
    - 06.1.3 Assessment
  
    - 06.1.4 Taxation
  
    - 06.1.5 Finance
      - A. *Library Funding Report*
      - B. *April 2026 Payment Registers*
      - C. *Director of Finance Update*
      - D. *May 2026 Bank Reconciliation*
  
    - 06.1.6 Equipment/Supplies
  
    - 06.1.7 Buildings/Properties

- 06.1.8 Personnel/Human Resources
- 06.2 Protective Services
  - 06.2.1 Policing
  - 06.2.3 Fire protection
  - 06.2.4 Emergency Measures & Disaster Services
  - 06.2.5 Ambulance/First Aid
  - 06.2.6 By-law Enforcement
- 06.3 Transportation/Drainage/Public Works
  - 06.3.1 Public Works
  - 06.3.2 Roads
    - A. Road Allowance Lease
  - 06.3.3 Airport
  - 06.3.7 Drainage Ditches
- 06.4 Utilities/Public Works
  - 06.4.1 Water
  - 06.4.2 Sewage
  - 06.4.3 Solid Waste
- 06.6 Environmental Development
  - 06.6.1 Development [Planning/Zoning/Subdivisions]
  - 06.6.2 Community Services / Economic Development
  - 06.6.3 Agriculture Services
  - 06.6.5 Natural Resources
  - 06.6.6 Housing / Seniors
  - 06.6.9 Tourism

**07.0 Ward and/or Committee Reports**  
*A. Councilor Ward Reports*

**08.0 Info Items**  
*A. Tuesday, June 9, 2026, Info Package*

**09.0 Open Mic**

*Decisions on Delegations*

**10.0 In Camera Items**

**11.0 Adjournment**

**MINUTES  
COUNTY OF NORTHERN LIGHTS  
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS  
ON TUESDAY, MAY 26, 2026, at 9:00 A.M.  
COUNTY BUILDING, MANNING, ALBERTA**

<https://us02web.zoom.us/j/86165383277?pwd=yLoS9iCu7HO8z1qOv7OQnPOkez1gkB.1>

**PRESENT:**

|                 |            |                                     |
|-----------------|------------|-------------------------------------|
| Gary These      | Ward One   | Weberville/Stewart                  |
| Kayln Schug     | Ward Two   | Warrensville/Lac Cardinal           |
| Brenda Yasinski | Ward Three | Dixonville/Chinook Valley (virtual) |
| Brent Reese     | Ward Four  | Deadwood/Sunny Valley               |
| Gloria Dechant  | Ward Five  | North Star/Breaking Point           |
| Terry Ungarian  | Ward Six   | Hotchkiss/Hawk Hills                |
| Linda Halabisky | Ward Seven | Keg River/Carcajou                  |

**IN ATTENDANCE:**

Gerhard Stickling – Chief Administrative Officer  
Josh Hunter – Director of Finance  
Charles Schwab – Director of Public Works  
Teresa Tupper – Executive Assistant/ Recorder  
Dan Archer – Mile Zero Banner Post Reporter

**01.0 Call to Order**

01.1.1 Land Acknowledgement

Reeve Ungarian called Tuesday, May 26, 2026, Council Meeting to order at 9:00 a.m. and gave the Land acknowledgement.

**02.0 Adoption of the Agenda**

**248/26/05/26 MOVED BY Councillor Halabisky to acknowledge receipt of the Tuesday, May 26, 2026, Council Agenda and adopt it with the following additions:**  
**Deletion of 04.A**  
**06.1.1 - G. Community BBQ Invitation**  
**06.1.1 - H. Manning and Area Food Bank Society – Funding Request**  
**06.1.1- I. Ward Seven Ratepayer Meeting**  
**06.1.5 – D Director of Finance Update**  
**06.6.3 - A. New Agricultural Fieldman**  
**10.0 C. Town of Manning under ATIA s. 28**  
**Info package: 08.10 – c) Bill 28 Receives Royal Assent**  
**Info Package: 08.10 – d) Alberta Counsel – At a Glance – May 22, 2026**  
**Info Package: 08.90 – a) Energy Alberta – The Power Source Newsletter – May 2026**  
**CARRIED**

**03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)**

*A. Tuesday, May 12, 2026, Council Meeting Minutes*

**249/26/05/26 MOVED BY Councillor Schug to acknowledge receipt of Tuesday, May 12, 2026, Council Meeting Minutes and adopt them as presented.**  
**CARRIED**

**05.0 Policies/ Bylaws**

*CAO, Gerhard Stickling, excused himself from the meeting at 9:03 a.m.*

**06.0 Municipal/CAO & Departmental Reports/Business**

06.1 Government Services

06.1.1 Council/Legislative

*A. Letter from Manning Area Attraction & Retention Committee (MAARC)*

**250/26/05/26 MOVED BY Councillor Schug to acknowledge receipt of the Letter from the Manning Area Attraction & Retention Committee and authorize administration to draft an agreement that aligns with the previous rental agreement; for Doctor Swanepoel to rent the County's Doctors House and bring back the draft agreement to council.  
CARRIED**

*CAO, Gerhard Stickling returned to the meeting at 9:09 a.m.*

*B. Request for a Regional Drainage Committee Meeting*

**251/26/05/26 MOVED BY Councillor These to acknowledge receipt of the Request for a Regional Drainage Committee and reply that the County is interested in a committee meeting and will be sending Councilor These.  
CARRIED**

**04.0 Delegations**

*B. Louisa Robison, CEO, Peace Library Systems at 9:22 a.m.*

Louisa spoke to Council regarding Bill 28 and its detrimental effects on public libraries. Asking municipalities to support their local libraries by writing to the province with concerns about their overreach due to new legislation and compliance.

*Delegation exits at 9:40 a.m.*

*C. Mighty Peace Watershed - Notice of Annual General Meeting*

**252/26/05/26 MOVED BY Councillor Dechant to acknowledge receipt of the Mighty Peace Watershed notice and register Councilor Reese to attend the annual general meeting on June 15, 2026, at 9:00 a.m. at Chateau Nova, Peace River.  
CARRIED**

*D. Peace Regional Outreach Campus Invitations*

**253/26/05/26 MOVED BY Councillor Reese to acknowledge receipt of the Peace Regional Outreach Campus Invitations and send Councilor These to attend the Outreach Students Awards 7 Community Recognition BBQ on Tuesday, June 2, 2026 at the Outreach campus at 11:30 a.m. and send Councilor Schug to attend the Outreach Graduation on Friday, June 19, 2026, at the Catholic Conference Centre in Peace River at 6:15 p.m.  
CARRIED**

*Gail Long and Natalie Tremblay of ISL enter the meeting at 9:44 a.m.*

*B. Subdivision Application 26NL05*

**254/26/05/26** **MOVED BY** Councillor Reese to acknowledge receipt of Subdivision Application 26NL05; to create a 4.0 hectare (10.0 acre) parcel from a portion of SE6-92-22-W5M be approved subject to the following eight conditions:

1. That the applicant/owner enter into and comply with a development agreement with the County to include, but not limited to, the removal of an approach, construction of a new approach, or the upgrading of an approach. When installing approaches or culverts the applicant/owner shall contact the County of Northern Lights Public Works Department to ensure the approaches are constructed in accordance with County standards. Any costs incurred will be the responsibility of the applicant/owner.

2. That the applicant/owner provide a private sewage system and water services in accordance with the required acts, regulations, and standards.

3. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the east boundary of the proposed parcel and the balance of the lands adjacent to Range Road 225, and along the south boundary of the balance of the lands adjacent to Township Road 920.

4. That the applicant/owner enter into a cross lot access agreement with the landowner on C. of T. 172 140 300 to allow for both legal and physical access to the balance of the lands from the existing access from Township Road 920. The agreement shall be registered on both parcels of land in conjunction with the subdivision.

Alternatively, that the applicant/owner submit an approach application to the County prior to construction of a new access to C. of T. 992 243 080, and further, that the location and construction of the new access be in accordance with County standards, to the satisfaction of the County.

5. That the applicant/owner obtain all necessary environmental approvals required for development. Alterations to or obstruction of existing drainage courses, wetlands, or other bodies of water will not be permitted without prior approval from Alberta Environment and Protected Areas.

6. That the applicant/owner carry forward and/or provide new agreements, caveats, easements and/or rights-of-way in accordance with municipal requirements, and agency and/or utility company requirements.

7. That the applicant/owner pay all outstanding property taxes on the land proposed to be subdivided or have arrangements made which are satisfactory to the County of Northern Lights.

8. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain title(s) under this decision.

**CARRIED**

*C. Subdivision Application 26NL03*

**255/26/05/26** **MOVED BY** Councillor These to acknowledge receipt of Subdivision Application 26NL06; to create a 4.0 hectare (10 acre) parcel from NW24-90-24-W5M be approved subject to the following nine conditions:

1. That the applicant/owner enter into and comply with a development agreement with the County to include, but not limited to, the removal of an approach, construction of a new approach, or the upgrading of an approach. When installing approaches or culverts the applicant/owner shall contact the County of Northern Lights Public Works Department to ensure the approaches are constructed in accordance with County standards. Any costs incurred will be the responsibility of the applicant/owner.

2. That the applicant/owner submit an approach application to the County prior to removal of the existing access to the newly created parcel, and further, that the applicant/owner ensure that the road right-of-way is reverted to its original state, to the satisfaction of the County.
  3. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the west boundary of the proposed parcel and the balance of the quarter section adjacent to the road allowance for Range Road 241 and the undeveloped road allowance, for future road widening pursuant to Section 662 of the Municipal Government Act.
  4. That the applicant/owner carry forward and/or provide new agreements, caveats, easements and/or rights-of-way in accordance with municipal requirements, and agency and/or utility company requirements.
  5. That the applicant/owner either demolish or remove the existing farm buildings from the proposed parcel or relocate them within the proposed parcel to ensure they meet setback requirements as outlined in the County's Land Use Bylaw.
  6. That the applicant/owner pay all outstanding property taxes on the land proposed to be subdivided or have arrangements made which are satisfactory to the County of Northern Lights; and
  7. That the applicant/owner is responsible for contacting utility companies to determine whether the subject parcel can be serviced with power, communications, and gas servicing.
  8. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain title(s) under this decision.
  9. That the applicant/owner be advised that any proposed new development on the subject property is affected by applicable regulations of the Land Use Bylaw in effect at the time of application.
- CARRIED**

*D. Subdivision Application 26NL06*

256/26/05/26

**MOVED BY Councillor Ungarian to acknowledge receipt of the Subdivision Application 26NL06; to create an 8.5 hectare (21 acre) parcel from NE14-92-23-W5M be approved subject to the following nine conditions:**

1. That the applicant/owner enter into and comply with a development agreement with the County to include, but not limited to, the removal of an approach, construction of a new approach, or the upgrading of an approach. When installing approaches or culverts the applicant/owner shall contact the County of Northern Lights Public Works Department to ensure the approaches are constructed in accordance with County standards. Any costs incurred will be the responsibility of the applicant/owner.
  2. That the applicant/owner submit an approach application to the County prior to construction of the new access to the balance of the quarter, and further, that the location and construction of the new access be in accordance with County standards, to the satisfaction of the County.
  3. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the east boundary of the proposed parcel and the balance of the quarter section adjacent to the road allowance for Range Road 231, for future road widening pursuant to Section 662 of the Municipal Government Act.
  4. That the applicant/owner provide a private sewage system and water services in accordance with the required acts, regulations, and standards.
  5. That the applicant/owner obtain all necessary environmental approvals required for development.
- Alterations to or obstruction of existing drainage courses, wetlands, or other bodies of water will not be permitted without prior approval from Alberta Environment and Protected Areas.

*03-A*

6. That the applicant/owner carry forward and/or provide new agreements, caveats, easements and/or rights-of-way in accordance with municipal requirements, and agency and/or utility company requirements.

7. That the applicant/owner pay all outstanding property taxes on the land proposed to be subdivided or have arrangements made which are satisfactory to the County of Northern Lights; and

8. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain title(s) under this decision.

9. That the applicant/owner be advised that any proposed new development on the subject property is affected by applicable regulations of the Land Use Bylaw in effect at the time of application.

**CARRIED**

*ISL Representatives exit the meeting at 10:02 a.m.*

06.6.1 Development [Planning/Zoning/Subdivisions]

*A. Planning & Development Administration Update*

**257/26/05/26 MOVED BY Councillor Halabisky to acknowledge receipt of the Planning & Development Administration Update Report and accept it for information.  
CARRIED**

*Recessed the meeting at 10:04 a.m.  
Reconvened the meeting at 10:13 a.m.*

*E. Letter from Dixonville Community Library (9:15 a.m.)*

**258/26/05/26 MOVED BY Councillor Schug to acknowledge receipt of the Letter from Dixonville Community Library and accept it for information and discuss at the delegation portion of the meeting.  
CARRIED**

*F. Peace River Aboriginal Interagency Committee (PRAIC) Invitation*

**259/26/05/26 MOVED BY Councillor Schug to acknowledge receipt of the Peace River Aboriginal Interagency Committee Invitation and send Councilor Yasinski to attend the Peace River Traditional Pow Wow at the Baytex Energy Centre, Peace River and provide a brief opening remark during the Grand Entry on Saturday May 30<sup>th</sup> at 1:00 p.m. on behalf of the County of Northern Lights Council.  
CARRIED**

*G. Community BBQ Invitation*

**260/26/05/26 MOVED BY Councillor Yasinski to acknowledge receipt of the Community BBQ Invitation and send Councilor Halabisky to attend the BBQ on June 2, 2026, at the Paddle Prairie Communi-Plex at 11:30 a.m.  
CARRIED**

*H. Manning and Area Food Bank Society – Funding Request*

**261/26/05/26 MOVED BY Councillor Dechant to acknowledge receipt of the Manning and Area Food Bank Society Funding Request and provide \$10,000 from the 2026 council grants budget in support of the ‘End Hunger Together’ Program.  
CARRIED**

*I. Ward Seven Ratepayer*

**262/26/05/26** **MOVED BY Councillor Halabisky to have the council meeting and ward seven ratepayer meeting at the Keg River Community Hall at 1:00 p.m. on July 14<sup>th</sup>, 2026.**  
**CARRIED**

06.1.2 Administration  
A. CAO Report

**263/26/05/26** **MOVED BY Councillor These to acknowledge receipt of the CAO Report and accept it for information.**  
**CARRIED**

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance  
A. March 2026 Payment Register

**264/26/05/26** **MOVED BY Councillor Schug to acknowledge receipt of the March 2026 Payment Register and accept it for information.**  
**CARRIED**

B. April 2026 Payment Register

**265/26/05/26** **MOVED BY Councillor Dechant to acknowledge receipt of the April 2026 Payment Register and accept it for information.**  
**CARRIED**

C. April 2026 Bank Reconciliation

**266/26/05/26** **MOVED BY Councillor Halabisky to acknowledge receipt of the April 2026 Bank Reconciliation and accept it for information.**  
**CARRIED**

D. Director of Finance Update

**267/26/05/26** **MOVED BY Councillor These to acknowledge receipt of the Director of Finance Update and accept it for information.**  
**CARRIED**

06.1.6 Equipment/Supplies  
A. 4467 Surplus Declaration

**268/26/05/26** **MOVED BY Councillor Schug to acknowledge receipt of the 4467 Surplus Declaration Report and declare 4467 as surplus and sell at the auction.**  
**CARRIED**

06.1.7 Buildings/Properties

06.1.8 Personnel/Human Resources

06.2 Protective Services

06.2.1 Policing

06.2.3 Fire protection

06.2.4 Emergency Measures & Disaster Services

06.2.5 Ambulance/First Aid

06.2.6 By-law Enforcement

06.3 Transportation/Drainage/Public Works

06.3.1 Public Works

A. Director of Public Works Report (verbal)

- Inter-basin Transfer
- Water-Wastewater
- Bridge assessments
- STIP Funding

**269/26/05/26 MOVED BY Councillor Dechant to acknowledge receipt of the Director of Public Works report and accept it for information.  
CARRIED**

06.3.2 Roads

06.3.3 Airport

06.3.7 Drainage Ditches

*Recessed meeting to go to Municipal Planning Commission Meeting at 11:00 a.m.*

*Reconvened meeting at 11:01 a.m.*

*Jake Pastore entered the meeting virtually at 11:01 a.m.*

**270/26/05/26 MOVED BY Councillor These to have Tuesday, May 26, 2026, Council Meeting go in camera to discuss Peace Regional Energy Alliance under ATIA s. 28 at 11:02 a.m.  
CARRIED**

*The Public, Dan Archer, Reporter; Charles Schwab, Director of Public Works and Josh Hunter, Director of Finance exited meeting at 11:02 a.m.*

*Jake Pastore of Summit PCG exited the meeting at 11:26 a.m.*

**271/26/05/26 MOVED BY Councillor Halabisky to have the Tuesday, May 26, 2026, Council Meeting come out of camera at 11:43 a.m.  
CARRIED**

*The public, Dan Archer, Reporter, Josh Hunter, Director of Finance; and Charles Schwab, Director of Public Works, re-entered the meeting at 11:45 a.m.*

**272/26/05/26 MOVED BY Councillor Yasinski that council authorize Reeve Ungarian to sign the PREA Position Paper created by Jake Pastore of Summit PCG as presented.  
CARRIED**

06.4 Utilities/Public Works

06.4.1 Water

A. Water Bill Relief

**273/26/05/26 MOVED BY Councillor Reese to acknowledge receipt of the Water Bill Relief Report and authorize the waiver of the over charges on utility account #701850.  
CARRIED**

06.4.2 Sewage

06.4.3 Solid Waste

06.6 Environmental Development

06.6.2 Community Services / Economic Development

06.6.3 Agriculture Services

*A. Agricultural Fieldman*

**274/26/05/26 MOVED BY Councillor Dechant to acknowledge receipt of the Agricultural Fieldman Report and designate Teagan Scott as the County of Northern Lights Agricultural Fieldman.  
CARRIED**

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

**07.0 Ward and/or Committee Reports**

*A. Ward Six (6) Councillor Ward Report*

**275/26/05/26 MOVED BY Councillor Halabisky to acknowledge receipt of the Ward Six Councillor report and accept it for information.  
CARRIED**

**08.0 Info Items**

*A. Tuesday, May 26, 2026, Info Package*

*ADDITIONS: 08.10 – c); 08.10 – d) and 08.90 – a)*

**276/26/05/26 MOVED BY Councillor These to acknowledge receipt of Tuesday, May 26, 2026, Info Package and accept it for information.  
CARRIED**

**09.0 Open Mic**

*Decisions on Delegations*

**277/26/05/26 MOVED BY Councillor Halabisky to authorize the County of Northern Lights to support their local libraries by expressing concern to the provincial government regarding their provisions on public libraries noted in Bill 28.  
CARRIED**

*Recessed meeting at 12:00 p.m.*

*Reconvened meeting 1:37 p.m.*

*Director of Public Works, Charles Schwab and Director of Finance, Josh Hunter enter meeting at 1:40 p.m.*

**10.0 In Camera Items**

*A. Peace Regional Energy Alliance under ATIA s. 28*

*B. Public Works under ATIA s. 19*

*C. Town of Manning under ATIA s. 28*

**278/26/05/26** **MOVED BY Councillor Halabisky to have Tuesday, May 26, 2026, Council Meeting go in camera to discuss Public Works under ATIA s. 19 and Town of Manning under ATIA s. 28 at 2:10 p.m.**  
**CARRIED**

**279/26/05/26** **MOVED BY Councillor Reese to have Tuesday, May 26, 2026, Council Meeting come out of camera at 2:15 p.m.**  
**CARRIED**

*Teresa Tupper, Executive Assistant, re-entered meeting at 2:16 p.m.*

**280/26/05/26** **MOVED BY Councillor Schug to authorize the County to provide a one-time capital contribution to the Town of Manning, in the year 2026, for \$40,000 for general capital projects.**  
**CARRIED**

### **11.0 Adjournment**

Reeve Ungarian adjourned Tuesday, May 26, 2026, Council Meeting at 2:21 p.m.

\_\_\_\_\_  
Chief Elected Official  
Terry Ungarian

\_\_\_\_\_  
Chief Administrative Officer  
Gerhard Stickling



COUNTY OF  
**Northern Lights**

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0  
Phone 780-836-3348 Fax 780-836-3663  
Toll Free 1-888-525-3481

**Report No.**

**Agenda Item No.**

04.A

|                     |                                    |
|---------------------|------------------------------------|
| <b>Subject:</b>     | Delegation A - Information         |
| <b>Agenda Date:</b> | Tuesday, <i>June 09, 2026 9AM.</i> |
| <b>Attachments:</b> |                                    |

**RECOMMENDATION**

It is recommended that:

- 1) Council acknowledge receipt of the Report; and
- 2)

Chris Nels is here to speak on the following subjects:

1. *I please request a delegation to council to raise 1) the willing-host-issue, 2) discuss the deficient public consultation process, 3) health risks to the CNL residents, 4) subsidy the CNL residents needs to pay for the nuclear project and 5) the payments to Alexander and Pat.*



COUNTY OF  
**Northern Lights**

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0  
Phone 780-836-3348 Fax 780-836-3663  
Toll Free 1-888-525-3481

**Report No.**  
PWAA 2026

**File No.**  
05.A

|                     |                                    |
|---------------------|------------------------------------|
| <b>Subject:</b>     | Schedule of Fees Changes           |
| <b>Agenda Date:</b> | Tuesday June 9 <sup>th</sup> ,2026 |
| <b>Attachments:</b> | Schedule of Fees /Bylaw            |

**BACKGROUND:**

At the February 23<sup>rd</sup>, 2026 Ordinance Meeting, several changes to the Schedule of Fees were recommended. These changes were made and the schedule was re-formatted.

**RECOMMENDATION**

It is recommended that:

1. Council acknowledge the report; and
2. Council proceed with a decision on the changes made to the Schedule of Fees and give 3 (three) readings to the Bylaw

Prepared By:

Accepted for Council consideration by:

Deb Pawluski  
PW Admin Assist.

Gerhard Stickling  
Chief Administrative Officer

COUNTY OF NORTHERN LIGHTS - SCHEDULE "A" OF BYLAW # 26-12-510

| ADMINISTRATION                     |  |   |               |
|------------------------------------|--|---|---------------|
| HEADING                            | DESCRIPTION  | CURRENT PRICE   | GST (I, T, E) |
| County of Northern Lights Giftware | Travel Mugs  | \$20.00 each  | T             |
| Postage, Handling, Packaging       |  | cost + 10%  | T             |
| Guide Light Bulbs                  | For pick up only   | \$40.00   | T             |
| AITA Requests                      | Initial Fee, for research, retrieval & copies<br>Preparing and handling, shipping<br>preparations &/or reproductions | As per the Act<br>AB reg 200/95<br>& any admendments<br>thereto | T             |
| County Wall Maps                   | North or South folded  | \$20.00 +6.00   | T             |
|                                    | North or South rolled  | \$20.00 +\$35.00  | T             |
| County Map Books                   | Colored Map Book   | \$50.00 + \$17.00( shipping)                                    | T             |
|                                    | Black & White Map Book   | \$30.00 +\$17.00 (shipping)                                     | T             |
| Penalties & Interest               | Only on Accounts Receivable or Utilities on<br>balances outstanding 30 days from the date<br>invoice was issued      | 2% per month  | E             |
| NSF cheques &/or Returned Payment  | Per occurrence   | \$20.00   | E             |
| TAXATION                           |  |   |               |
| HEADING                            | DESCRIPTION  | CURRENT PRICE   | GST (I,T,E)   |
| Tax Notification /Caveat           | Placement per titled property  | \$50.00   | E             |

|                              |   |                               |    |
|------------------------------|---|-------------------------------|----|
| Tax Recovery /Public Auction | Per titled property   | \$100.00 + land title changes | E  |
|                              | Advertising Charges   | Cost                          | E  |
| Late Tax Payment Penalties   | See Annual Property Tax Bylaw   | NA                            |    |
| Roll Access Information      | Per person/ per legal query   | \$25.00                       | E  |
| Taxation Appeals             | Per Assessment: Residential w/3 or fewer dwellings & Farmland   | \$50.00                       | E  |
|                              | Residential w/4 or more dwellings   | \$650.00                      | E  |
|                              | Non-residential / industrial assessment value   |                               |    |
|                              | 0-300,000   | \$50.00                       | E  |
|                              | 300,000-1,000,000   | \$100.00                      | E  |
|                              | 1,000,001- 5,000,000  | \$200.00                      | E  |
|                              | 5,000,001-10,000,000  | \$300                         | E  |
|                              | 10,000,001-20,000,000   | \$500.00                      | E  |
|                              | over 20, 000, 000   | \$650.00                      | E  |
|                              | Linear Property - Power Generation (refundable if decision in favor of appellant)   | \$650.00                      | E  |
| Tax Certificates             | Per legal Description   | \$25.00                       | E  |
| Oil/Gas Well Drilling Tax    | See Bylaw #15-44-344 (impose tax on the licensee in drilling of any well for which a license is required under the Oil & Gas Conservation Act or in the Servicing of a gas or oil well) | REMOVE                        | NA |

**FIRE SERVICES**

|                                    |   |                   |   |
|------------------------------------|---|-------------------|---|
| Response & Other Fire Related Fees | <b>As per Schedule A of the Fire Services Bylaw</b> |                   |   |
|                                    | Stand-by for Events                                 | \$20.00/ man hour | T |
|                                    | Water Flow Testing Reports                          | \$100             | T |

|   |   |   |
|---|---|---|
| Fire Search (Fire inspections & investigations) | \$35.00 /search                         | T |
| Training courses to other individuals/groups    | Cost + 15%                              | T |
| Expert witness services- civil litigation       | \$20.00/hr (max<br>\$200.00) + expenses | T |

#### BYLAW

| HEADING      | DESCRIPTION                                      | CURRENT PRICE       | GST (I,E,T) |
|--------------|--|---------------------|-------------|
| Weed Control | Enforement Work<br>MOVE TO AGRICULTURAL SERVICES | Cost recovery + 10% | T           |

#### PUBLIC WORKS

| HEADING  | DESCRIPTION  | CURRENT PRICE                   | GST (I,E,T) |
|--|--|---------------------------------|-------------|
| Undeveloped Road Allowance Lease               | Application Fee includes 2 signs & advertising   | \$200.00                        | T           |
| Yearly Rental                                  | Charge per 1/2 mile(and minimum charge)  | \$20.00 minimum                 | E           |
| Undeveloped Road Lease Sign                    | Replacement cost   | \$25.00/sign                    | T           |
| Approach Construction Request                  | As per Approach & Acces Road Construction Policy<br>Install, widen, moving, or replacement w/ fill supplied                  | \$250.00                        | T           |
| Resident Installs own Approach                 | Approach width exceeds 14 meters   | Cost of culvert                 | T           |
| Approach Install for Commercial/<br>Industrial |  | 50% of cost                     | T           |
| Dust Control/Abatement                         | Calcium- for all users per 200 metres  | \$700.00                        | I           |
| Maintenance                                    | Services to external parties   | Road Builders rates<br>plus 10% | T           |
| Rural Address Signs                            | signs requested by landowner on vacant property<br>as per Rural Civic Addressing Bylaw or replacement<br>if damaged by owner | \$100.00                        | T           |

|                                       |   |              |   |
|---------------------------------------|---|--------------|---|
| Salvage Materials                     | Culverts 20% of last paid culvert   | All sizes    |   |
| Gravel prices                         | Sell to Alberta Transportation only -rate based on last crushing price + 20% + \$2.50/tonne (\$1.50 pit royalty, \$0.75 reclamation & \$0.25 administration |              | E |
| Gravel Reject Material                | Or lump sum from advertised public auction  | \$2.00/tonne | T |
| Community Aggregate Levy              | Gravel hauled from local pits   | \$0.40/tonne | E |
| Purchase of closed road allowance     | up to 0.5 acre  | \$500.00 min | T |
|                                       | after 0.5 acre for each 0.25 acre or portion thereof  | \$250.00     | T |
| Land Disturbed for Borrow Pits        | per acre  | \$250.00     | T |
| Land purchased for Municipal Projects | market value per acre w/ a minimum payment of   | \$500.00     | T |
| Crop Damage                           | per acre  | \$200.00     | T |
| Fixed Municipal Fee                   | per overweight permit   | \$25.00      | T |

### AIRPORT

| HEADING                                  | DESCRIPTION  | CURRENT PRICE   | GST (I,E,T) |
|--|--|-----------------|-------------|
| Vehicle Plug in fees                     | Parking lot plug in service (collected in advance) | \$10.00/day     |             |
|  |  | \$60.00/week    | T           |
| Aircraft Plug in fees                    | Tarmac plug in service                             | \$10.00/day     | T           |
|  |  | \$60.00/week    |             |
| Aircraft Parking Fees (apron & tie down) | Private (less than 2,500 kg)                       | \$10.00/day     |             |
|  |  | \$30.00/week    |             |
|  |  | \$80.00/monthly | T           |

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|                              |  |                                      |   |
|------------------------------|--|--------------------------------------|---|
| Aircraft Landing Fees        | All REMOVE   | No Charge                            | T |
| Hanger Lot Lease             | Lease Rate per lot   | \$1.50 m2(as lease expires)          | T |
| Fuel Depot                   | Fuel dispensing  | \$750.00/year                        | T |
| Flight Training User Fees    | For flights conducted exclusively for purpose of improving the skill & knowledge of all aircraft personnel<br>**must be pre-approved in writhing by the airport authority with respect to user names, dates of training, aircraft registration | All commercial & private \$50.00/day | T |
| Aircraft Fuel Flowage Fee    | Aviation fuel fee applied to all fuel dispensed to aircraft on the Airport. This also applies to tenants w/ private tanks  | \$0.055/L                            | T |
| Airport Operating Fee REMOVE | per passenger en/deplaning based on passenger list   | Waived                               | T |

### WATER SUPPLY & DISTRIBUTION SYSTEMS

|                               |  |  |   |
|-------------------------------|--|--|---|
| Water Service for all Hamlets | Metered Water (first 20 m <sup>3</sup> /month) | \$7.20/ m <sup>3</sup><br>(\$32.74/1000 gallons)   | E |
|                               | Metered Water (over 20 m <sup>3</sup> /month)  | \$14.40/m <sup>3</sup><br>(65.43/1000 gallons)     | E |
| Truck Fill Customers          | Metered Water (first 20 m <sup>3</sup> )       | \$6.60/ m <sup>3</sup><br>(30.00/1000 gallons)     | E |
|                               | Metered Water (over 20 m <sup>3</sup> /month)  | \$13.20/ m <sup>3</sup><br>(\$60.01/1000 gallons)  | E |
| Rural Water Customers         | Metered Water (first 20 m <sup>3</sup> /month) | \$7.20/ m <sup>3</sup><br>(\$32.74/1000 gallons)   | E |
|                               | Metered Water (over 20 m <sup>3</sup> /month)  | \$14.40/ m <sup>3</sup><br>(\$65.46/ 1000 gallons) | E |
|                               | Initial Hook up fee                            | \$12,000.00  | E |

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|                                 |   |   |   |
|---------------------------------|---|---|---|
| Rural Water Customers Continued | Maintenance & administration charge   | \$20.00/ month  | E |
|                                 | Transmission Charge (Line fee)  | \$20.00/ month  | E |
| Rural Water Idle Service Fee    | As per Council motion 260/11/06/13  | \$20.00/ month  |   |
| Turn off/ on Water Service      | Per occurrence at the request of property owner   | \$50.00   | E |
|                                 | Removing or re-installing water meter   | \$125.00  | E |
| Meter Repairs                   | Replacement of meters/prv/guages  | Cost  | E |
| After Hours Call Out Fee        | For when utilities staff are called out after 4:30 on week days, or on weekends or holidays | \$50.00/hr  | E |
| Reconnection Fee- Water Only    | Non-refundable & charged when service turned off for non-payment                            | \$120.00 1st time<br>\$200.00 2nd time<br>\$300.00 3rd time | E |
|                                 | Violations charged in accordance with the Water & Sewer Bylaw                               |   |   |

### WASTEWATER SERVICES

|   |  |                 |   |
|---|--|-----------------|---|
| Wastewater Service for all Hamlets and Subdivisions | Monthly Flat Fee   | \$25.00         | E |
| Wastewater Service for Weberville Industrial Part   | Monthly Flat fee (idle and serviced)   | \$35.00         | E |
| Disposal fee for North Star Lagoon                  | Yearly Flat Rate   | \$2,000.00/year | E |
| All Services  | Non-refundable fee when unpaid balanced is transferred to tax account (violations charged in accordance with Water & Sewer Bylaw | \$120.00        | E |

**PLANNING & DEVELOPMENT**

| HEADING                       | DESCRIPTION                             | CURRENT PRICE | GST(I,E,T) |
|-------------------------------|---|---------------|------------|
| Admendments to Land Use Bylaw | Non-refundable Application fee          | \$100.00      | E          |
| Development Permits           | As per the following Construction Costs |               |            |
|                               | Up to \$249,999                         | \$50.00       | E          |
|                               | Over \$250,000                          | \$100.00      | E          |

**SUBDIVISION & LAND DEVELOPMENTS**

| HEADING  | DESCRIPTION  | CURRENT PRICE | GST (I,E,T) |
|--|--|---------------|-------------|
| Subdivisions   | Basic subdivision application  | \$100.00      | E           |
|  | Fee (per lot created)  | \$100.00      | E           |
|  | ie: Farm seperation would be:<br>\$300 endorsement fee (per lot created)           | \$55.00       | E           |
| Compliance Certificates  | Regular  | \$55.00       | E           |
|  | With variance or non-compliance  | \$100.00      | E           |
| Regional SDAB Appeal   | Appeal fee per regional subdivision and development appeal board bylaw (agreement) | \$150.00      | E           |
| Renumeration & Travel Expenses for SDAB Members Attending a Hearing                                      | Ad per regional subdivision and development appeal board bylaw (agreement)         |               | E           |
| Renumeration for SDAB Clerk who is not an Employee from the Municipality from which the Appeal Orginated | As per regional subdivision and development bylaw (agreement)                      |               |             |

**LAND/BUILDING RENTALS**

| HEADING | DESCRIPTION | CURRENT PRICE | GST (I,E, T) |
|---------|-------------|---------------|--------------|
|---------|-------------|---------------|--------------|

REMOVE

05.A

**AGRICULTURAL SERVICES**

Problem Wildlife Incentive

Wolves (as per policy #063/09/02/21)

Policy has been deleted

ASB Equipment Rentals

Maximum Rental Period is three days unless indicated  
by \*\* which is two days maximum

| Item  | Deposit    | Cleanig Fee* | Price per day                                   |   |
|---|------------|--------------|---|---|
| Scare Cannons   | \$100.00   | n/a          | \$5.00/ \$10.00 per week                        | T |
| Plastic Grain Bag Roller                                      | \$200.00   | n/a          | \$30.00   | T |
| Cattle Panels -35   | \$1,000.00 | \$20.00      | \$30.00   | T |
| Cattle Panels -each   | \$60.00    | \$20.00      | \$3.00  | T |
| Cattle Scale **   | \$100.00   | \$30.00      | \$30.00   | T |
| Cattle Chute **   | \$100.00   | \$30.00      | \$30.00   | T |
| Skid Mount Sprayers   | \$50.00    | n/a          | \$25.00/day (first 2 days free                  | T |
| Water Pump & Hose/pipe **                                     | \$1000.00  | n/a          | \$1000.00 first day<br>\$300.00 every day after | T |
| Pipe Alone **   | \$300.00   | n/a          | \$3.50/pipe/day or \$300/ day<br>full trailer   | T |
| Boomless Sprayer  | \$300.00   | \$20.00      | first 2days free (once/year)<br>then \$50.00    | T |
| Cat Traps   | \$30.00    | \$20.00      | \$7.00/day \$20.00/week                         | T |
| Eco- Bait Applicator  | \$50.00    | \$20.00      | first 3 days free                               | T |
| If equipment is returned clean, no<br>cleaning fee will apply | REMOVE     |              | Then \$25.00/day                                | T |

Weed Control

Enforcement Work

Cost recovery + 10%

T

Motion #

Updated: June 09, 2026

Reeve

CAO

# BYLAW NO. 26-12-509

## COUNTY OF OF NORTHERN LIGHTS IN THE PROVINCE OF ALBERTA

### BEING A BYLAW FOR THE PURPOSE OF ESTABLISHING AN ACCESS TO INFORMATION & PRIVACY OFFICER POSITION AND ADMINISTRATIVE FRAMEWORK

**WHEREAS**, pursuant to Section 7 of the *Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26*, and any amendments thereto, authorizes Council to pass bylaws for municipal purposes; and

**WHEREAS**, under the authority of, and subject to the provisions of the *Access to Information Act* s. 87 and s. 98(a) and the *Protection of Privacy Act* s. 55, and any amendments thereto, the municipality shall designate a person or group of persons for the position of Access to Information (ATI) and Privacy Officer; and

**WHEREAS**, the County of Northern Light's Council values and respects the importance of balancing public access to information with the protection of personal information held by the County of Northern Lights; and

**WHEREAS**, under the authority of, and subject to the provisions of the *Access to Information Act* s. 96 and s. 98(b), Council may set fees to be paid for services rendered;

**NOW THEREFORE**, the County of Northern Light's Council, duly assembled, **HEREBY ENACTS AS FOLLOWS:**

#### **PART 1: BYLAW TITLE**

1. This Bylaw may be cited as the "ATI & POP Bylaw".

#### **PART 2: BYLAW PURPOSE**

2. The purpose of the Bylaw is to establish the administration structure of the County of Northern Lights in relation to the *Access to Information Act* and *Protection of Privacy Act*, and to set fees thereunder.

#### **PART 3: BYLAW DEFINITIONS**

3. In this Bylaw, unless the context otherwise requires:

**“ATIA and POPA”** refers to the *Access to Information Act* Statutes of Alberta, 2025, Chapter A-1.4; and *Protection of Privacy Act*, Statutes of Alberta, 2024 Chapter P-28.5 and any amendments thereto.

**“Council”** shall mean the Council of the County of Northern Lights in the Province of Alberta.

**“ATI & Privacy Officer”** shall mean the person designated and appointed by Council to hold the position of and administer the County of Northern Lights responsibilities under the *Access to Information Act* (ATIA) and *Protection of Privacy Act* (POPA).

**“CAO”** means the person appointed as the Chief Administrative Officer of the County of Northern Lights, and includes any person who holds the position of CAO in an Acting capacity.

**“Head of the Public Body”** shall mean the person holding the position of CAO of the Public Body known as the County of Northern Lights.

#### **PART 4: BYLAW PROVISIONS**

4. The CAO shall have the powers, duties, and functions of the Head of the Public Body.
  - 4.1 Under the authority of the the Head of the Public Body, the designated and appointed ‘ATI & Privacy Officer’ shall be responsible for coordinating compliance of the County of Northern Lights with the *Access to Information Act* and the *Protection of Privacy Act* and the administration of the Privacy Management Program.
  - 4.2 If no individual holds the designation of “ATI & Privacy Officer”, it is the CAO of the County of Northern Lights who will fulfil the duties of the “ATI & Privacy Officer”.

#### **PART 5: BYLAW PROVISION OF FEES**

5. Where an individual is required to pay a fee for services, the fee payable is in accordance with the *Access to Information Act* (Part 4 section 96) and any amendments thereto, and the *Access to Information Act* Regulation (section 6 to 16) that sets fees pertaining to the *Access to Information Act* and/or the *Protection of Privacy Act*.

#### **PART 6: BYLAW SEVERABILITY**

6. If any provision of this Bylaw is found invalid by a court of competent jurisdiction, that provision shall be severed and the remaining provisions shall remain in force.

**PART 7: BYLAW REPEALED AND EFFECTIVE**

7. Bylaw No. 26-12-509 comes into effect upon THIRD AND FINAL Reading and Bylaw No. 99-12-084 is considered obsolete and thus repealed upon THIRD AND FINAL Reading of Bylaw No. 26-12-509.

**READ** for a FIRST time this 9<sup>th</sup> day of June, 2026.

**READ** for a SECOND time this 9<sup>th</sup> day of June, 2026.

**READ** for a THIRD AND FINAL time this 9<sup>th</sup> day of June, 2026.

---

Chief Elected Official

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Chief Administrative Officer



COUNTY OF Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Agenda Item No.

05.C

Subject: Proposed Land Use Bylaw Amendment No. 26-61-508

Agenda Date: June 9, 2026

Attachments: N/A

RECOMMENDATION

It is recommended that Council

- 1. Give Second & Third reading of the proposed Land Use Bylaw Amendment No.26-61-508 following the public hearing.

BACKGROUND

Rezoning of 2 fragmented parcels located at NW-31-93-22-W5M.

These parcels are currently zoned M1 General Industrial, they are being taxed & assessed as Agricultural General A district. Both parcels wish to be zoned Agricultural General A District.

Adjacent lands are zoned primarily agricultural general, some neighboring lands are crown land and there is a Country Residential parcel to the west of these lands, further down the Chinchaga road.

There is a current development permit application for the owners of one of the parcels, their use & the current uses on the other parcel both align with the Agricultural General District Zoning. These proposed & existing uses do not align with the uses in M1 General Industrial District.

Prepared By:

Accepted by:

[Signature of Pearl Luken]

Pearl Luken
Planning & Development Clerk

[Signature of Josh Hunter]

Josh Hunter, CMA, CPA
Director of Finance

05.C

**BYLAW NO. 26-61-508**

**COUNTY OF NORTHERN LIGHTS  
PROVINCE OF ALBERTA**

**BEING A BYLAW FOR THE PURPOSE OF AMENDING THE COUNTY  
OF NORTHERN LIGHTS LAND USE BYLAW NO. 12-61-290**

**WHEREAS** the Council of the County of Northern Lights, Province of Alberta, has adopted a Land Use Bylaw; and

**WHEREAS** the Council has the authority under the provisions of the Municipal Government Act, R.S.A. 2000 as amended to amend the Land Use Bylaw; and

**WHEREAS** the Council of the County of Northern Lights deems it desirable to amend Land Use Bylaw No. 12-61-290; now

**THEREFORE** the Council of the County of Northern Lights, duly assembled, hereby enacts the following:

**(1) THAT Schedule 2 (“ Land Use Bylaw Maps”), be amended to include the following:**

That the land use classification for a portion of North West (NW) of section Thirty-One (31), Township Ninety-Three (93), Range Twenty-Two (22), West of the Fifth Meridian (W5M) be amended from General Industrial (M1) to Agriculture General (A) District as illustrated in Schedule “A” attached hereto

**(2) THAT this bylaw shall come into effect upon the date of the final passage thereof.**

READ for a First time this 12 day of May, 2026.

READ for a Second time this \_\_\_\_ day of \_\_\_\_\_, 2026.

READ for a Third and Final time this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer



# ACCESS TO INFORMATION & PROTECTION OF PRIVACY POLICY

FILE CODE: GENERAL GOVERNMENT SERVICES

DEPARTMENT CODE: ADMINISTRATION No. 12

DATE APPROVED: JUNE 9, 2026

MOTION NO.: 000/09/06/26

REPLACED: NEW



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## PHILOSOPHY

The County of Northern Lights values and respects the importance of balancing public access to information with the protection of personal information held by the County of Northern Lights and therefore establishes a **Privacy Management Program** within the scope and context of this Policy.

## PURPOSE

- 1.1 To administer, recognize, and provide support to protect the personal information within the custody and control of the County and the availability of those records, subject to limited and specific exceptions set out in the *Access to Information Act* (ATIA) and *Protection of Privacy Act* (POPA).
- 1.2 To support the Head of the Public Body and the designated Access to Information and Privacy Officer by providing funding for a responsible and compliant Privacy Management Program that incorporates all County Employees, Councillors, Contractors/Vendors, and Volunteers.
- 1.3 The County is committed to complying with the *Access to Information Act* (ATIA) and the *Protection of Privacy Act* (POPA).

## DEFINITIONS

- 2.1 **“ATIA”** means the *Access to Information Act Statutes of Alberta, 2025, Chapter A-1.4*; and any amendments thereto.
- 2.2 **“ATI & Privacy Officer”** shall mean the person designated and appointed by Council to hold the position of and administer the County of Northern Lights responsibilities under the *Access to Information Act* (ATIA) and *Protection of Privacy Act* (POPA).
- 2.3 **“CAO”** means the person appointed as the Chief Administrative Officer of the County of Northern Lights and includes any person who holds the position of CAO in an Acting capacity.
- 2.4 **“County”** means the County of Northern Lights.
- 2.5 **“Collection”** means the gathering, acquisition, receiving or obtaining of Personal Information, whether that information is collected through such methods as interviews, questionnaires, surveys, polling, or by completing forms. Collection may be in writing, audio or video recording, electronic data entry, Oral Consent or other such means.
- 2.6 **“Council”** means the sworn-in Elected Officials of the County of Northern Lights.

- 2.7 **“Disclosure”** means to release, transmit, reveal, expose, show, provide copies of, verbally state the contents of, or give Personal Information by any other means to someone. It includes oral transmission or information by telephone, or in person; provision of Personal Information on paper, by facsimile or in any other format; and electronic transmission through electronic mail, data transfer or internet.
- 2.8 **“Employee”** means any individual employed by the County and, for the purposes of this Policy, includes elected officials, third-party vendors, contractors, subcontractors, firefighters, and volunteers who access County information. Unless the context requires otherwise, any reference to an “Employee” in this Policy includes all such individuals, all of whom are required to comply with this Policy.
- 2.9 **“Express Consent”** means a specific authorization given by an individual in writing.
- 2.10 **“Implied Consent”** means that consent is reasonably inferred where an individual voluntarily provides personal information in circumstances where the purpose for the collection, use, or disclosure is obvious and reasonably understood. Implied consent is generally appropriate for routine County operational activities.
- 2.11 **“Non-Personal Data”** means data, including data derived from personal information that has been generated, modified, or anonymized so that it does not identify any individual.
- 2.12 **“Oral Consent”** means that the individual will verbally agree to participate. No document (consent form) is used.
- 2.13 **“Personal Information”** means recorded information about an identifiable individual.
- 2.14 **“Privacy Impact Assessment”** (PIA) means a process that describes how proposed administrative practices (services and programs) relating to the Collection, Use and Disclosure of Personal Information may affect the privacy of the individual who is the subject of the information.
- 2.15 **“Privacy Management Program”** (PMP) means and is the scope of the ATI & POP Policy. The PMP will have Procedures noted in Schedule “A” regarding program controls that promote the County’s compliance with its duties under ATIA and POPA.
- 2.16 **“POPA”** means the *Protection of Privacy Act, Statutes of Alberta, 2024 Chapter P-28.5* and any amendments thereto.
- 2.17 **“Third Party”** means any person, group, or organization that is completely separate from the two primary entities involved in an information request.
- 2.18 **“Use of Personal Information”** means employing collected information to accomplish the County’s purposes, such as using the information to administer a benefit, program, activity, or provide a service. Access to a file or database by program staff or contract agent constitutes “use” as defined under the ATIA and POPA.

## **GENERAL RESPONSIBILITIES**

**Privacy protection is a shared responsibility across all County departments, employees, contractors, and elected officials.**

- 3.1 The County shall establish, maintain, and periodically review the Privacy Management Program in accordance with the *Protection of Privacy Act* and applicable regulations.
- 3.2 The CAO will ensure that accountability for privacy issues is clearly incorporated into the duties of all County employees, with:

- a. established policies and procedures
- b. training
- c. confidentiality agreements
- d. job descriptions
- e. access controls
- f. disciplinary process

3.3 Directors are responsible for ensuring that:

- a. personal information within their department is collected, used, disclosed, retained and disposed of in accordance with ATIA, POPA and County procedures
- b. employees receive appropriate privacy and security guidance
- c. privacy risks are identified and addressed within departmental programs and services
- d. privacy breaches are promptly reported, and
- e. privacy impact assessments are completed where required

3.4 All employees of the County are responsible for:

- a. accessing personal information only where necessary to perform authorized duties
- b. complying with County privacy and information security policies and procedures
- c. complete mandatory privacy and security training
- d. respecting the confidentiality of personal information and complying with the County's information control and security systems, and
- e. reporting any suspected or actual breaches of privacy to their immediate supervisor, the CAO, or the ATI & Privacy Officer

3.5 The ATI & Privacy Officer is responsible for the overall development, implementation, and monitoring of the County's Privacy Management Program. The primary responsibilities of the ATI & Privacy Officer are:

- a. managing the Access to Information request process for the County
- b. liaison for public inquiries
- c. providing advice to Directors and Council, including information that can be disclosed without an Access to Information request
- d. assists departments with respect to the management of records regarding Access to Information and Protection of Privacy responsibilities
- e. provides advisory services to County employees, including training on access to information, collection of information, and protection of privacy

3.6 Elected Officials are responsible for protecting personal information obtained through their official duties and complying with all applicable County privacy and security requirements.

## **ACCESS AND ACCURACY OF PERSONAL INFORMATION**

The County shall:

- 4.1 Make every reasonable effort to ensure an individual's personal information in the custody and control of the County is accurate and complete;
- 4.2 Provide a person access to their own personal information subject to limited and specific legislative requirements; and
- 4.3 Make every effort to allow a person access to their own personal information to verify, update, and correct it.

## CLASSIFICATION OF INFORMATION

The County shall protect personal information based on the following classifications:

- 5.1 **Classification 1 - Public** - Applies to data and information that, if compromised, will not result in injury to individuals, governments, or to private sector institutions.
- 5.2 **Classification 2 - Protected** - Applies to data and information that, if compromised, could cause injury to an individual, organization, or government.
- 5.3 **Classification 3 - Protected** - Applies to data and information that, if compromised, could cause serious injury to an individual, organization, or government.
- 5.4 **Classification 4 - Protected** - Applies to data and information that, if compromised, could cause extremely grave injury to an individual, organization, or government.

## COLLECTION, USE, AND DISCLOSURE

- 6.1 Where required, consent shall be obtained through oral, electronic, express, or implied means and documented for the collection, use, and/or disclosure of personal information except when otherwise authorized by the ATIA and POPA.
- 6.2 Subject to the legal exceptions and reasonable notice, consent may be withdrawn at any time. Withdrawal of consent should be in writing, as it may result in unintended consequences, such as the inability to provide services to the individual.

### EXCEPTIONS

- 6.3 There are circumstances in which the County is not required to obtain an individual's consent or provide an explanation for the purposes for the collection, use, or disclosure of their personal information. These include, but are not limited to:
  - a. Collection - The County may collect personal information without consent when it is in the individual's interest and timely consent is unavailable, or to investigate a breach of an agreement, or contravention of law.
  - b. Use - The County may use personal information without consent for similar reasons as those listed above, as well as in an emergency in which an individual's life, health, property, or security is threatened.
  - c. Disclosure - The County may disclose personal information without consent for law enforcement security purposes, for debt collection, to a lawyer representing the County, and in emergency situations in which an individual's life, health, or security is threatened.

### COLLECTION

- 6.4 Collection of personal information shall be done in a confidential manner to minimize the risk of disclosing sensitive personal information to third parties.
- 6.5 The privacy of individuals will be protected in accordance with POPA. Personal information that is collected will adhere to Section 4 of POPA and is to be protected in accordance with the Protection and Retention Section of this Policy.
- 6.6 The County shall use and disclose an individual's personal information only:
  - a. For the purpose for which it was collected or for a use consistent with that purpose;

- b. For other purposes for which the County has consent from the individual; or
- c. For other purposes where the County is required or permitted to do so by law.

#### NON-PERSONAL DATA

- 6.7 The County may create, use, or disclose information derived from personal information, including statistical, analytical, or de-identified information, where measures have been taken to protect against the identification or re-identification of individuals. Prior to the use or disclosure of non-personal data, the County shall assess the risk of re-identification and implement reasonable measures to reduce the risk.
- 6.8 Derived information shall only be used for the County's administrative, operational, planning, research, reporting, or service improvement purposes.

#### USE AND DISCLOSURE

The County may use or disclose information for routine releases where:

- a. Disclosure is required by ATIA and POPA
- b. The information is routinely requested
- c. The information is already publicly available, and/or
- d. No exceptions to disclosure under ATIA apply

#### ARTIFICIAL INTELLIGENCE

- 6.9 The County's Generative Artificial Intelligence Policy governs the use of artificial intelligence systems, and technologies that use personal information to generate content, recommendations, predictions, or decisions with appropriate privacy, security, and human oversight.
- 6.10 Any loss of personal information or inadvertent disclosure of personal information shall, whenever possible, be reported to the individual whose information has been lost or disclosed.

#### PRIVACY AND BREACH RESPONSE

- 7.1 The County shall assess whether a privacy breach creates a real risk of significant harm to affected individuals in accordance with POPA and applicable regulations.
- 7.2 Any actual or suspected privacy breach involving Personal Information shall be immediately reported to the immediate supervisor, CAO or ATI & Privacy Officer.
- 7.3 The County shall take reasonable steps to:
  - a. contain the breach
  - b. assess the scope and potential risks associated with the breach
  - c. investigate the cause of the breach
  - d. mitigate potential harm; and
  - e. implement corrective measures to reduce the likelihood of recurrence
- 7.4 Where appropriate, the County may notify:
  - a. affected individuals
  - b. the Office of the Information and Privacy Commissioner of Alberta; and/or
  - c. law enforcement or other relevant authorities

- 7.5 All privacy breaches and suspected privacy breaches shall be documented and retained in accordance with County procedures and records management requirements.

## **PROTECTION & RETENTION**

- 8.1 The County shall protect personal information by making reasonable security arrangements. The County shall establish and maintain written administrative, physical, and technical safeguards to protect personal information, derived information, and non-personal data.
- 8.2 Personal Information shall be protected from unauthorized access, use, disclosure, or destruction through a system of administrative, physical, and technical controls, including but not limited to:
- a. Restricting access to personal information that is stored in an electronic format to authorized persons by requiring login credentials
  - b. Storing personal information in locations which are not generally accessible to members of the public; and
  - c. Securing rooms and filing cabinets that contain personal information during those times in which an authorized person is not present
  - d. Implement additional technical safeguards including encryption, multi-factor authentication, network monitoring, and cybersecurity awareness training
- 8.3 Personal information that is no longer required to fulfill identified purposes will be destroyed in accordance with the County's Records Retention Bylaw.
- 8.4 If there is an ongoing investigation with the Office of the Information and Privacy Commissioner of Alberta, the records must remain intact until the investigation is considered closed by the Office of the Information and Privacy Commissioner of Alberta.

## **COMPLIANCE**

- 9.1 Instances of possible non-compliance with the ATIA & POPA or this Policy shall be immediately reported to the ATI & Privacy Officer for investigation.
- 9.2 Any Employee who violates this Policy may be subject to appropriate corrective action. For County employees, corrective action may include discipline, up to and including dismissal for cause. For third-party vendors, contractors, subcontractors, and volunteers, corrective action may include restrictions on access, termination of assignments, contracts, or services, notification to Council where applicable, and any other measures available to the County at law or under contract.
- 9.3 Where the non-compliance involves an Elected Official, Council will be notified in accordance with applicable County processes.

## **PERSONAL INFORMATION REQUESTS**

- 10.1 Any written or verbal requests for access to information not part of a routine release shall be forwarded to the ATI & Privacy Officer.
- 10.2 Upon a access to information request, an individual will be informed of the existence, use and disclosure of their personal information, if such information is currently under the custody and control of the County, and may be given access to, and challenge the accuracy and completeness of that information.
- 10.3 Pursuant to the ATIA, exceptions to disclosure include, but are not limited to:

- a. Personal information about another person might be revealed; in this case, the County may redact certain information
- b. Commercially confidential information might be revealed; in this case, the County may redact certain information
- c. An individual's life or security might be threatened.
- d. The information was collected without consent for the purposes related to an investigation of a breach of an agreement or contravention of the law; or
- e. The information was generated during a formal dispute resolution process

## GENERAL PUBLIC ACCESS

- 11.1 The County will continue to make general information available to the public, including current policies and procedures, by publishing them on the County website.
- 11.2 The information that the County makes publicly available will include, but is not limited to:
  - a. The contact information for the ATI & Privacy Officer
  - b. The means of gaining access to personal information held by the County
  - c. A description of the type of personal information held by the County and a general account of use.
  - d. Information that explains the County's policy and procedures

## PRIVACY IMPACT ASSESSMENTS

- 12.1 The PIA process was developed by the Office of the Information and Privacy Commissioner of Alberta to assist public bodies in reviewing the impact that new projects may have on an individual's privacy. Privacy considerations should be integrated at the earliest stages of developing new programs or automated information systems to ensure they reflect the requirements of the ATIA and POPA.
- 12.2 This process is also designed for the County to evaluate existing programs and ensure compliance with the ATIA and POPA.
- 12.3 Departments conducting a PIA will use the instructions and questionnaire provided by the Office of the Information and Privacy Commissioner of Alberta, and will include:
  - a. A description of the project/program and the nature and sensitivity of the Personal Information involved
  - b. Relevant privacy principles and potential issues for the project, including recommendations to address the issues identified
  - c. A data flow analysis, including a description of the uses of the Personal Information and all consistent purposes and authorized Disclosures
  - d. Consideration of how the privacy requirements of the ATIA and POPA will be met
  - e. An overall assessment of the privacy impact (high, medium, or low), including a risk/threat analysis; and
  - f. The ATI & Privacy Officer will assist with the preparation of the PIA, including conducting the audit portion of the PIA, when required

## POLICY REVIEW

- 13.1 Council will routinely review and approve any amendments to this Policy.
- 13.2 The ATI & Privacy Officer will be responsible for reviewing procedures related to this Policy and the Privacy Management Program and recommending updates where necessary.

**ATTACHMENTS/SCHEDULES/APPENDIX**

|              |  |
|--------------|--|
| Schedule "A" | List of Internal County Procedures                                   |
|              | Government of Alberta's Privacy Impact Assessment Template and Guide |
|              |  |

**REFERENCES**

|                   |  |
|-------------------|--|
| Legal Authorities | <i>Municipal Government Act</i><br><i>Access to Information Act</i><br><i>Protection of Privacy Act</i><br>County of Northern Lights Records Retention Bylaw No. 14-12-336 |
| Related Policies  |  |
| Other             |  |

**REVISION HISTORY**

|  |  |
|--|--|
|  |  |
|  |  |
|  |  |
|  |  |

**DOCUMENT CLASSIFICATION UNDER ATIA AND POPA**

|                  |        |
|------------------|--------|
| Classification 1 | Public |
|------------------|--------|

---

Chief Elected Official

---

Chief Administrative Officer

## SCHEDULE “A” to ACCESS TO INFORMATION & PROTECTION OF PRIVACY POLICY

### LIST OF POSSIBLE INTERNAL COUNTY PROCEDURES THAT MUST ACCOMPANY THIS POLICY SHORT WORDED AS THE “PRIVACY MANAGEMENT PROGRAM

(this list is just the beginning, no doubt more procedures will evolve over time)

Access to Information Requests

Collection and Consent of Personal Information

Data and Information Classification System

Derived and Non-Personal Data

Digital Protection of Sensitive information

Generative AI Use and Approval

Physical Protection of Sensitive Information

Privacy Impact Assessment (use Government of Alberta Forms)

Personal Information Correction Request

Privacy Breach Response

Privacy Training Awareness



COUNTY OF Northern Lights

6600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Report No.

File No.

05.E

Table with 2 columns: Label (Subject, Agenda Date, Attachments) and Value (Occupational Health and Safety Program Policy, June 9, 2026, Occupational Health and Safety Program Policy)

Summary:

1. Rescind the following policies and they are replaced with procedure policies under the Health and Safety Program and the General Health and Safety policy with the one attached:

- Driving Record Policy
Vehicle Usage Policy
Personnel Code of Conduct & Business Ethics
General Health and Safety Policy

05.E

New Policies will continue to be brought to Council for information.

**RECOMMENDATION**

It is recommended that:

1. Council make a motion to rescind the following safety policies; Driving Record Policy, Vehicle Usage Policy, Personnel Code of Conduct & Business Ethics Policy, General Health and Safety Policy.
2. Council make a motion to adopt the "Occupational Health and Safety Program Policy"

**Prepared By:**



Cherie Witts  
**Safety Coordinator**

**Accepted for Council consideration by:**



Gerhard Stickling  
**Chief Administrative Officer**

# OCCUPATIONAL HEALTH AND SAFETY PROGRAM POLICY

**FILE CODE:** GENERAL GOVERNMENT SERVICES

**DEPARTMENT CODE:** PERSONNEL/HUMAN RESOURCES NO. 18

**DATE APPROVED:** JUNE 9, 2026

**MOTION NO.:** 000/09/06/26

**REPLACED:** 035/26/01/21



---

## PHILOSOPHY

The County of Northern Lights Council respects and is committed to its legislative duty to adhere to the *Occupational Health and Safety Act* by obtaining and maintaining a Health and Safety Program and Safety Management System.

Council is also committed to the prioritization of providing a healthy and safe workplace environment, including accountability for County employees, contractors/vendors and volunteers actively participating in the Health and Safety Program and Safety Management System.

## PURPOSE

- 1.1 For the Health and Safety Coordinator to obtain authority to develop and maintain the Health and Safety Program and Safety Management System, including all Health and Safety Documentation within the Program.

## COUNCILS RESPONSIBILITIES

- 2.1 To establish and support an organizational wide health and safety philosophy.
- 2.2 To ensure budgetary resources for a healthy and safe workplace.

## CAO & DIRECTORS RESPONSIBILITIES

- 3.1 Lead by example:
  - a) provide and promote a healthy and safe workplace environment
  - b) promote a culture of continual improvement, focused on being proactive
  - c) provide training and awareness opportunities that support performing job activities safely
  - c) ensure employee compliance to health and safety in the workplace

## HEALTH AND SAFETY COORDINATOR RESPONSIBILITIES

- 4.1 Lead the administration of the Health and Safety Program and Safety Management System.
- 4.2 Manage the procedure policies of the Health and Safety Program and Safety Management System regularly to ensure compliance. Keeping all employees and council updated and bringing new procedure policies to council for information.

**EMPLOYEE RESPONSIBILITIES**

Employees include contractors/vendors/volunteers/firefighters

- 5.1 Be aware of and accountable to follow the Health and Safety Program and Safety Management System.
- 5.2 Participate in training and educational awareness opportunities provided by the employer.
- 5.3 Participate in a cultural environment that reflects the values laid out in the Health and Safety Program and Safety Management System.

The goal of this policy is to support an environment that leads to an injury free workplace.

**ATTACHMENTS/SCHEDULES/APPENDIX**

|              |  |
|--------------|--|
| Schedule "A" | List of all the Occupational Health and Safety Program Policies/Procedures (aka: Procedure Policies) |
|--------------|--|

**REFERENCES**

|                   |  |
|-------------------|--|
| Legal Authorities | <i>Municipal Government Act</i><br><i>Occupational Health and Safety Act</i> |
| Related Policies  | County Website & Social Media Policy   |
| Other             |  |

**REVISION HISTORY**

|              |                       |
|--------------|-----------------------|
| 035/26/01/21 | General Safety Policy |
|              |                       |
|              |                       |
|              |                       |

**DOCUMENT CLASSIFICATION UNDER ATIA AND POPA**

|                  |                    |
|------------------|--------------------|
| Classification 1 | Public Information |
|------------------|--------------------|

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

## **SCHEDULE "A": List of Policies/Procedures within the Health & Safety Program**

After Hours Work  
Behaviour Based Safety Observations  
Chemical and Biological Hazards  
Coaching & Enforcement  
Commitment  
Communication  
Company Policy on Roles & Responsibilities  
Confined Space  
Corporate Environmental Policy  
Corporate Health and Safety Policy  
Cranes, Hoists, and Lifting Devices  
Electrical Safety  
Environment - Erosion & Sediment Control  
Environmental Policy  
Environmental Sustainability  
Environmental Waste Management  
Ergonomics and Manual Material Handling  
Ethical Operating Practices  
Fair Labor Practices  
Fall Protection  
Fatigue Management  
First Aid  
First Aid Services, Supplies, and Equipment  
Fit for Duty  
Flammable and Combustible Substances  
Fundamental Worker's Rights  
Gas Hazards  
General Health and Safety Requirements  
Ground Disturbance  
HSR Roles & Responsibilities  
Hazard Assessment  
Hazard Reporting  
Herbicide and Pesticide Handling  
Hot Work  
Human Rights  
Hydrogen Sulfide - H2S  
Incidents and Investigations Policy  
Injury Management Return to Work Program  
Job Competency  
Ladder Safety  
Lockout and Tagout  
Machine Guarding  
Major Incident Investigation and Reporting - Obligations for OHS  
Management of Change  
Modified Work Program

Noise Exposure  
Off-Duty Misconduct  
Overhead Power Lines  
Pandemic Preparedness  
Performance Evaluation  
Personal Protective Equipment  
Powered Mobile Equipment  
Pre Trip Post Trip  
Preventative Maintenance Program  
Privacy of Employee Personal Information  
Provision of Coveralls Feb 2017  
Quality  
Quality - Competence Awareness and Communication  
Quality - Context of The Organization  
Quality - Control of Nonconforming Product  
Quality - Management Commitment  
Records and Safety Loss Statistics Retention  
Respiratory Protection  
Rigging  
Right to Refuse Unsafe Work  
Short Service and New Employee Policy  
Silica  
Social Media  
Subcontractor Prequalification  
Traffic Control  
Transportation Commercial Vehicles - Provincial Carrier  
Transportation of Dangerous Goods  
Vehicle Safety  
WHMIS  
Workplace Violence and Harassment Policy and Procedure  
Work Site & Other Parties  
Working Alone in Isolation or Conducting Hazardous Work  
Corporate Health and Safety Policy  
Worksite Visitor Responsibilities  
Visitor Safety

06.1.1-A

**Subject:**

FW: Early Bird Registration for the RHPAP Community Conference in October 2026

---

**Subject:** Early Bird Registration for the RHPAP Community Conference in October 2026

Good afternoon,

Early bird registration for the upcoming 2026 Health Conference in Peace River will be ending on June 10, 2026.

To purchase tickets please click on: [2026 RHPAP Conference - Peace River, AB Tickets, Tuesday, October 6-Thursday, October 8 • 12 PM-2 PM | Eventbrite](#)

This Health Conference is for every person living in rural Alberta, you do not have to be working in healthcare.

At the Conference you will learn from other rural communities that are leading their own health solutions, connect with people who understand rural realities and gain tools to support attraction & retention efforts here in Peace River.

You will hear experiences from providers, learners, leaders, and leave inspired by what is possible when communities care.

One of the keynote speakers is: Jeremy Evans, *The Grizzly Dude* who survived a mauling alone on a hiking trip.

To learn more visit:

[RhPAP Rural Community Conference - Rural Health Professions Action Plan](#)

We will require door prizes and swag for this event.

Thanks.

**Kelinda MacRoberts** | Corporate Services - Administrative Assistant



Box 6600, 9911 - 100 Street, Peace River, AB T8S 1S4

**P** (780) 624.2574 ext. 1019 | **F** (780) 624.4664

[Online](#) | [Facebook](#) | [Instagram](#) | [Twitter](#)

06.1.1-A

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**From:** Rural Health Professions Action Plan <info@rhpap.ca>  
**Sent:** Tuesday, June 2, 2026 10:03 AM  
**To:**  
**Subject:** The RHPAP Conference returns this fall with dynamic speaker lineup focused on rural healthcare and community leadership



## RHPAP Conference returns this fall with dynamic speaker lineup focused on rural healthcare and community leadership

Peace River, AB — The Rural Health Professions Action Plan (RHPAP) is excited to [announce](#) an inspiring and diverse lineup of speakers for the upcoming RHPAP Conference this fall in Peace River, Alberta.

The conference will bring together healthcare professionals, municipal leaders, educators, researchers, students, AIR committees, and rural champions from across Alberta for two and a half days of practical learning, collaboration, and networking focused on strengthening healthcare in rural and remote communities.

This year's featured [keynote speakers and presenters](#) include nationally recognized leaders in resilience, leadership, rural medicine, strategic planning, and integrated care.

Among the featured speakers is **Jennifer Barroll**, leadership strategist, speaker, and author of the upcoming book *Make Work Better: Leading with the Human Edge*. Her keynote session, *The Generational Advantage: Leveraging Generational Strengths to Build Stronger Teams*, will explore how organizations can build stronger workplace cultures and improve collaboration across generations.

Attendees will also hear from **Jeremy Evans**, widely known as "The Grizzly Dude," whose remarkable story of surviving a near-fatal grizzly bear attack and receiving lifesaving care from rural healthcare heroes has inspired audiences across North America. His keynote, *Picking Up the Pieces*, focuses on resilience, mental fortitude, and perseverance through adversity.

Veteran strategist and government relations expert **Hal Danchilla** will bring decades of experience in leadership, communications, and strategic problem solving. Danchilla has advised municipalities, organizations, and political leaders across Alberta and Canada for more than 30 years and will share insights relevant to leadership, advocacy, and navigating complex challenges in rural communities.

The conference will also feature healthcare and education leaders **Dr. Aaron Johnston** and **Dr. Richard Martin**, who will present on the Importance of Rural Exposure and the critical role rural training experiences play in developing Alberta's future healthcare workforce.

Dr. Johnston is Associate Dean of Distributed Learning and Rural Initiatives at the University of Calgary's Cumming School of Medicine and a national leader in rural medical education. Dr. Martin, Assistant Dean of the University of Alberta's Northern Alberta Medical Program, has spent more than three decades practicing comprehensive rural family medicine in northern Alberta while mentoring the next generation of physicians.

Additional sessions will include presentations from **Kim Simmonds**, CEO of Primary Care Alberta, **Chantal Crawford**, and **Dr. Jonathan Somerville** of Sundre, who will speak on a trauma training panel, as well as Marlene Raasok and Darlene Schindel from the Alberta Association of Gerontology, who will lead discussions focused on integrated care and supporting rural caregivers through stronger community collaboration and connected services.

**In addition to conference programming, attendees will have opportunities to connect during unique offsite networking experiences hosted at Lac Cardinal Pioneer Village & Museum, Peace River Brewing, and the Peace River Art Hub.**

"The RHPAP Conference is about bringing together people who care deeply about the future of rural healthcare and rural communities," said Tracy Sopkow, RHPAP CEO "This year's speaker lineup offers a powerful combination of practical insight, inspiration, leadership, and real-world experience that attendees can bring back to their own communities."

**The conference offers:**

- **Two and a half full days of programming**
- **Meals included**
- **Networking events and community experiences**
- **Early bird registration of \$225 until June 9 at 11:59 p.m., representing a \$75 savings**

Peace River itself will serve as part of the conference experience, showcasing the resilience, innovation, and community-rooted care that define rural Alberta.

**More information and registration details can be found by [clicking here](#).**

*Financial contribution for RHPAP has been provided through the Ministry of Primary and Preventative Health Services.*

[Learn More About the Conference and Register](#)

Media Contacts:

Emily Rachel  
Advisor, Marketing and Communications  
emily.rachel@rhpap.ca  
587.321.0652

# RHPAP

Connect with us



Suite 701, 10130-112 Street NW South Tower Edmonton, Alberta T5K 2K4 Canada

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RHPAP supports healthcare services throughout rural Alberta, which are provided on both historical and contemporary Indigenous lands. These lands include the territories that are home to Treaty 6, Treaty 7, and Treaty 8, as well as the Métis Regions and the Inuit people. We recognize and acknowledge the Indigenous people who have for generations been the traditional keepers of these lands.

06.01-B

**Subject:**

FW: National Indigenous Peoples' Day 2026

**Subject: National Indigenous Peoples' Day 2026**

Good afternoon Reeve Ungarian

Please find attached an invitation to bring greetings on behalf of the County of Northern Lights.

National Indigenous Peoples' Day 2026

June 13, 2026

4:00 pm

Battle River Historic Hospital

Kind Regards,

Georgina Supernault

President Manning Metis Local 2020

06.01-B



National Indigenous  
People's Day 2026

Manning Metis Local 2020  
CORDIALLY INVITES YOU TO  
BRING GREETINGS ON BEHALF OF  
the County of Northern Lights  
JUNE 13, 2026  
4:00 PM  
MANNING Battle River  
OLD HOSPITAL HISTORIC SITE  
(Main Street)

Please RSVP to Georgina Supernault  
[arrcctelus.net](http://arrcctelus.net) or call 780 836-4411



COUNTY OF Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

Report No.

Agenda Item No.

06.1.1-C

Subject: Stronger Together Library Conference 2026

Agenda Date: Tuesday, June 9, 2026

Attachments:

RECOMMENDATION

It is recommended that:

- 1) Council acknowledge receipt of the Report; and
2) Register the following Councillors: to attend the conference on October 20 & 21, 2026 in Edmonton.

BACKGROUND

Library representatives have attended this annual conference for several years.



About Us Tr



Join us for two full days of incredible networking, engaging presentations and fun this October 20th and 21st, 2026.

When registering, you'll be asked to choose your breakout sessions.

FINANCIAL/STAFFING IMPLICATIONS

This item has been approved in the current budget: Yes No N/A
This item is within the approved budget amount: Yes No N/A

Prepared By:

Accepted for Council Consideration by:

[Handwritten signature of Teresa Tupper]

Teresa Tupper
Executive Assistant

Gerhard Stickling
Chief Administrative Officer (CAO)

06.1.1-C

| JUNE 2026 |   | GT     | KS     | BY     | BR     | GD     | TU     | LH     | CAO    |
|-----------|---|--------|--------|--------|--------|--------|--------|--------|--------|
| DATE      | EVENT   |        |        |        |        |        |        |        |        |
| 1         | Submit <b>MAY 2026</b> timesheet to <a href="mailto:blantonk@countynl.ca">blantonk@countynl.ca</a><br>Deadline for submission of <b>MAY 2026</b> Ward Report with <b>JUNE 2026</b> schedule<br>CRAA EXECUTIVE MEETING | X      | X      | X      | X      | X      | X      | X      | X      |
| 2         | PEACE REGIONAL OUTREACH BBQ<br>PADDLE PRAIRIE COMMUNITY BBQ<br>RHPAP SUMMIT & RCW AGM   | X      | X      |        |        |        | X      | X      |        |
| 3         | RMA MENTAL HEALTH WEBINAR   |        | X      |        |        |        |        |        |        |
| 4         |   |        |        |        |        |        |        |        |        |
| 5         | NORTHERN LAKES COLLEGE CONVOCATION<br>1PM SLAVE LAKE  |        | X      |        |        |        |        |        |        |
| 6         |   |        |        |        |        |        |        |        |        |
| 7         |   |        |        |        |        |        |        |        |        |
| 8         | GRIMSHAW REGIONAL ATTRACTION & RETENTION COMMITTEE MEETING  |        | X      |        |        |        |        |        |        |
| 9         | COUNCIL MEETING<br>ALBERTA POND HOCKEY AGM<br>MANNING LIBRARY MEETING   | X      | X<br>X | X      | X      | X      | X      | X      | X      |
| 10        |   |        |        |        |        |        |        |        |        |
| 11        |   |        |        |        |        |        |        |        |        |
| 12        | TRI-COUNCIL BBQ-FIGURE 8 LAKE 6PM   | X      | X      | X      | X      | X      | X      | X      | X      |
| 13        | LEMONADE DAY – JUDGING COMMITTEE<br>NATIONAL IDGENEOUS PEAPLES DAY-<br>MANNING  |        |        |        |        | X      |        |        |        |
| 14        | PEACE REGIONAL OUTREACH GRAD  |        | X      |        |        |        |        |        |        |
| 15        | MPWA AGM AT 9AM CHATEAU NOVA PR<br>ASCHA/RMA HOUSING 101 WEBINAR<br>JOINT RATEPAYER WARDS 1, 2 & 3 MEETING  | X      | X<br>X | X      | X      | X      | X      | X      | X      |
| 16        | PRAIC   |        |        | X      |        |        |        |        |        |
| 17        | JOINT RATEPAYER WARD 4, 5 & 6 MEETING   | X      | X      | X      | X      | X      | X      | X      | X      |
| 18        | PEACE REGIONAL MENTAL HEALTH TASK FORCE   |        | X      |        |        |        |        |        |        |
| 19        | PEACE REGIONAL OUTREACH GRAD  |        | X      |        |        |        |        |        |        |
| 20        | PLS Executive Mtg   |        |        |        |        |        |        | X      |        |
| 21        |   |        |        |        |        |        |        |        |        |
| 22        | MPTA EXECUTIVE MEETING  |        |        | X      |        |        |        |        |        |
| 23        | COUNCIL MEETING<br>JOINT COUNCIL MEETING WITH TOWN OF<br>MANNING 4PM  | X<br>X | X<br>X | X<br>X | X<br>X | X<br>X | X<br>X | X<br>X | X<br>X |
| 24        |   |        |        |        |        |        |        |        |        |
| 25        |   |        |        |        |        |        |        |        |        |
| 26        | 2PM AURORA COMPOSITE GRADUATION   |        |        |        |        |        | X      |        |        |
| 27        |   |        |        |        |        |        |        |        |        |
| 28        |   |        |        |        |        |        |        |        |        |
| 29        | MPTA BOARD MEETING  |        |        | X      |        |        |        |        |        |
| 30        |   |        |        |        |        |        |        |        |        |
|           |   | GT     | KS     | BY     | BR     | GD     | TU     | LH     | CAO    |

*06/01/26*

**DATE:** Friday - June 26<sup>th</sup>, 2026  
**TIME:** 10:00 AM – 3:00PM

**Location:** Grande Prairie Regional Airport (2<sup>nd</sup> Floor Conference)  
**Need Help?** 780-527-6232 (PREDA Cell)

Video Connect: <https://meet.goto.com/584833773>

Teleconference: 1(647) 497-9373 Code: 584833773#

**NOTE: Parking validation has been reserved for PREDA Meeting Attendees**

**10:00AM Call to Order / Welcome** Ken Hildebrand – Town of Sexsmith – PREDA Acting Chair



The Grande Prairie Airport is an economic development anchor for the Peace Country. Will Stewart, (Board of Directors: Alberta Airports Management Association and



Board of Directors: Regional Community Airports of Canada ), currently Acting General Manager of the Grande Prairie Airport, Will presents information on usage profiles, airline services, and the future vision for the GPA. Following his presentation, Will invites you to jump aboard the GPA shuttle to introduce you to the numerous services and small businesses that use the airport hub which augment the airport's sustainability.

**LUNCH**

**1:00PM Regional Organizations – Open Discussion**

The Oct 2025 municipal elections witnessed a sizable number of new councillors who are seeking clarification on the various economic development related membership organizations within the region. In response, PREDA has been engaging with various regional organizations to compare mandates, costs, membership fees, and governance models to identify strengths, duplication, and potential synergies.

**2:00PM PREDA 2026 Annual General Meeting**

**On behalf of the PREDA membership, thank-you to our Board of Directors who provided leadership and direction from 2022 to 2026**

Carolyn Kolebaba – Northern Sunrise County  
Ken Hildebrand – Town of Sexsmith  
Brian Peterson – County of Grande Prairie  
Deanne Wendland – Birch Hills County

Elaine Garrow / Nick vanRootselaar – MD of Spirit River  
Bob Willing / Sandra Eastman – MD of Peace  
Gary These – Northern Lights County  
Joe Chelick – Village of Rycroft

- A) 2026 AGM Agenda / 2025 AGM Minutes (Att: 1)
- B) 2026 Year End Financials - Submitted for Audit (Att: 2)
- C) PREDA – Year in Review - Gov. of AB. Annual Report (Att: 3)
- D) Election of PREDA 2026-2030 Board of Directors: Parliamentarian – Will Stewart, GM - GPA (Att:4)
- E) Schedule of PREDA Membership Symposiums – Sept 4<sup>th</sup>/26, Dec 4<sup>th</sup>/26, March 5<sup>th</sup>/27, AGM June 4<sup>th</sup>/27
- F) Adjourn PREDA 2026 AGM

**Next PREDA Membership Symposium**  
**September 4<sup>th</sup> - Grande Cache/Greenview Theme: The Coal & Steel Industry**

**PREDA Members: Related Documents are available for download in the PREDA Virtual Office**



COUNTY OF  
**Northern Lights**

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0  
Phone 780-836-3348 Fax 780-836-3663  
Toll Free 1-888-525-3481

**Agenda Item No.**

6.1.5-A

**Subject:** Library Funding

**Agenda Date:** June 9<sup>th</sup>, 2026

**Attachments:** Library Funding Rate Analysis

**RECOMMENDATION**

It is recommended that

1. Council accept this report for information; OR
2. Council move to increase the per household rates of library funding to \$50 (support community) and \$100 (located within the County borders) effective January 1<sup>st</sup>, 2027; OR
3. Council move to increase the per house rates of library funding to \$X (support community) and \$2X (located within the County borders) effective January 1<sup>st</sup>, 2027

**BACKGROUND**

Council has provided funding to libraries directly – through direct municipal contributions, as well as indirectly – through participation and financial contributions to the Peace Library System (PLS).

Direct Funding to libraries is provided in accordance with the *Recreation & Culture Policy*.

“Library Funding: This funding is intended to provide operational funding to libraries within the County and its support communities based on a per household basis. The per household rate is set out by Council during budget deliberation and is part of the County’s Municipal Service Agreements”.

Although the verbiage is dated, this has been the practice since 2013 at a minimum. In my experience, the rate has been tiered for County libraries (Keg River, Dixonville) and those that reside within our support communities (Manning, Grimshaw, Peace River).

Originally, the funding rates were set as a per capita rate. This changed as census data became more broad. In approximately 2017 we migrated to a per household basis, utilizing the number of properties containing residential or farmland residences improvements amounts on the official tax rolls, which remained broken down by electoral district.

Since 2017, the rates have remained at their current state of \$38 and \$76 per household. Although appreciative of the funding received, some libraries have expressed concern with the levels at which funding is provided. Specifically those within communities with which we have ICF agreements. The disparity between the original Peace River request for library funding as part of the ICF negotiations and the funding per policy was in excess of \$100,000. Manning has also voiced concern as their portion of funding for the Manning Municipal Library has increased as budgets have crept up.

**CONSIDERATION**

An appendix to this report has been prepared showing a range of options for incremental funding to libraries through increases to the per household amount. The final column has been left blank for any considerations that I have not explicitly input in order to be able to calculate live during the discussion.

**Prepared By:**

Josh Hunter, CMA, CPA  
Director of Finance

**Accepted by:**

Gerhard Stickling  
CAO

**Appendix A - Current vs. Proposed Library Funding Models**  
 Prepared by Josh Hunter, Director of Finance @ May 27, 2026

| Ward | Households | Rates       | Support Community | CNL    |
|------|------------|-------------|-------------------|--------|
| 1    | 408        | Current     | 38.00             | 76.00  |
| 2    | 259        | 10%         | 43.32             | 83.60  |
| 3    | 241        | 20%         | 45.60             | 91.20  |
| 4    | 249        | Fixed       | 50.00             | 100.00 |
| 5    | 330        | 50%         | 57.00             | 114.00 |
| 6    | 204        | 75%         | 64.98             | 125.40 |
| 7    | 74         | 100%        | 68.40             | 136.80 |
|      |            | Other Fixed |                   |        |

| Library                      | Current          | 10%              | 20%              | Fixed             | 50%               | 75%               | 100%              | Other Fixed     |
|------------------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-----------------|
| Peace River                  | 15,504.00        | 17,674.56        | 18,604.80        | 20,400.00         | 23,256.00         | 26,511.84         | 27,907.20         | -               |
| Grimshaw                     | 9,842.00         | 11,219.88        | 11,810.40        | 12,950.00         | 14,763.00         | 16,829.82         | 17,715.60         | -               |
| Dixonville                   | 18,316.00        | 20,147.60        | 21,979.20        | 24,100.00         | 27,474.00         | 30,221.40         | 32,968.80         | -               |
| Manning                      | 29,754.00        | 33,919.56        | 35,704.80        | 39,150.00         | 44,631.00         | 50,879.34         | 53,557.20         | -               |
| Keg River                    | 5,624.00         | 6,186.40         | 6,748.80         | 7,400.00          | 8,436.00          | 9,279.60          | 10,123.20         | -               |
| <b>TOTAL</b>                 | <b>79,040.00</b> | <b>89,148.00</b> | <b>94,848.00</b> | <b>104,000.00</b> | <b>118,560.00</b> | <b>133,722.00</b> | <b>142,272.00</b> | <b>-</b>        |
| <b>Increase from Current</b> |                  | <b>12.79%</b>    | <b>20.00%</b>    | <b>31.58%</b>     | <b>50.00%</b>     | <b>69.18%</b>     | <b>80.00%</b>     | <b>-100.00%</b> |

*PR receives funding based on Ward 1 Households and the support community rate*  
*Grimshaw receives funding based on ward 2 households And the support community rate*  
*Dixonville recieves funding based on ward 3 households And the CNL rate*  
*Manning receives funding based on wards 4,5,6 and the support community rate*  
*Keg River recieves funding based on the ward 7 householdsAnd the CNL rate*

*06.1.5-1A*

**Bank Account - Check Details**

Period: 04/01/26

County of Northern Lights

Monday, May 11, 2026

Page 1

PETERSONJ

This report also includes bank accounts that only have balances.

Date Filter: 04/01/26

| Check Date   | Check No.                      | Description           | Amount           | Printed Amount | Voided Amount | Entry Status | Original Entry Status | Bal. Account Type | Bal. Account No. | Entry No. |
|--------------|--------------------------------|-----------------------|------------------|----------------|---------------|--------------|-----------------------|-------------------|------------------|-----------|
| <b>B5120</b> | <b>Alberta Treasury Branch</b> |                       |                  |                |               |              |                       |                   |                  |           |
|              | Phone No.                      |                       |                  |                |               |              |                       |                   |                  |           |
| 04/01/26     | 1609467453                     | NORTH PEACE GAS CO-OP | 1,942.67         | 0.00           | 0.00          | Posted       |                       | Vendor            | 00161            | 105767    |
| 04/01/26     | FEB 2026 DIX WATER             | TOWN OF PEACE RIVER   | 15,910.50        | 0.00           | 0.00          | Posted       |                       | Vendor            | 01751            | 105784    |
|              | <b>Alberta Treasury Branch</b> |                       | <b>17,853.17</b> | <b>0.00</b>    | <b>0.00</b>   |              |                       |                   |                  |           |



**Bank Account - Check Details**

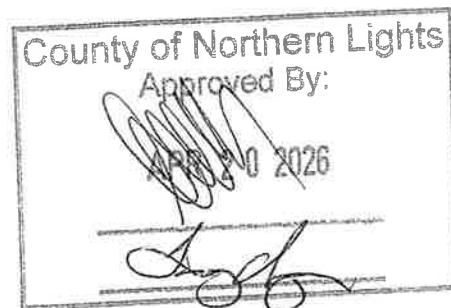
Period: 04/20/26

County of Northern Lights

This report also includes bank accounts that only have balances.

Date Filter: 04/20/26

| Check Date   | Check No.                      | Description     | Amount           | Printed Amount | Voided Amount | Entry Status | Original Entry Status | Bal. Account Type | Bal. Account No. | Entry No. |
|--------------|--------------------------------|-----------------|------------------|----------------|---------------|--------------|-----------------------|-------------------|------------------|-----------|
| <b>B5120</b> | <b>Alberta Treasury Branch</b> |                 |                  |                |               |              |                       |                   |                  |           |
|              |                                | Phone No.       |                  |                |               |              |                       |                   |                  |           |
| 04/20/26     | MAR 2026<br>ACT#1640108        | TOWN OF MANNING | 133.68           | 0.00           | 0.00          | Posted       |                       | Vendor            | 00149            | 105778    |
| 04/20/26     | MAR 2026<br>ACT#680100         | TOWN OF MANNING | 934.52           | 0.00           | 0.00          | Posted       |                       | Vendor            | 00149            | 105779    |
| 04/20/26     | MAR 2026<br>ACT#690000         | TOWN OF MANNING | 401.78           | 0.00           | 0.00          | Posted       |                       | Vendor            | 00149            | 105780    |
| 04/20/26     | MAR 2026<br>ACT#780100         | TOWN OF MANNING | 34,682.39        | 0.00           | 0.00          | Posted       |                       | Vendor            | 00149            | 105781    |
|              | <b>Alberta Treasury Branch</b> |                 | <b>36,152.37</b> | <b>0.00</b>    | <b>0.00</b>   |              |                       |                   |                  |           |



**Bank Account - Check Details**

Period: 04/09/26

County of Northern Lights


Monday, May 11, 2026

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This report also includes bank accounts that only have balances.  
Date Filter: 04/09/26

| Check Date | Check No.  | Description                          | Amount | Printed Amount | Voided Amount | Entry Status | Original Entry Status | Bal. Account Type | Bal. Account No. | Entry No. |
|------------|------------|--------------------------------------|--------|----------------|---------------|--------------|-----------------------|-------------------|------------------|-----------|
| B5120      |            | Alberta Treasury Branch<br>Phone No. |        |                |               |              |                       |                   |                  |           |
| 04/09/26   | 1610901980 | TELUS COMMUNICATIONS INC             | 949.37 | 0.00           | 0.00          | Posted       |                       | Vendor            | 00166            | 105768    |
|            |            | Alberta Treasury Branch              | 949.37 | 0.00           | 0.00          |              |                       |                   |                  |           |

County of Northern Lights  
Approved By:  
4/09/2026  


**Bank Account - Check Details**



Period: 04/21/26  
County of Northern Lights

Monday, May 11, 2026

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PETERSONJ

This report also includes bank accounts that only have balances.  
Date Filter: 04/21/26

| Check Date | Check No.          | Description                          | Amount | Printed Amount | Voided Amount | Entry Status | Original Entry Status | Bal. Account Type | Bal. Account No. | Entry No. |
|------------|--------------------|--------------------------------------|--------|----------------|---------------|--------------|-----------------------|-------------------|------------------|-----------|
| B5120      |                    | Alberta Treasury Branch<br>Phone No. |        |                |               |              |                       |                   |                  |           |
| 04/21/26   | APR 2026 STATEMENT | ENTERPRISE FLEET MNGMT CANADA INC    | 875.27 | 0.00           | 0.00          | Posted       |                       | Vendor            | 04142            | 105786    |
|            |                    | Alberta Treasury Branch              | 875.27 | 0.00           | 0.00          |              |                       |                   |                  |           |

County of Northern Lights  
Approved By:  
  
21 2026  


**Bank Account - Check Details**

Period: 04/14/26  
County of Northern Lights

Monday, May 11, 2026

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PETERSONJ

This report also includes bank accounts that only have balances.  
Date Filter: 04/14/26

| Check Date   | Check No.  | Description                                 | Amount   | Printed Amount | Voided Amount | Entry Status | Original Entry Status | Bal. Account Type | Bal. Account No. | Entry No. |
|--------------|------------|---|----------|----------------|---------------|--------------|-----------------------|-------------------|------------------|-----------|
| <b>B5120</b> |            | <b>Alberta Treasury Branch</b><br>Phone No. |          |                |               |              |                       |                   |                  |           |
| 04/14/26     | 1611868351 | ATB FINANCIAL<br>MASTERCARD                 | 9,089.72 | 0.00           | 0.00          | Posted       |                       | Vendor            | 01914            | 105785    |
|              |            | <b>Alberta Treasury Branch</b>              | 9,089.72 | 0.00           | 0.00          |              |                       |                   |                  |           |



**Bank Account - Check Details**

Period: 04/22/26

County of Northern Lights

Monday, May 11, 2026


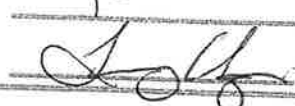
Page 1

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This report also includes bank accounts that only have balances.

Date Filter: 04/22/26

| Check Date | Check No.  | Description                          | Amount | Printed Amount | Voided Amount | Entry Status | Original Entry Status | Bal. Account Type | Bal. Account No. | Entry No. |
|------------|------------|--------------------------------------|--------|----------------|---------------|--------------|-----------------------|-------------------|------------------|-----------|
| B5120      |            | Alberta Treasury Branch<br>Phone No. |        |                |               |              |                       |                   |                  |           |
| 04/22/26   | 1613395958 | TELUS MOBILITY                       | 707.44 | 0.00           | 0.00          | Posted       |                       | Vendor            | 00793            | 105769    |
|            |            | Alberta Treasury Branch              | 707.44 | 0.00           | 0.00          |              |                       |                   |                  |           |

County of Northern Lights  
Approved By:  
  
APR 22 2026  


**Bank Account - Check Details**

Period: 04/24/26

County of Northern Lights

Monday, May 11, 2026

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This report also includes bank accounts that only have balances.

Date Filter: 04/24/26

| Check Date   | Check No.                      | Description                    | Amount    | Printed Amount | Voided Amount | Entry Status | Original Entry Status | Bal. Account Type | Bal. Account No. | Entry No. |
|--------------|--------------------------------|--------------------------------|-----------|----------------|---------------|--------------|-----------------------|-------------------|------------------|-----------|
| <b>B5120</b> | <b>Alberta Treasury Branch</b> |                                |           |                |               |              |                       |                   |                  |           |
|              |                                | Phone No.                      |           |                |               |              |                       |                   |                  |           |
| 04/24/26     | 1613793286                     | TRANSALTA ENERGY MARKETING     | 2,355.77  | 0.00           | 0.00          | Posted       |                       | Vendor            | 04469            | 105770    |
| 04/24/26     | 1613793817                     | TRANSALTA ENERGY MARKETING     | 15,943.27 | 0.00           | 0.00          | Posted       |                       | Vendor            | 04469            | 105771    |
|              |                                | <b>Alberta Treasury Branch</b> | 18,299.04 | 0.00           | 0.00          |              |                       |                   |                  |           |



**Bank Account - Check Details**

Period: 04/27/26

County of Northern Lights

Monday, May 11, 2026

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This report also includes bank accounts that only have balances.

Date Filter: 04/27/26

| Check Date                           | Check No.  | Description                               | Amount   | Printed Amount | Voided Amount | Entry Status | Original Entry Status | Bal. Account Type | Bal. Account No. | Entry No. |
|--------------------------------------|------------|---|----------|----------------|---------------|--------------|-----------------------|-------------------|------------------|-----------|
| <b>B5120 Alberta Treasury Branch</b> |            |   |          |                |               |              |                       |                   |                  |           |
| Phone No.                            |            |   |          |                |               |              |                       |                   |                  |           |
| 04/27/26                             | 1614229797 | BELL CANADA                               | 131.25   | 0.00           | 0.00          | Posted       |                       | Vendor            | 04529            | 105772    |
| 04/27/26                             | 1614229798 | BELL CANADA                               | 1,168.23 | 0.00           | 0.00          | Posted       |                       | Vendor            | 04529            | 105773    |
| 04/27/26                             | 1614229800 | XPLORE BUSINESS - A<br>DIV OF XPLORE INC. | 101.33   | 0.00           | 0.00          | Posted       |                       | Vendor            | 04323            | 105774    |
| 04/27/26                             | 1614230041 | XPLORE BUSINESS - A<br>DIV OF XPLORE INC. | 87.15    | 0.00           | 0.00          | Posted       |                       | Vendor            | 04323            | 105775    |
| 04/27/26                             | 1614230138 | THE GOVERNMENT OF<br>ALBERTA              | 440.00   | 0.00           | 0.00          | Posted       |                       | Vendor            | 00349            | 105776    |
| 04/27/26                             | 1614230142 | XPLORE BUSINESS - A<br>DIV OF XPLORE INC. | 77.70    | 0.00           | 0.00          | Posted       |                       | Vendor            | 04323            | 105777    |
| <b>Alberta Treasury Branch</b>       |            |   | 2,005.66 | 0.00           | 0.00          |              |                       |                   |                  |           |





**Subject:** Director of Finance Update

**Agenda Date:** June 9<sup>th</sup>, 2026

**Attachments:**

**RECOMMENDATION**

It is recommended that

1. Council accept this report for information; and

**Council Grants YTD**

**SUMMARY OF COUNCIL GRANTS - 2026**

Last updated by Josh Hunter, Director of Finance @June 2nd, 2026

| CATEGORY                | BUDGET              | ACTUAL            | VARIANCE            |
|-------------------------|---------------------|-------------------|---------------------|
| Manning ICF             | 350,000.00          | 200,000.00        | 150,000.00          |
| Manning Capital         | 55,000.00           | 40,000.00         | 15,000.00           |
| Grimshaw MSA            | 217,980.00          |                   | 217,980.00          |
| TPR ICF                 | 1,080,000.00        |                   | 1,080,000.00        |
| MRCCA                   | 17,500.00           | 17,500.00         | -                   |
| Bursaries               | 5,000.00            |                   | 5,000.00            |
| Peace Regional Outreach | 15,000.00           | 15,000.00         | -                   |
| Misc Council Grants     | 62,500.00           | 19,108.65         | 43,391.35           |
| STARS                   | 20,000.00           | 20,000.00         | -                   |
| <b>TOTAL</b>            | <b>1,822,980.00</b> | <b>311,608.65</b> | <b>1,511,371.35</b> |

**Property Tax Update**

As of June 2<sup>nd</sup> we have collected 5.4% of the total taxes levied. This is not surprising as the deadline to pay is June 30<sup>th</sup>.

To date we have facilitated eleven (12) property assessment inquiries. We have also received a number of questions/concerns regarding overall tax increases to residents. Reasons vary property to property, however we have seen examples of "standard" property value increase, capture of new buildings (with and without permits), as well as many changes of use (farmland to residential, ex.).

**Truck fill Account Inactivation's**

In the last week of June, following letters that were sent, 24 truck fill accounts were inactivated due to nonpayment. Anyone impacted by this will be required to pay their accounts in full plus a \$25 reconnection fee before their accounts are placed back in service. Since shut off, three have been paid in full and reactivated.

**Land File Digitization**

Interviews were conducted for administrative seasonal staff that will be working on digitizing our land files. Work will commence from approximately the third week of June until the end of August.

**72 Hours to Survive Filming**

CNL ad filmed on Monday June 8<sup>th</sup>. The crew will be onsite filming until Wednesday June 10<sup>th</sup> in the Sunny Valley area. Additional verbal comments can be provided at the meeting following my meeting with the crew on Sunday/Monday.

**Ad Hoc Donation Requests**

Administration received a request for the Manning Legion's 100<sup>th</sup> anniversary that is going to be held on June 20<sup>th</sup>. As they were looking for door prizes, we have facilitated the request (est. \$250.00) internally. This is here for Council's reference. The Ec Dev/Comm Serve budget carries approximately \$1,000 for requests for prizes for community events.

**Other ongoing projects**

Council teams group / sharepoint drive: Will be discussed with yardstick and finalized when time permits

*Bank Account Policy*, and *Procurement of Goods & Services Policy* will be finalized in draft format and brought to council for adoption following review in the Ordinance meeting

Rec & Culture Policy: Admin still attempting to establish meetings with Rec Boards

**Prepared By:**



Josh Hunter, CMA, CPA  
Director of Finance

**Accepted by:**



Gerhard Stickling  
CAO

# Bank Account Statement

County of Northern Lights

County of Northern Lights

Approved by:

JUN 03 2026

Currency Code

Wednesday, June 3, 2026

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HUNTERJ

Bank Account Statement: Bank Account No.: B5120, Statement No.: 202605

|                                 |              |                                      |              |
|---------------------------------|--------------|--------------------------------------|--------------|
| <b>Statement Date</b>           | 05/31/26     | <b>Statement Balance</b>             | 3,509,062.12 |
| <b>Balance Last Statement</b>   | 645,945.20   | <b>Outstanding Bank Transactions</b> | 87,053.13    |
| <b>Statement Ending Balance</b> | 3,509,062.12 | <b>Subtotal</b>                      | 3,596,115.25 |
|                                 |              | <b>Outstanding Checks</b>            | -253,032.29  |
| <b>G/L Balance at 05/31/26</b>  | 3,343,082.96 | <b>Bank Account Balance</b>          | 3,343,082.96 |

| Transaction Date     | Type                      | Document No. | Description                                | Value Date | Applied Entries | Applied Amount | Statement Amount |
|----------------------|---------------------------|--------------|--|------------|-----------------|----------------|------------------|
| <b>Statement No.</b> | <b>202605</b>             |              |  |            |                 |                |                  |
| 05/31/26             | Bank Account Ledger Entry |              | Monthly Maintenance Fees                   |            | 1               | -75.00         | -75.00           |
| 05/31/26             | Bank Account Ledger Entry |              | Fee Service - Sundry                       |            | 1               | -0.50          | -0.50            |
| 05/31/26             | Bank Account Ledger Entry |              | Fee Service                                |            | 1               | -40.64         | -40.64           |
| 05/31/26             | Bank Account Ledger Entry |              | Interest Payment                           |            | 1               | 6,238.36       | 6,238.36         |
| 05/30/26             | Bank Account Ledger Entry |              | Customer Bill Pay Cover                    |            | 1               | 6,485.06       | 6,485.06         |
| 05/30/26             | Bank Account Ledger Entry |              | Customer Bill Pay Cover                    |            | 1               | 22.18          | 22.18            |
| 05/30/26             | Bank Account Ledger Entry |              | Customer Bill Pay Cover                    |            | 1               | 104.80         | 104.80           |
| 05/29/26             | Bank Account Ledger Entry |              | Cheque # 040765                            |            | 1               | -700.00        | -700.00          |
| 05/29/26             | Bank Account Ledger Entry |              | Deposit Cheque PEACE RIVER                 |            | 1               | 168.22         | 168.22           |
| 05/29/26             | Bank Account Ledger Entry |              | Deposit Cheque PEACE RIVER                 |            | 1               | 2,673.12       | 2,673.12         |
| 05/29/26             | Bank Account Ledger Entry |              | EFT Settlement PO#: 986577155 EFTID: A047G |            | 1               | -932.72        | -932.72          |
| 05/29/26             | Bank Account Ledger Entry |              | Customer Bill Pay Cover                    |            | 1               | 44.42          | 44.42            |
| 05/29/26             | Bank Account Ledger Entry |              | Customer Bill Pay Cover                    |            | 1               | 8,580.63       | 8,580.63         |
| 05/29/26             | Bank Account Ledger Entry |              | Customer Bill Pay Cover                    |            | 1               | 97.60          | 97.60            |
| 05/29/26             | Bank Account Ledger Entry |              | Deposit Mixed MANNING                      |            | 2               | 6,711.75       | 6,711.75         |
| 05/29/26             | Bank Account Ledger Entry |              | Deposit Cheque PEACE RIVER                 |            | 1               | 91.10          | 91.10            |
| 05/29/26             | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP      |            | 1               | 96.00          | 96.00            |
| 05/29/26             | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP      |            | 1               | 150.86         | 150.86           |
| 05/29/26             | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP      |            | 1               | 507.56         | 507.56           |
| 05/29/26             | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC          |            | 1               | 5,681.33       | 5,681.33         |
| 05/29/26             | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC          |            | 1               | 698.18         | 698.18           |
| 05/29/26             | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC          |            | 1               | 433.62         | 433.62           |

06.15-0

# Bank Account Statement

County of Northern Lights

Wednesday, June 3, 2026

Page 2

HUNTERJ

Currency Code

|                                 |              |                                      |              |
|---------------------------------|--------------|--------------------------------------|--------------|
| <b>Statement Date</b>           | 05/31/26     | <b>Statement Balance</b>             | 3,509,062.12 |
| <b>Balance Last Statement</b>   | 645,945.20   | <b>Outstanding Bank Transactions</b> | 87,053.13    |
| <b>Statement Ending Balance</b> | 3,509,062.12 | <b>Subtotal</b>                      | 3,596,115.25 |
|                                 |              | <b>Outstanding Checks</b>            | -253,032.29  |
| <b>G/L Balance at 05/31/26</b>  | 3,343,082.96 | <b>Bank Account Balance</b>          | 3,343,082.96 |

| Transaction Date | Type                      | Document No. | Description  | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|--|------------|-----------------|----------------|------------------|
| 05/29/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT      |            | 1               | 40.59          | 40.59            |
| 05/29/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT      |            | 1               | 30.24          | 30.24            |
| 05/29/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEPO4973889      |            | 1               | 3,975.88       | 3,975.88         |
| 05/29/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889      |            | 1               | 4,922.37       | 4,922.37         |
| 05/29/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0528 04973889      |            | 1               | 355.11         | 355.11           |
| 05/29/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS       |            | 1               | 4,222.09       | 4,222.09         |
| 05/29/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST        |            | 1               | 210.00         | 210.00           |
| 05/29/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST        |            | 1               | 1,092.71       | 1,092.71         |
| 05/29/26         | Bank Account Ledger Entry |              | Direct Deposit Telephone Bill Payment BMO TELEBANK |            | 1               | 61.60          | 61.60            |
| 05/29/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 182.89         | 182.89           |
| 05/29/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 6.73           | 6.73             |
| 05/29/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 18,227.69      | 18,227.69        |
| 05/29/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 985716751 EFTID: A047G         |            | 1               | -1,012.77      | -1,012.77        |
| 05/29/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 985194899 EFTID: A047G         |            | 1               | -1,500.17      | -1,500.17        |
| 05/29/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 985190876 EFTID: A047G         |            | 1               | -11,821.69     | -11,821.69       |
| 05/28/26         | Bank Account Ledger Entry |              | Cheque # 040766                                    |            | 1               | -210.00        | -210.00          |
| 05/28/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 985832995 EFTID: A047F         |            | 1               | -3,190.51      | -3,190.51        |

060105-0

# Bank Account Statement

County of Northern Lights

Wednesday, June 3, 2026

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Currency Code

Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description                                   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments North Peace Hou |            | 1               | 10,165.51      | 10,165.51        |
| 05/28/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 1,110.28       | 1,110.28         |
| 05/28/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 258.89         | 258.89           |
| 05/28/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 3,566.98       | 3,566.98         |
| 05/28/26         | Bank Account Ledger Entry |              | Deposit Cheque MANNING                        |            | 1               | 11,378.86      | 11,378.86        |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit ATB Financial                  |            | 1               | 75.00          | 75.00            |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 200.00         | 200.00           |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 38.55          | 38.55            |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 2,776.15       | 2,776.15         |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 179.20         | 179.20           |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 287.70         | 287.70           |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 55.44          | 55.44            |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 22.57          | 22.57            |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 159.76         | 159.76           |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889 |            | 1               | 52.50          | 52.50            |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889 |            | 1               | 3,946.67       | 3,946.67         |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0527 04973889 |            | 1               | 110.00         | 110.00           |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 4,515.43       | 4,515.43         |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 21.78          | 21.78            |

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# Bank Account Statement

County of Northern Lights

Wednesday, June 3, 2026

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Currency Code

|                                 |              |                                      |              |
|---------------------------------|--------------|--------------------------------------|--------------|
| <b>Statement Date</b>           | 05/31/26     | <b>Statement Balance</b>             | 3,509,062.12 |
| <b>Balance Last Statement</b>   | 645,945.20   | <b>Outstanding Bank Transactions</b> | 87,053.13    |
| <b>Statement Ending Balance</b> | 3,509,062.12 | <b>Subtotal</b>                      | 3,596,115.25 |
|                                 |              | <b>Outstanding Checks</b>            | -253,032.29  |
| <b>G/L Balance at 05/31/26</b>  | 3,343,082.96 | <b>Bank Account Balance</b>          | 3,343,082.96 |

| Transaction Date | Type                      | Document No. | Description                                     | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST     |            | 1               | 755.28         | 755.28           |
| 05/28/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST     |            | 1               | 161.60         | 161.60           |
| 05/28/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 104.80         | 104.80           |
| 05/28/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 69.63          | 69.63            |
| 05/28/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 5,099.27       | 5,099.27         |
| 05/27/26         | Bank Account Ledger Entry |              | Cheque # 040756                                 |            | 1               | -103.95        | -103.95          |
| 05/27/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 260.00         | 260.00           |
| 05/27/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 4,200.42       | 4,200.42         |
| 05/27/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 512.00         | 512.00           |
| 05/27/26         | Bank Account Ledger Entry |              | Deposit Cheque MANNING                          |            | 1               | 27,532.61      | 27,532.61        |
| 05/27/26         | Bank Account Ledger Entry |              | Direct Deposit Accounts Payable PEACE RIVER SCH |            | 1               | 1,713.91       | 1,713.91         |
| 05/27/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP           |            | 1               | 6,308.88       | 6,308.88         |
| 05/27/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC               |            | 1               | 21,126.00      | 21,126.00        |
| 05/27/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC               |            | 1               | 41.60          | 41.60            |
| 05/27/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC               |            | 1               | 208.69         | 208.69           |
| 05/27/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889   |            | 1               | 6,634.16       | 6,634.16         |
| 05/27/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889   |            | 1               | 7,216.27       | 7,216.27         |
| 05/27/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0526 04973889   |            | 1               | 100.00         | 100.00           |
| 05/27/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS    |            | 1               | 17,527.09      | 17,527.09        |
| 05/27/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST     |            | 1               | 40.00          | 40.00            |

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# Bank Account Statement

County of Northern Lights

Wednesday, June 3, 2026

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Currency Code

Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/27/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments AHS AP EFT CAD        |            | 1               | 1,950.00       | 1,950.00         |
| 05/27/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                             |            | 1               | 141.90         | 141.90           |
| 05/27/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                             |            | 1               | 538.96         | 538.96           |
| 05/27/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                             |            | 1               | 2,454.93       | 2,454.93         |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Debit Rent/Leases                            |            | 1               | -989.10        | -989.10          |
| 05/26/26         | Bank Account Ledger Entry |              | MERIDIAN EFT Settlement PO#: 984269730 EFTID: A047F |            | 9               | -28,821.06     | -28,821.06       |
| 05/26/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                             |            | 1               | 3.73           | 3.73             |
| 05/26/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                             |            | 1               | 66.53          | 66.53            |
| 05/26/26         | Bank Account Ledger Entry |              | Deposit Mixed MANNING                               |            | 2               | 6,233.24       | 6,233.24         |
| 05/26/26         | Bank Account Ledger Entry |              | Deposit Mixed MANNING                               |            | 3               | 30,406.08      | 30,406.08        |
| 05/26/26         | Bank Account Ledger Entry |              | Deposit Mixed MANNING                               |            | 2               | 58,016.68      | 58,016.68        |
| 05/26/26         | Bank Account Ledger Entry |              | Bill Payment to XPLOARNET DIXshop                   |            | 1               | -77.70         | -77.70           |
| 05/26/26         | Bank Account Ledger Entry |              | Bill Payment to XPLOARNET Airport Sho               |            | 1               | -87.15         | -87.15           |
| 05/26/26         | Bank Account Ledger Entry |              | Bill Payment to XPLOARNET Airport Off               |            | 1               | -101.33        | -101.33          |
| 05/26/26         | Bank Account Ledger Entry |              | Bill Payment to TransAlta Pwr Street                |            | 1               | -2,420.79      | -2,420.79        |
| 05/26/26         | Bank Account Ledger Entry |              | Bill Payment to TransAlta Power                     |            | 1               | -15,174.94     | -15,174.94       |
| 05/26/26         | Bank Account Ledger Entry |              | Bill Payment to GOV OF AB LAND                      |            | 1               | -546.00        | -546.00          |
| 05/26/26         | Bank Account Ledger Entry |              | Bill Payment to Axia 2918                           |            | 1               | -1,168.23      | -1,168.23        |
| 05/26/26         | Bank Account Ledger Entry |              | Bill Payment to Axia 2870                           |            | 1               | -131.25        | -131.25          |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC                   |            | 1               | 13,165.02      | 13,165.02        |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC                   |            | 1               | 464.09         | 464.09           |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP               |            | 1               | 407.16         | 407.16           |

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# Bank Account Statement

County of Northern Lights

Wednesday, June 3, 2026

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Currency Code

|                                 |              |                                      |              |
|---------------------------------|--------------|--------------------------------------|--------------|
| <b>Statement Date</b>           | 05/31/26     | <b>Statement Balance</b>             | 3,509,062.12 |
| <b>Balance Last Statement</b>   | 645,945.20   | <b>Outstanding Bank Transactions</b> | 87,053.13    |
| <b>Statement Ending Balance</b> | 3,509,062.12 | <b>Subtotal</b>                      | 3,596,115.25 |
|                                 |              | <b>Outstanding Checks</b>            | -253,032.29  |
| <b>G/L Balance at 05/31/26</b>  | 3,343,082.96 | <b>Bank Account Balance</b>          | 3,343,082.96 |

| Transaction Date | Type                      | Document No. | Description                                   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 3,622.36       | 3,622.36         |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 55.44          | 55.44            |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 133.60         | 133.60           |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889 |            | 1               | 18,738.02      | 18,738.02        |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889 |            | 1               | 4,505.71       | 4,505.71         |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 101.42         | 101.42           |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 393.56         | 393.56           |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST   |            | 1               | 6,087.19       | 6,087.19         |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST   |            | 1               | 378.78         | 378.78           |
| 05/26/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments Government of A |            | 1               | 630.40         | 630.40           |
| 05/26/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 1,060.00       | 1,060.00         |
| 05/26/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 4,280.99       | 4,280.99         |
| 05/26/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 482.00         | 482.00           |
| 05/25/26         | Bank Account Ledger Entry |              | Cheque # 040754                               |            | 1               | -500.00        | -500.00          |
| 05/25/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 983652273 EFTID: A047F    |            | 1               | -7,840.48      | -7,840.48        |
| 05/25/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 150.00         | 150.00           |
| 05/25/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 1,124.58       | 1,124.58         |
| 05/25/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 50.00          | 50.00            |
| 05/25/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 983621959 EFTID: A047F    |            | 1               | -137.03        | -137.03          |

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# Bank Account Statement

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Currency Code

Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description                                   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/25/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 1,735.49       | 1,735.49         |
| 05/25/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 90.00          | 90.00            |
| 05/25/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 4,035.97       | 4,035.97         |
| 05/25/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 133.60         | 133.60           |
| 05/25/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 90.40          | 90.40            |
| 05/25/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 50.00          | 50.00            |
| 05/25/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 527.74         | 527.74           |
| 05/25/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889 |            | 1               | 5,221.26       | 5,221.26         |
| 05/25/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 69.30          | 69.30            |
| 05/25/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889 |            | 1               | 9,823.22       | 9,823.22         |
| 05/25/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 89.66          | 89.66            |
| 05/25/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST   |            | 1               | 86.13          | 86.13            |
| 05/25/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 980410704 EFTID: A047H    |            | 1               | 8,754.98       | 8,754.98         |
| 05/25/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 206.20         | 206.20           |
| 05/25/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 9,738.01       | 9,738.01         |
| 05/25/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 751.55         | 751.55           |
| 05/25/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 118.47         | 118.47           |
| 05/25/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 451.40         | 451.40           |
| 05/23/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 6,933.07       | 6,933.07         |
| 05/23/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 364.79         | 364.79           |
| 05/23/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 379.60         | 379.60           |

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# Bank Account Statement

County of Northern Lights

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Currency Code

|                                 |              |                                      |              |
|---------------------------------|--------------|--------------------------------------|--------------|
| <b>Statement Date</b>           | 05/31/26     | <b>Statement Balance</b>             | 3,509,062.12 |
| <b>Balance Last Statement</b>   | 645,945.20   | <b>Outstanding Bank Transactions</b> | 87,053.13    |
| <b>Statement Ending Balance</b> | 3,509,062.12 | <b>Subtotal</b>                      | 3,596,115.25 |
|                                 |              | <b>Outstanding Checks</b>            | -253,032.29  |
| <b>G/L Balance at 05/31/26</b>  | 3,343,082.96 | <b>Bank Account Balance</b>          | 3,343,082.96 |

| Transaction Date | Type                      | Document No. | Description                                    | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|--|------------|-----------------|----------------|------------------|
| 05/22/26         | Bank Account Ledger Entry |              | Direct Debit ATB Govt Tax Filing EMPTX 1998294 |            | 1               | -1,243.54      | -1,243.54        |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Debit ATB Govt Tax Filing EMPTX 1997751 |            | 1               | -6,691.61      | -6,691.61        |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Debit ATB Govt Tax Filing EMPTX 1999138 |            | 1               | -28,814.08     | -28,814.08       |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Debit ATB Govt Tax Filing EMPTX 1999550 |            | 1               | -2,062.00      | -2,062.00        |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Debit ATB Govt Tax Filing EMPTX 1001225 |            | 1               | -2,793.55      | -2,793.55        |
| 05/22/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                        |            | 1               | 298.16         | 298.16           |
| 05/22/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                        |            | 1               | 65.28          | 65.28            |
| 05/22/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                        |            | 1               | 6,823.05       | 6,823.05         |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP          |            | 1               | 403.80         | 403.80           |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC              |            | 1               | 2,159.42       | 2,159.42         |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC              |            | 1               | 40.00          | 40.00            |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT  |            | 1               | 3,528.57       | 3,528.57         |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889  |            | 1               | 9,093.65       | 9,093.65         |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0521 04973889  |            | 1               | 2,041.43       | 2,041.43         |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889  |            | 1               | 140.80         | 140.80           |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS   |            | 1               | 1,322.07       | 1,322.07         |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS   |            | 1               | 139.18         | 139.18           |
| 05/22/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST    |            | 1               | 6,931.37       | 6,931.37         |

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# Bank Account Statement

County of Northern Lights

Wednesday, June 3, 2026

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Currency Code

Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description                                   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/22/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 16,586.01      | 16,586.01        |
| 05/22/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 784.80         | 784.80           |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Accounts Payable BBL           |            | 1               | 28.05          | 28.05            |
| 05/21/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 981288177 EFTID: A047F    |            | 15              | -120,694.23    | -120,694.23      |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit ATB Financial                  |            | 1               | 50.00          | 50.00            |
| 05/21/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 314.80         | 314.80           |
| 05/21/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 15,383.22      | 15,383.22        |
| 05/21/26         | Bank Account Ledger Entry |              | Deposit Cheque MANNING                        |            | 1               | 7,781.31       | 7,781.31         |
| 05/21/26         | Bank Account Ledger Entry |              | Deposit Cheque MANNING                        |            | 1               | 51,014.35      | 51,014.35        |
| 05/21/26         | Bank Account Ledger Entry |              | Deposit Cheque MANNING                        |            | 1               | 12,767.71      | 12,767.71        |
| 05/21/26         | Bank Account Ledger Entry |              | Bill Payment to Telus Mob Office              |            | 1               | -707.44        | -707.44          |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 526.31         | 526.31           |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 6,934.00       | 6,934.00         |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 150.00         | 150.00           |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 77.22          | 77.22            |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 154.43         | 154.43           |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 2,907.91       | 2,907.91         |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889 |            | 1               | 2,278.86       | 2,278.86         |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0520 04973889 |            | 1               | 50.00          | 50.00            |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889 |            | 1               | 4,512.44       | 4,512.44         |

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# Bank Account Statement

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Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description  | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|--|------------|-----------------|----------------|------------------|
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment MLB Bill Pay           |            | 1               | 4,761.12       | 4,761.12         |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST        |            | 1               | 46,248.65      | 46,248.65        |
| 05/21/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST        |            | 1               | 1,724.80       | 1,724.80         |
| 05/21/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 4,109.88       | 4,109.88         |
| 05/21/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 1,022.98       | 1,022.98         |
| 05/21/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 12,805.16      | 12,805.16        |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Debit Insurance GroupSource                 |            | 1               | -4,486.04      | -4,486.04        |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Debit Utility Bill Payment MANNING          |            | 1               | -283.40        | -283.40          |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Debit Utility Bill Payment MANNING          |            | 1               | -116.63        | -116.63          |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Debit Utility Bill Payment MANNING          |            | 1               | -35,310.53     | -35,310.53       |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Debit Utility Bill Payment MANNING          |            | 1               | -646.15        | -646.15          |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Debit Automobile Rent/Leases EFM Canada Inc |            | 1               | -12,052.23     | -12,052.23       |
| 05/20/26         | Bank Account Ledger Entry |              | Deposit Cheque PEACE RIVER                         |            | 1               | 2,105.02       | 2,105.02         |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments UFA                  |            | 1               | 13,661.31      | 13,661.31        |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Accounts Payable NORTHLAND S.D.     |            | 1               | 3,595.13       | 3,595.13         |
| 05/20/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 378.34         | 378.34           |
| 05/20/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 150.00         | 150.00           |
| 05/20/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 5,370.59       | 5,370.59         |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC                  |            | 1               | 32,251.84      | 32,251.84        |

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# Bank Account Statement

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Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description                                   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 826.40         | 826.40           |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 2,052.78       | 2,052.78         |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 212.80         | 212.80           |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 4,563.36       | 4,563.36         |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 108.60         | 108.60           |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 5,735.13       | 5,735.13         |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889 |            | 1               | 5,958.21       | 5,958.21         |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0519 04973889 |            | 1               | 457.63         | 457.63           |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889 |            | 1               | 1,182.91       | 1,182.91         |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 6,603.81       | 6,603.81         |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 138.67         | 138.67           |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST   |            | 1               | 514.60         | 514.60           |
| 05/20/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 979793479 EFTID: A047H    |            | 1               | 123,562.36     | 123,562.36       |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Accounts Payable MANNING       |            | 1               | 4,900.00       | 4,900.00         |
| 05/20/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments Government of A |            | 1               | 18,373.00      | 18,373.00        |
| 05/20/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 150.00         | 150.00           |
| 05/20/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 14,475.20      | 14,475.20        |
| 05/20/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 835.12         | 835.12           |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Debit Fees/Dues SCOTIABANK             |            | 1               | -34.13         | -34.13           |

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|                                 |              |                                      |              |
|---------------------------------|--------------|--------------------------------------|--------------|
| <b>Statement Date</b>           | 05/31/26     | <b>Statement Balance</b>             | 3,509,062.12 |
| <b>Balance Last Statement</b>   | 645,945.20   | <b>Outstanding Bank Transactions</b> | 87,053.13    |
| <b>Statement Ending Balance</b> | 3,509,062.12 | <b>Subtotal</b>                      | 3,596,115.25 |
|                                 |              | <b>Outstanding Checks</b>            | -253,032.29  |
| <b>G/L Balance at 05/31/26</b>  | 3,343,082.96 | <b>Bank Account Balance</b>          | 3,343,082.96 |

| Transaction Date | Type                      | Document No. | Description                                   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/19/26         | Bank Account Ledger Entry |              | Direct Debit Fees/Dues SCOTIABANK             |            | 1               | -49.88         | -49.88           |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Debit Fees/Dues SCOTIABANK             |            | 1               | -34.13         | -34.13           |
| 05/19/26         | Bank Account Ledger Entry |              | Cheque # 040755                               |            | 1               | -2,000.00      | -2,000.00        |
| 05/19/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 4,132.79       | 4,132.79         |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 416.61         | 416.61           |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 24,286.77      | 24,286.77        |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 14,661.62      | 14,661.62        |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 167.00         | 167.00           |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 209.60         | 209.60           |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 2,615.87       | 2,615.87         |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 40.00          | 40.00            |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 13,643.89      | 13,643.89        |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 1,048.17       | 1,048.17         |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 392.21         | 392.21           |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 9,020.75       | 9,020.75         |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Federal Payment CANADA         |            | 1               | 2,109.97       | 2,109.97         |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0515 04973889 |            | 1               | 1,336.41       | 1,336.41         |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889 |            | 1               | 5,813.16       | 5,813.16         |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889 |            | 1               | 11,307.13      | 11,307.13        |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 530.28         | 530.28           |

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# Bank Account Statement

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Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description  | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|--|------------|-----------------|----------------|------------------|
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS       |            | 1               | 2,923.59       | 2,923.59         |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS       |            | 1               | 8,081.38       | 8,081.38         |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST        |            | 1               | 90.00          | 90.00            |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Telephone Bill Payment BMO TELEBANK |            | 1               | 747.62         | 747.62           |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST        |            | 1               | 7,847.67       | 7,847.67         |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST        |            | 1               | 702.50         | 702.50           |
| 05/19/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 154.97         | 154.97           |
| 05/19/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 54.40          | 54.40            |
| 05/19/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 19,620.89      | 19,620.89        |
| 05/19/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 6,338.46       | 6,338.46         |
| 05/19/26         | Bank Account Ledger Entry |              | Direct Deposit Commercial Gasoline Bill Payment SU |            | 1               | 7,379.93       | 7,379.93         |
| 05/19/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 365.60         | 365.60           |
| 05/19/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 497.68         | 497.68           |
| 05/19/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 15,444.33      | 15,444.33        |
| 05/19/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 112.00         | 112.00           |
| 05/19/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 20.00          | 20.00            |
| 05/16/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 166.40         | 166.40           |
| 05/16/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 14,480.54      | 14,480.54        |
| 05/15/26         | Bank Account Ledger Entry |              | Cheque # 040753                                    |            | 1               | -20.95         | -20.95           |

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# Bank Account Statement

County of Northern Lights

Wednesday, June 3, 2026

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Currency Code

Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description  | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|--|------------|-----------------|----------------|------------------|
| 05/15/26         | Bank Account Ledger Entry |              | Direct Debit ATB<br>Govt Tax Filing<br>EMPTX 1277679                 |            | 1               | -94.99         | -94.99           |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Debit ATB<br>Govt Tax Filing<br>EMPTX 1278864                 |            | 1               | -396.24        | -396.24          |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Debit<br>Rent/Leases<br>MERIDIAN                              |            | 1               | -512.93        | -512.93          |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Debit ATB<br>Govt Tax Filing<br>EMPTX 1278488                 |            | 1               | -1,901.68      | -1,901.68        |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Debit ATB<br>Govt Tax Filing<br>EMPTX 1276749                 |            | 1               | -1,209.39      | -1,209.39        |
| 05/15/26         | Bank Account Ledger Entry |              | EFT Settlement PO#:<br>977770241 EFTID:<br>A047F Net Lac<br>Cardinal |            | 30              | -173,296.40    | -173,296.40      |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Misc.<br>Payments Avenge<br>Energy S                  |            | 1               | 11,375.89      | 11,375.89        |
| 05/15/26         | Bank Account Ledger Entry |              | Customer Bill Pay<br>Cover   |            | 1               | 202.40         | 202.40           |
| 05/15/26         | Bank Account Ledger Entry |              | Customer Bill Pay<br>Cover   |            | 1               | 41,208.19      | 41,208.19        |
| 05/15/26         | Bank Account Ledger Entry |              | Deposit Cheque<br>MANNING  |            | 1               | 47,831.38      | 47,831.38        |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Bill<br>Payment CUCBC                                 |            | 1               | 31,560.08      | 31,560.08        |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Bill<br>Payment CUCBC                                 |            | 1               | 1,263.91       | 1,263.91         |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Misc.<br>Payments CIBC BP                             |            | 1               | 68.80          | 68.80            |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Misc.<br>Payments CIBC BP                             |            | 1               | 13,318.23      | 13,318.23        |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Misc.<br>Payments SCOTIA<br>BILL PMT                  |            | 1               | 4,041.22       | 4,041.22         |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Misc.<br>Payments VSA<br>DEP04973889                  |            | 1               | 4,774.78       | 4,774.78         |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Misc.<br>Payments MC DEP<br>04973889                  |            | 1               | 2,629.12       | 2,629.12         |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Misc.<br>Payments EF0514<br>04973889                  |            | 1               | 2,712.08       | 2,712.08         |

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# Bank Account Statement

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Currency Code

Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description                                     | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments AMX DEP04973889   |            | 1               | 2,754.60       | 2,754.60         |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS    |            | 1               | 50.00          | 50.00            |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS    |            | 1               | 532.52         | 532.52           |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST     |            | 1               | 4,364.93       | 4,364.93         |
| 05/15/26         | Bank Account Ledger Entry |              | Direct Deposit Accounts Payable WEST FRASER MIL |            | 1               | 1,033.60       | 1,033.60         |
| 05/15/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 2,276.32       | 2,276.32         |
| 05/15/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 512.80         | 512.80           |
| 05/15/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 11,631.37      | 11,631.37        |
| 05/15/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 977038280 EFTID: A047G      |            | 1               | -18,911.65     | -18,911.65       |
| 05/15/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 976947660 EFTID: A047G      |            | 1               | -67,056.68     | -67,056.68       |
| 05/15/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 976944737 EFTID: A047G      |            | 1               | -6,175.75      | -6,175.75        |
| 05/15/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 976926701 EFTID: A047G      |            | 1               | -12,254.84     | -12,254.84       |
| 05/15/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 976886088 EFTID: A047F      |            | 1               | -48,394.50     | -48,394.50       |
| 05/14/26         | Bank Account Ledger Entry |              | Cheque # 040752                                 |            | 1               | -300.00        | -300.00          |
| 05/14/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 284.36         | 284.36           |
| 05/14/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 75.00          | 75.00            |
| 05/14/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 15,249.52      | 15,249.52        |
| 05/14/26         | Bank Account Ledger Entry |              | Deposit Mixed MANNING                           |            | 2               | 14,830.18      | 14,830.18        |
| 05/14/26         | Bank Account Ledger Entry |              | Bill Payment to Telus Mob 2                     |            | 1               | -10.50         | -10.50           |

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|                                 |              |                                      |              |
|---------------------------------|--------------|--------------------------------------|--------------|
| <b>Statement Date</b>           | 05/31/26     | <b>Statement Balance</b>             | 3,509,062.12 |
| <b>Balance Last Statement</b>   | 645,945.20   | <b>Outstanding Bank Transactions</b> | 87,053.13    |
| <b>Statement Ending Balance</b> | 3,509,062.12 | <b>Subtotal</b>                      | 3,596,115.25 |
|                                 |              | <b>Outstanding Checks</b>            | -253,032.29  |
| <b>G/L Balance at 05/31/26</b>  | 3,343,082.96 | <b>Bank Account Balance</b>          | 3,343,082.96 |

| Transaction Date | Type                      | Document No. | Description                                     | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/14/26         | Bank Account Ledger Entry |              | Bill Payment ATB Mastercard to ATB Mastercard   |            | 1               | -6,644.68      | -6,644.68        |
| 05/14/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP           |            | 1               | 4,189.28       | 4,189.28         |
| 05/14/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP           |            | 1               | 101.00         | 101.00           |
| 05/14/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC               |            | 1               | 7,560.38       | 7,560.38         |
| 05/14/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC               |            | 1               | 388.53         | 388.53           |
| 05/14/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC               |            | 1               | 182.22         | 182.22           |
| 05/14/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889   |            | 1               | 1,900.00       | 1,900.00         |
| 05/14/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0513 04973889   |            | 1               | 276.43         | 276.43           |
| 05/14/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889   |            | 1               | 2,010.12       | 2,010.12         |
| 05/14/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS    |            | 1               | 4,487.70       | 4,487.70         |
| 05/14/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST     |            | 1               | 368.00         | 368.00           |
| 05/14/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 140.40         | 140.40           |
| 05/14/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 13,193.81      | 13,193.81        |
| 05/14/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 50.00          | 50.00            |
| 05/13/26         | Bank Account Ledger Entry |              | Direct Deposit Accounts Payable PEACE RIVER SCH |            | 1               | 52.20          | 52.20            |
| 05/13/26         | Bank Account Ledger Entry |              | Deposit Cheque MANNING                          |            | 1               | 4,220.18       | 4,220.18         |
| 05/13/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 140.00         | 140.00           |
| 05/13/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 7,244.77       | 7,244.77         |
| 05/13/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC               |            | 1               | 4,252.30       | 4,252.30         |
| 05/13/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC               |            | 1               | 186.18         | 186.18           |
| 05/13/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC               |            | 1               | 350.72         | 350.72           |

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# Bank Account Statement

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Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description                                   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/13/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889 |            | 1               | 8,227.33       | 8,227.33         |
| 05/13/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0512 04973889 |            | 1               | 1,702.06       | 1,702.06         |
| 05/13/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889 |            | 1               | 12,379.02      | 12,379.02        |
| 05/13/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 98.00          | 98.00            |
| 05/13/26         | Bank Account Ledger Entry |              | Direct Deposit Tax Refund CANADA              |            | 1               | 35,179.62      | 35,179.62        |
| 05/13/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments AHS AP EFT CAD  |            | 1               | 1,350.00       | 1,350.00         |
| 05/13/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 464.00         | 464.00           |
| 05/13/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 13,276.31      | 13,276.31        |
| 05/13/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 68.80          | 68.80            |
| 05/12/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 188.00         | 188.00           |
| 05/12/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 4,514.15       | 4,514.15         |
| 05/12/26         | Bank Account Ledger Entry |              | Deposit Cheque MANNING                        |            | 1               | 5,847.00       | 5,847.00         |
| 05/12/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 170.20         | 170.20           |
| 05/12/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 518.75         | 518.75           |
| 05/12/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 68.80          | 68.80            |
| 05/12/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 6,561.01       | 6,561.01         |
| 05/12/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 862.40         | 862.40           |
| 05/12/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 35.50          | 35.50            |
| 05/12/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889 |            | 1               | 350.00         | 350.00           |
| 05/12/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889 |            | 1               | 8,229.67       | 8,229.67         |

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# Bank Account Statement

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Wednesday, June 3, 2026

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Currency Code

Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description                                   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/12/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST   |            | 1               | 220.34         | 220.34           |
| 05/12/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST   |            | 1               | 126.40         | 126.40           |
| 05/12/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 1,444.00       | 1,444.00         |
| 05/12/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 1,511.86       | 1,511.86         |
| 05/11/26         | Bank Account Ledger Entry |              | Cheque # 040715                               |            | 1               | -177.40        | -177.40          |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Debit Accounts Payable GROUPOURCE      |            | 1               | -20,283.50     | -20,283.50       |
| 05/11/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 150.00         | 150.00           |
| 05/11/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 225.00         | 225.00           |
| 05/11/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 777.60         | 777.60           |
| 05/11/26         | Bank Account Ledger Entry |              | Deposit Cheque MANNING                        |            | 1               | 1,337.60       | 1,337.60         |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 398.12         | 398.12           |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 404.80         | 404.80           |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 40.00          | 40.00            |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 3,100.00       | 3,100.00         |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889 |            | 1               | 6,417.05       | 6,417.05         |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889 |            | 1               | 76.00          | 76.00            |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0508 04973889 |            | 1               | 1,210.36       | 1,210.36         |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 126.40         | 126.40           |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 2,000.00       | 2,000.00         |

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# Bank Account Statement

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Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit<br>Telephone Bill<br>Payment BMO<br>TELEBANK |            | 1               | 60.00          | 60.00            |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit Bill<br>Payment TD<br>CANADA TRUST           |            | 1               | 100.00         | 100.00           |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit Bill<br>Payment TD<br>CANADA TRUST           |            | 1               | 296.00         | 296.00           |
| 05/11/26         | Bank Account Ledger Entry |              | Direct Deposit Bill<br>Payment TD<br>CANADA TRUST           |            | 1               | 108.40         | 108.40           |
| 05/11/26         | Bank Account Ledger Entry |              | Customer Bill Pay<br>Cover                                  |            | 1               | 527.80         | 527.80           |
| 05/11/26         | Bank Account Ledger Entry |              | Customer Bill Pay<br>Cover                                  |            | 1               | 938.40         | 938.40           |
| 05/09/26         | Bank Account Ledger Entry |              | Customer Bill Pay<br>Cover                                  |            | 1               | 548.60         | 548.60           |
| 05/09/26         | Bank Account Ledger Entry |              | Customer Bill Pay<br>Cover                                  |            | 1               | 895.20         | 895.20           |
| 05/08/26         | Bank Account Ledger Entry |              | Cheque #  |            | 1               | -78.75         | -78.75           |
| 05/08/26         | Bank Account Ledger Entry |              | EFT Settlement PO#:<br>973473143 EFTID:<br>A047F            |            | 4               | -18,770.24     | -18,770.24       |
| 05/08/26         | Bank Account Ledger Entry |              | Customer Bill Pay<br>Cover                                  |            | 1               | 150.00         | 150.00           |
| 05/08/26         | Bank Account Ledger Entry |              | Customer Bill Pay<br>Cover                                  |            | 1               | 980.40         | 980.40           |
| 05/08/26         | Bank Account Ledger Entry |              | Customer Bill Pay<br>Cover                                  |            | 1               | 250.00         | 250.00           |
| 05/08/26         | Bank Account Ledger Entry |              | Deposit Cash<br>MANNING                                     |            | 1               | 50.00          | 50.00            |
| 05/08/26         | Bank Account Ledger Entry |              | Deposit Cheque<br>MANNING                                   |            | 1               | 50.00          | 50.00            |
| 05/08/26         | Bank Account Ledger Entry |              | Direct Deposit Misc.<br>Payments CIBC BP                    |            | 1               | 141.60         | 141.60           |
| 05/08/26         | Bank Account Ledger Entry |              | Direct Deposit Bill<br>Payment CUCBC                        |            | 1               | 481.04         | 481.04           |
| 05/08/26         | Bank Account Ledger Entry |              | Direct Deposit Bill<br>Payment CUCBC                        |            | 1               | 61.60          | 61.60            |
| 05/08/26         | Bank Account Ledger Entry |              | Direct Deposit Misc.<br>Payments SCOTIA<br>BILL PMT         |            | 1               | 348.02         | 348.02           |
| 05/08/26         | Bank Account Ledger Entry |              | Direct Deposit Misc.<br>Payments MC DEP<br>04973889         |            | 1               | 100.00         | 100.00           |

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# Bank Account Statement

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|                                 |              |                                      |              |
|---------------------------------|--------------|--------------------------------------|--------------|
| <b>Statement Date</b>           | 05/31/26     | <b>Statement Balance</b>             | 3,509,062.12 |
| <b>Balance Last Statement</b>   | 645,945.20   | <b>Outstanding Bank Transactions</b> | 87,053.13    |
| <b>Statement Ending Balance</b> | 3,509,062.12 | <b>Subtotal</b>                      | 3,596,115.25 |
|                                 |              | <b>Outstanding Checks</b>            | -253,032.29  |
| <b>G/L Balance at 05/31/26</b>  | 3,343,082.96 | <b>Bank Account Balance</b>          | 3,343,082.96 |

| Transaction Date | Type                      | Document No. | Description                                   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/08/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0507 04973889 |            | 1               | 33.60          | 33.60            |
| 05/08/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST   |            | 1               | 1,150.00       | 1,150.00         |
| 05/08/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST   |            | 1               | 43.80          | 43.80            |
| 05/08/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 90.00          | 90.00            |
| 05/08/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 1,102.65       | 1,102.65         |
| 05/08/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 1,200.00       | 1,200.00         |
| 05/07/26         | Bank Account Ledger Entry |              | Direct Deposit ATB Financial                  |            | 1               | 25.00          | 25.00            |
| 05/07/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 100.00         | 100.00           |
| 05/07/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 50.00          | 50.00            |
| 05/07/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 464.84         | 464.84           |
| 05/07/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 126.40         | 126.40           |
| 05/07/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 100.00         | 100.00           |
| 05/07/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 361.60         | 361.60           |
| 05/07/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889 |            | 1               | 168.50         | 168.50           |
| 05/07/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0506 04973889 |            | 1               | 29.40          | 29.40            |
| 05/07/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889 |            | 1               | 104.80         | 104.80           |
| 05/07/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST   |            | 1               | 37.22          | 37.22            |
| 05/07/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 361.54         | 361.54           |
| 05/06/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 329.23         | 329.23           |
| 05/06/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 400.00         | 400.00           |
| 05/06/26         | Bank Account Ledger Entry |              | Deposit Cheque MANNING                        |            | 1               | 680.00         | 680.00           |

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# Bank Account Statement

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Currency Code

Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description                                   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/06/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 78.75          | 78.75            |
| 05/06/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 112.00         | 112.00           |
| 05/06/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 184.00         | 184.00           |
| 05/06/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0505 04973889 |            | 1               | 171.82         | 171.82           |
| 05/06/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 20.00          | 20.00            |
| 05/06/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST   |            | 1               | 75.00          | 75.00            |
| 05/06/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 438.83         | 438.83           |
| 05/06/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 800.03         | 800.03           |
| 05/05/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 971620649 EFTID: A047F    |            | 2               | -1,207.86      | -1,207.86        |
| 05/05/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 2,283.81       | 2,283.81         |
| 05/05/26         | Bank Account Ledger Entry |              | Deposit Cheque MANNING                        |            | 1               | 5,600.00       | 5,600.00         |
| 05/05/26         | Bank Account Ledger Entry |              | Bill Payment to Telus Communications          |            | 1               | -948.01        | -948.01          |
| 05/05/26         | Bank Account Ledger Entry |              | Bill Payment to North Peace Gas               |            | 1               | -3,394.42      | -3,394.42        |
| 05/05/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 157.50         | 157.50           |
| 05/05/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP         |            | 1               | 100.00         | 100.00           |
| 05/05/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 162.55         | 162.55           |
| 05/05/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 99.55          | 99.55            |
| 05/05/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments EF0504 04973889 |            | 1               | 145.20         | 145.20           |
| 05/05/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 45.00          | 45.00            |

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# Bank Account Statement

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Currency Code

Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description  | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|--|------------|-----------------|----------------|------------------|
| 05/05/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST        |            | 1               | 125.00         | 125.00           |
| 05/05/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments Government of A      |            | 1               | 100.00         | 100.00           |
| 05/05/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 83.20          | 83.20            |
| 05/04/26         | Bank Account Ledger Entry |              | Direct Debit Bill Payment Error Correction Central |            | 1               | -50.00         | -50.00           |
| 05/04/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 971016890 EFTID: A047F         |            | 24              | -259,516.87    | -259,516.87      |
| 05/04/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 7.59           | 7.59             |
| 05/04/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 324.06         | 324.06           |
| 05/04/26         | Bank Account Ledger Entry |              | Transfer from BUSINESS PUBLIC SECTOR SAVINGS       |            | 1               | 2,500,000.00   | 2,500,000.00     |
| 05/04/26         | Bank Account Ledger Entry |              | Bill Payment to Digital Postage on C               |            | 1               | -5,250.00      | -5,250.00        |
| 05/04/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC                  |            | 1               | 140.80         | 140.80           |
| 05/04/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC                  |            | 1               | 213.20         | 213.20           |
| 05/04/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC                  |            | 1               | 551.10         | 551.10           |
| 05/04/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT      |            | 1               | 330.40         | 330.40           |
| 05/04/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889      |            | 1               | 189.15         | 189.15           |
| 05/04/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889      |            | 1               | 1,411.48       | 1,411.48         |
| 05/04/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST        |            | 1               | 600.00         | 600.00           |
| 05/04/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST        |            | 1               | 1,882.45       | 1,882.45         |
| 05/04/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 200.00         | 200.00           |
| 05/04/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                            |            | 1               | 220.59         | 220.59           |

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# Bank Account Statement

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Currency Code

Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type                      | Document No. | Description                                     | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/04/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 100.00         | 100.00           |
| 05/02/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 248.00         | 248.00           |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Debit ATB Govt Tax Filing MONTHLY FEE    |            | 1               | -36.00         | -36.00           |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Debit Misc. Payments VSA FEE04973889     |            | 1               | -253.82        | -253.82          |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Debit ATB Govt Tax Filing EMPTX 1236300  |            | 1               | -28,159.70     | -28,159.70       |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Debit ATB Govt Tax Filing EMPTX 1236396  |            | 1               | -693.66        | -693.66          |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Debit Rent/Leases MERIDIAN               |            | 1               | -523.95        | -523.95          |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Debit ATB Govt Tax Filing EMPTX 1236568  |            | 1               | -862.38        | -862.38          |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Debit Water Bill Payment TOWN OF PEACE R |            | 1               | -19,570.02     | -19,570.02       |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Debit Misc. Payments MON FEE04973889     |            | 1               | -109.70        | -109.70          |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Debit ATB Govt Tax Filing EMPTX 1235959  |            | 1               | -7,332.29      | -7,332.29        |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Debit Misc. Payments MC FEE 04973889     |            | 1               | -274.56        | -274.56          |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Debit Misc. Payments INT FEE04973889     |            | 1               | -1.85          | -1.85            |
| 05/01/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                         |            | 1               | 90.00          | 90.00            |
| 05/01/26         | Bank Account Ledger Entry |              | Deposit Cheque MANNING                          |            | 1               | 4,551.97       | 4,551.97         |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment AUPE                |            | 1               | 829.58         | 829.58           |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments CIBC BP           |            | 1               | 29.40          | 29.40            |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC               |            | 1               | 500.00         | 500.00           |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC               |            | 1               | 484.00         | 484.00           |

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# Bank Account Statement

County of Northern Lights

Wednesday, June 3, 2026

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Currency Code

|                                 |              |                                      |              |
|---------------------------------|--------------|--------------------------------------|--------------|
| <b>Statement Date</b>           | 05/31/26     | <b>Statement Balance</b>             | 3,509,062.12 |
| <b>Balance Last Statement</b>   | 645,945.20   | <b>Outstanding Bank Transactions</b> | 87,053.13    |
| <b>Statement Ending Balance</b> | 3,509,062.12 | <b>Subtotal</b>                      | 3,596,115.25 |
|                                 |              | <b>Outstanding Checks</b>            | -253,032.29  |
| <b>G/L Balance at 05/31/26</b>  | 3,343,082.96 | <b>Bank Account Balance</b>          | 3,343,082.96 |

| Transaction Date | Type                      | Document No. | Description                                   | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|---------------------------|--------------|---|------------|-----------------|----------------|------------------|
| 05/01/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment CUCBC             |            | 1               | 100.00         | 100.00           |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments SCOTIA BILL PMT |            | 1               | 2,500.00       | 2,500.00         |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments RBC BILL PYMTS  |            | 1               | 131.67         | 131.67           |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments VSA DEP04973889 |            | 1               | 4,628.20       | 4,628.20         |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Deposit Misc. Payments MC DEP 04973889 |            | 1               | 2,933.00       | 2,933.00         |
| 05/01/26         | Bank Account Ledger Entry |              | Direct Deposit Bill Payment TD CANADA TRUST   |            | 1               | 52.50          | 52.50            |
| 05/01/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 11,829.19      | 11,829.19        |
| 05/01/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 87.32          | 87.32            |
| 05/01/26         | Bank Account Ledger Entry |              | Customer Bill Pay Cover                       |            | 1               | 337.38         | 337.38           |
| 05/01/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 968228627 EFTID: A047G    |            | 1               | -4,178.74      | -4,178.74        |
| 05/01/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 968102021 EFTID: A047G    |            | 1               | -11,955.30     | -11,955.30       |
| 05/01/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 968092608 EFTID: A047G    |            | 1               | -66,087.61     | -66,087.61       |
| 05/29/26         | Bank Account Ledger Entry |              | EFT Settlement PO#: 985187419 EFTID: A047G    |            | 2               | -66,068.42     | -66,068.42       |

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# Bank Account Statement

County of Northern Lights

Wednesday, June 3, 2026

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HUNTERJ

Currency Code

Statement Date 05/31/26  
 Balance Last Statement 645,945.20  
 Statement Ending Balance 3,509,062.12  
 G/L Balance at 05/31/26 3,343,082.96

Statement Balance 3,509,062.12  
 Outstanding Bank Transactions 87,053.13  
 Subtotal 3,596,115.25  
 Outstanding Checks -253,032.29  
 Bank Account Balance 3,343,082.96

| Transaction Date | Type | Document No. | Description | Value Date | Applied Entries | Applied Amount | Statement Amount |
|------------------|------|--------------|-------------|------------|-----------------|----------------|------------------|
|------------------|------|--------------|-------------|------------|-----------------|----------------|------------------|

**Total 2,863,116.92 2,863,116.92**

## Outstanding Payments

| Posting Date | Document Type | Document No.    | Description  | Statement Amount |
|--------------|---------------|-----------------|--------------|------------------|
| 05/29/26     | Payment       | PM-BCH-78174-CA | CA: 881.65   | 881.65           |
| 05/29/26     | Payment       | PM-BCH-78174-CQ | CQ: 28498.83 | 28,498.83        |
| 05/29/26     | Payment       | PM-BCH-78174-IN | IN: 1094.27  | 1,094.27         |
| 05/29/26     |               | PM-BCH-78174-MC | MC: 2406.72  | 2,406.72         |
| 05/29/26     | Payment       | PM-BCH-78174-VS | VS: 487.66   | 487.66           |

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# Bank Account Statement

County of Northern Lights

Wednesday, June 3, 2026

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|          |         |                 |             |          |
|----------|---------|-----------------|-------------|----------|
| 05/29/26 | Payment | PM-BCH-78182-TE | TE: 337.40  | 337.40   |
| 05/29/26 |         | PM-BCH-78183-TE | TE: 4415.15 | 4,415.15 |
| 05/29/26 | Payment | PM-BCH-78184-TE | TE: 2474.19 | 2,474.19 |
| 05/29/26 | Payment | PM-BCH-78185-TE | TE: 86.53   | 86.53    |
| 05/29/26 |         | PM-BCH-78186-TE | TE: 4840.04 | 4,840.04 |
| 05/30/26 | Payment | PM-BCH-78187-TE | TE: 336.12  | 336.12   |
| 05/30/26 | Payment | PM-BCH-78189-TE | TE: 520.31  | 520.31   |
| 05/30/26 |         | PM-BCH-78191-TE | TE: 4246.12 | 4,246.12 |
| 05/31/26 |         | PM-BCH-78192-TE | TE: 6741.70 | 6,741.70 |
| 05/30/26 |         | PM-BCH-78194-TE | TE: 152.30  | 152.30   |
| 05/31/26 | Payment | PM-BCH-78195-TE | TE: 377.40  | 377.40   |
| 05/29/26 | Payment | PM-BCH-78196-TE | TE: 8.78    | 8.78     |
| 05/29/26 |         | PM-BCH-78197-TE | TE: 3014.97 | 3,014.97 |
| 05/29/26 | Payment | PM-BCH-78198-TE | TE: 235.69  | 235.69   |
| 05/30/26 | Payment | PM-BCH-78199-TE | TE: 4.36    | 4.36     |
| 05/29/26 |         | PM-BCH-78200-TE | TE: 9357.44 | 9,357.44 |
| 05/30/26 |         | PM-BCH-78201-TE | TE: 4117.86 | 4,117.86 |
| 05/31/26 |         | PM-BCH-78202-TE | TE: 487.76  | 487.76   |
| 05/29/26 |         | PM-BCH-78203-TE | TE: 260.80  | 260.80   |
| 05/30/26 |         | PM-BCH-78204-TE | TE: 356.77  | 356.77   |
| 05/31/26 |         | PM-BCH-78205-TE | TE: 174.40  | 174.40   |
| 05/29/26 |         | PM-BCH-78208-TE | TE: 5288.77 | 5,288.77 |
| 05/30/26 | Payment | PM-BCH-78221-TE | TE: 364.64  | 364.64   |
| 05/31/26 | Payment | PM-BCH-78222-TE | TE: 87.85   | 87.85    |
| 05/29/26 |         | PM-BCH-78223-TE | TE: 2682.18 | 2,682.18 |
| 05/30/26 |         | PM-BCH-78224-TE | TE: 200.00  | 200.00   |
| 05/31/26 |         | PM-BCH-78225-TE | TE: 2280.66 | 2,280.66 |
| 05/31/26 | Payment | PM-BCH-78228-TE | TE: 233.81  | 233.81   |

**Quantity 33**

**Total 87,053.13**

# Bank Account Statement

County of Northern Lights

Wednesday, June 3, 2026

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HUNTERJ

## Outstanding Checks

| Posting Date    | Document Type | Check No. | Description                             | Statement Amount   |
|-----------------|---------------|-----------|---|--------------------|
| 10/31/22        | Payment       | 39882     | SORENSEN AARIN                          | -100.00            |
| 11/25/22        | Payment       | 39910     | FACULTY OF KINESIOLOGY                  | -1,800.00          |
| 01/10/23        | Payment       | 39939     | KOVER LEVEN                             | -50.00             |
| 11/03/23        | Payment       | 40154     | DEVICE MEDIA INC.                       | -105.00            |
| 10/04/24        | Payment       | 40439     | Check for Vendor 01612                  | -50.00             |
| 05/15/26        | Payment       | 040757    | GOVERNMENT OF ALBERTA                   | -4,325.95          |
| 05/15/26        | Payment       | 040758    | HAWK HILLS AG SOCIETY                   | -15,109.19         |
| 05/15/26        | Payment       | 040759    | MANNING MUNICIPAL LIBRARY               | -29,754.00         |
| 05/15/26        | Payment       | 040760    | WARRENSVILLE SPORTS ASSOC               | -6,606.72          |
| 05/25/26        | Payment       | 040761    | CATERPILLAR FINANCIAL SERVICES LIMITED  | -186,795.00        |
| 05/25/26        | Payment       | 040762    | ECONOMIC DEVELOPERS ALBERTA             | -1,312.50          |
| 05/25/26        | Payment       | 040763    | JACKKNIFE CREEK LAND & CATTLE           | -50.00             |
| 05/25/26        | Payment       | 040764    | ROTAIVA AIRCRAFT SERVICES LTD           | -6,249.43          |
| 05/29/26        | Payment       | HJ000250  | Summary of May 29, 2026 Payroll Posting | -932.72            |
| 05/29/26        | Payment       | HJ000252  | Summary of May 29, 2026 Payroll Posting | -724.50            |
| <b>Quantity</b> |               |           | <b>15</b>                               |                    |
|                 |               |           | <b>Total</b>                            | <b>-253,965.01</b> |

06.05-1



COUNTY OF  
**Northern Lights**

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0  
Phone 780-836-3348 Fax 780-836-3663  
Toll Free 1-888-525-3481

**Report No.**  
PWAA 2026

**File No.**  
*06.3.2-A*

|                     |                       |
|---------------------|-----------------------|
| <b>Subject:</b>     | Road Allowance Lease  |
| <b>Agenda Date:</b> | Tuesday, June 9, 2026 |
| <b>Attachments:</b> | Application           |

**BACKGROUND:**

Glen Stone, David Dyck and Tyler Stone have applied for a road allowance lease to be used as an access on the road allowance between NE 26-90-24 & NW 23-90-24 and SE 26-90-24 & NE 23-90-24. Access to this Road Allowance would be to the west of Range Road 241, where there are currently 3 residences on this road. NE 23-90-24 is owned by Gordon Nelson and he has signed a letter stating he is in favor of this use of the undeveloped road allowance.

**RECOMMENDATION**

It is recommended that:

1. Council acknowledge the report; and
2. Council proceed with a decision on whether or not to grant the Undeveloped Road Allowance Lease to Glen Stone, Tyler Stone and David Dyck.

Prepared By:

Deb Pawluski  
PW Admin Assist.

Accepted for Council consideration by:

Gerhard Stickling  
Chief Administrative Officer



COUNTY OF NORTHERN LIGHTS  
ROAD ALLOWANCE LICENCE  
APPLICATION

RECEIVED

MAR 31 2026

COUNTY OF  
NORTHERN LIGHTS

APPLICANT INFORMATION:

NAME OF APPLICANT(S):

GLEN STONE, Tyler Stone, David Dyck

ADDRESS OF APPLICANT(S):

Box 506 Manning AB

TELEPHONE NO(S)

GLEN 780-836-5016  
Home

Tyler 780-836-0695  
Business/work

David 780-836-9749

LAND RELATED INFORMATION:

Legal description of land adjacent to subject road allowance:

NE 26-90-24 & NW 23-90-24 and SE 26-90-24 & NE 23-90-24

Do you own the land on both sides of the subject road allowance? Yes

No

What is the current land use on the lands which you own adjacent to the subject road allowance?

Farm land & Pasture land

i.e. (pasture/cultivated land, bush, etc.)

Is this land currently fenced?

Yes

No

REASONS SUPPORTING APPLICATION:

Some

- Deadend road to farm land
- Unimproved Road allowance is only Access to land so Farmers have improved it enough for farm equipment.

Written approval of neighboring landowners attached?

Yes

No

N/A

DATE OF APPLICATION:

*Glen Stone David Dyck*  
SIGNATURE OF APPLICANT

Application has been reviewed and applicant may now proceed to advertising.

Application has been reviewed and declined. Please call Director of Public Works for more information at 836-3348 or 1-888-525-3481.

Date:

April 1/26

*[Signature]*  
Director of Public Works

Township 90 Range 24

F:\wpdata\forms\2010\road allowance application



COUNTY OF NORTHERN LIGHTS  
BOX 10  
MANNING, ALBERTA T0H 2M0

ATTENTION: DIRECTOR OF PUBLIC WORKS

Dear Sir:

RE: APPLICATION FOR ROAD ALLOWANCE LICENCE @ NE-23-90-24-W5th/SE-23-90-24-W5th  
(LEGAL DESCRIPTION)

PLEASE ACCEPT THIS LETTER AS NOTIFICATION THAT THE APPLICANT(S), GLEN STONE, Tyler Stone  
David Dyck HAVE EXPRESSED THEIR INTEREST TO ME (US) IN THE LICENCING OF A ROAD ALLOWANCE ADJACENT TO MY (OUR) PROPERTY

I (WE), David Dyck (PRINT NAME OF LANDOWNER) HEREBY HAVE NO OBJECTIONS TO THE COUNCIL FOR

COUNCIL FOR MUNICIPAL DISTRICT OF NORTHERN LIGHTS NO. 22 GRANTING A LICENCE OF THE ROAD ALLOWANCE BETWEEN LANDS LOCATED AT;

NE-26-90-24-W5th & SE-26-90-24-W5th  
NW 23-90-24 NE 23-90-24

BEING ADJACENT TO THE LAND WHICH I (WE) ARE THE REGISTERED LAND OWNER (S).

SINCERELY,

David Dyck  
SIGNATURE OF REGISTERED LANDOWNER

Glen Stone  
WITNESS SIGNATURE

PRINT WITNESS NAME

DATED THIS 11 OF March 2026  
(DAY) (MONTH)



COUNTY OF NORTHERN LIGHTS  
BOX 10  
MANNING, ALBERTA T0H 2M0

ATTENTION: DIRECTOR OF PUBLIC WORKS

Dear Sir:

RE: APPLICATION FOR ROAD ALLOWANCE LICENCE @ NE-23-90-24-W5<sup>th</sup> / SE-23-90-24-W5<sup>th</sup>  
(LEGAL DESCRIPTION)

PLEASE ACCEPT THIS LETTER AS NOTIFICATION THAT THE APPLICANT(S), GLEN STONE, Tyler Stone,  
David Dyck HAVE EXPRESSED THEIR INTEREST TO ME (US) IN THE  
LICENCING OF A ROAD ALLOWANCE ADJACENT TO MY (OUR) PROPERTY

I (WE), Gordon Nelson HEREBY HAVE NO OBJECTIONS TO THE COUNCIL FOR  
(PRINT NAME OF LANDOWNER)

COUNCIL FOR MUNICIPAL DISTRICT OF NORTHERN LIGHTS NO. 22 GRANTING A LICENCE OF THE ROAD  
ALLOWANCE BETWEEN LANDS LOCATED AT;

NE-26-90-24-W5<sup>th</sup> & SE-26-90-24-W5<sup>th</sup>  
NW-23-90-24 NE 23-90-24

BEING ADJACENT TO THE LAND WHICH I (WE) ARE THE REGISTERED LAND OWNER (S).

SINCERELY,

G Nelson

SIGNATURE OF REGISTERED LANDOWNER

Glen Stone

WITNESS SIGNATURE

GLEN STONE

PRINT WITNESS NAME

DATED THIS 31<sup>st</sup> OF March 2026  
(DAY) (MONTH)

2

|                 |                 |                 |                 |   |                 |
|-----------------|-----------------|-----------------|-----------------|---|-----------------|
| - 31 -<br> <br> | - 32 -<br> <br> | - 33 -<br> <br> | - 34 -<br> <br> | - 35 -<br> <br>                         | - 36 -<br> <br> |
| - 30 -<br> <br> | - 29 -<br> <br> | - 28 -<br> <br> | - 27 -<br> <br> | - 26 -<br> <br> <br><i>X</i>   <i>r</i> | - 25 -<br> <br> |
| - 19 -<br> <br> | - 20 -<br> <br> | - 21 -<br> <br> | - 22 -<br> <br> | - 23 -<br> <br> <br><i>X</i>   <i>r</i> | - 24 -<br> <br> |
| - 18 -<br> <br> | - 17 -<br> <br> | - 16 -<br> <br> | - 15 -<br> <br> | - 14 -<br> <br>                         | - 13 -<br> <br> |
| - 7 -<br> <br>  | - 8 -<br> <br>  | - 9 -<br> <br>  | - 10 -<br> <br> | - 11 -<br> <br>                         | - 12 -<br> <br> |
| - 6 -<br> <br>  | - 5 -<br> <br>  | - 4 -<br> <br>  | - 3 -<br> <br>  | - 2 -<br> <br>                          | - 1 -<br> <br>  |

Location Sketch of Request.

OFFICE USE ONLY:    COMMENTS:

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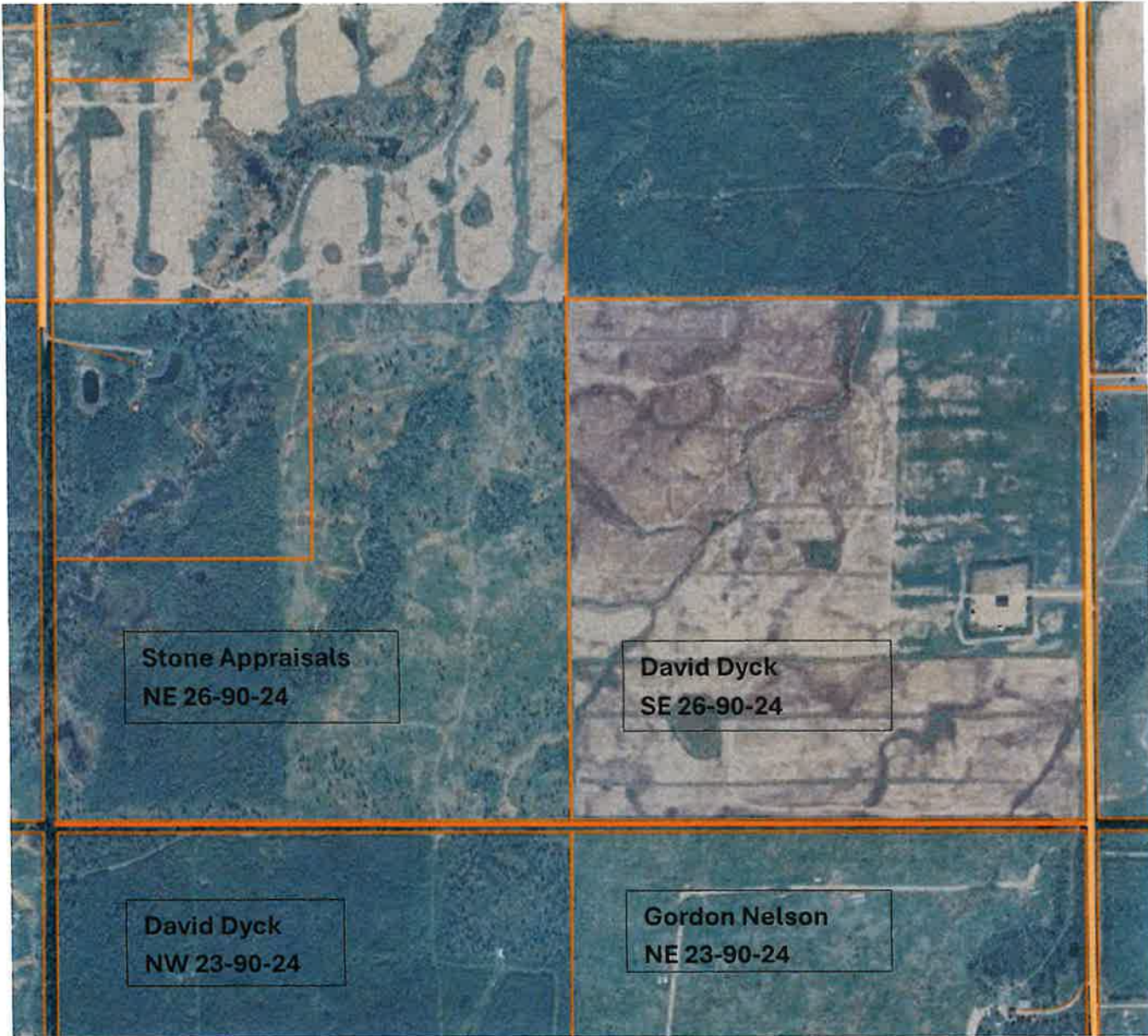
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Stone Appraisals  
NE 26-90-24

David Dyck  
SE 26-90-24

David Dyck  
NW 23-90-24

Gordon Nelson  
NE 23-90-24



## County of Northern Lights

### May 2026 Ward Two Report

Councillor Kayln Schug

**May 1, 2026**

**Peace River Tradeshow**

**4:00 pm – 9:00 pm**

I really want to take a moment to thank Pearl for staying in the booth all weekend. It was fantastic to see her make so many connections with our residents, relatives, and many others. A few complaints about road washouts and general road maintenance, as well as the cancellation of the snow plowing of the private driveway program.

**May 2, 2026**

**Peace River Tradeshow**

**12:00 pm – 4:00 pm**

Was able to sit in the CNL booth from 12-2, then spent 2-4 at the North Peace Housing Foundation booth. Many of the same comments relate to public works concerns and the cancellation of the snowplowing of private driveways program.

**May 4-6, 2026**

**ACCPA Convention in Calgary**

Day One – May 4<sup>th</sup> – 8:00 am – 4:00 pm

I took a workshop called "The Realities, Challenges, and Promises of Gang Prevention and Exit Programming in Alberta." It was facilitated by TJ Sheehan, CEO of Pivot Society, and Jessica Hutton, CEO of Natawihowin Consulting. I was able to get in touch with a group of service providers to assist with both mental health and gang activity in our community. I look forward to bringing the idea back to our Mental Health Task Force Committee for action.

Day Two – May 5<sup>th</sup> - 7:30 am – 4:30 pm

The morning kicked off with a keynote speech by Janet Campbell, the CEO of the Joy Smith Foundation – a registered Canadian charity dedicated to ending human trafficking. Essentially, the foundation works to shift public awareness from "this doesn't happen here" to "we know how to stop it," focusing heavily on the fact that the majority of trafficking victims in Canada are Canadian-born youth. I then took part in 3 educational sessions that focused on human trafficking. There really are no words, and I have put together a proposal to take to the next Peace Regional RCMP Advisory Committee in June to discuss hosting a "Parent and Caregiver" education session to teach parents these critical, life-saving skills to protect our kids.

Day Three – May 6<sup>th</sup> -- 7:30 am – 3:30 pm

The third day began with a keynote speech by Julie Nobert-DeMarchi of the Timmins and Area Women in Crisis group, who shared their presentation on "Why Staying Isn't Choosing". It was a very hard presentation to listen to as it addressed the challenges surrounding gender-based violence. The afternoon focused on a few different education workshops and I took part in: "Justice, Treatment, and Community Working Together" - it was focused on drug courts and rehabilitation, "Breaking Cycles: How Partnerships Create Safer Pathways For At Risk Youth" which was impactful on why youth get involved in drugs, gangs, and crime, and "Made in Alberta: Preventing Gender Based Violence Where We Live" - A research project looking at human trafficking and gender based crime in Alberta – unfortunately only on adults and not youth too.

**May 6, 2026**

**North Peace Housing Foundation Meeting (Virtual)**

**4:00 pm – 7:00 pm**

The meeting was moved to a virtual format due to board members' attendance and availability; the Del-Air visit will be rescheduled. Many of the updates are shared in the monthly synopsis from Tammy at NPHF, so I will not repeat them. Some highlights include the Manning Community Van request for a transfer of ownership, the adoption of our 2026-2031 Strategic Plan, a review of the Handling External Complaints Policy, and a discussion of the potential impacts of Bill 28 on HMBs. We also discussed and approved the response to West Fraser Mill on the housing request letter. Our next meeting is scheduled for June 3<sup>rd</sup> at Homesteader Lodge in Hines Creek.

- May 7, 2026**                    **Peace Regional Mental Health Task Force Committee**                    **5:00 pm - 7:00 pm**  
 Due to unforeseen circumstances, we moved the meeting online. The group heard from the Peace River Chamber of Commerce. Additionally, the next meeting is being moved to June 18<sup>th</sup> to accommodate all councillors attending FCM. We are actively working on various projects, and I look forward to bringing some support requests to the council in the coming months. The remainder of the information will be shared in the meeting minutes, which will be attached to the upcoming council information packages.
- May 11, 2026**                    **RhPAP North Summit Final Planning Meeting (Zoom)**                    **3:30 pm - 4:30 pm**  
 Met virtually with the planning group to finalize the agenda and plan for the upcoming summit in Sexsmith on June 2<sup>nd</sup>. I also received my questions, so I can prepare, as I will be a panel presenter speaking about the bursary program that the GHRARC offers each year to successful applicants.
- May 12, 2026**                    **Council Meeting in Chambers**                    **9:00 am – 1:45 pm**  
 Items were discussed as per the agenda and can be viewed on the county's YouTube channel at: <http://www.youtube.com/@countyofnl>.
- Battle River Museum Tour**                    **2:30 pm – 3:45 pm**  
 What a fantastic museum! I cannot wait to go back and spend more time browsing. I look forward to working with them on future advocacy and on ways we can collaborate to ensure the museum remains an important historical part of our area.
- Town of Manning and CNL ICF Meeting**                    **4:00 pm - 5:45 pm**  
 Nothing to report as the meeting is held in closed session until the agreement is approved.
- May 14, 2026**                    **Detachment Commander Gavin Ool – Manning**                    **10:00 am – 11:45 am**  
 I had the opportunity to meet with Gavin to discuss how the Peace River RCMP Advisory Committee works and what would work best for the Manning detachment area. He is putting together a proposal for our next joint meeting with the Town of Manning to discuss it further. I think it would be a great opportunity to gather local input and share information back and forth.
- May 15, 2026**                    **Peace Regional Alliance Committee Special Meeting Zoom**                    **8:30 am – 10:20 am**  
 The group met to discuss the final draft of the Position Paper, which will be brought forward to all membership municipalities for each council to endorse.
- May 20, 2026**                    **Peace River Mercer Mill Tour**                    **9:30 am – 1:15 pm**  
 It was a great opportunity to receive a presentation on the carbon capture project that Mercer and Savante have been working on for the mill. We received a tour and had the opportunity to share the room with representatives from other mills in our area, ministry representatives, Mercer employees and management, and other municipal officials. The scale of the proposed project is massive and will be critical to our area. I think we are so fortunate to have this in our backyard and that they have been so inclusive in the project, and grateful for the relationship and support they are receiving from the County.
- Peace Regional RCMP Advisory Committee Meeting**                    **5:00 pm – 7:30 pm**  
 We held our final meeting before summer break at the Peace River Seniors Center. It is always a great evening and an opportunity to get together with that group and host our meeting there. Because it was the last meeting before summer break, there were few updates; instead, it was a checklist of tasks to complete or assign for the summer. We also approved a subcommittee that I will champion to organize a parent-and-caregiver information night on youth safety and protection in the fall. Some of the RCMP highlights included: a person has been charged in connection with the school shooting threats in Peace River earlier this month, call volume has remained steady, a new position has been created for a public service employee that will be based out of Peace River and will work with the Crime Reduction Unit (CRU) out of K-division, the Community Liaison Officer (CLO) has been busy looking after bike safety rodeos for the kids, and other parades and community events that have been underway. Daniel Cress, who is the Director of

Emergency Management in Peace River, shared that the Town of Peace River just approved the position for an admin support for the Community Police Officers (CPO) and that they have just over 600 files so far this year and have 3 members and are working their way to a full complement of officers, which they hope will be 6 or so.

- May 21, 2026**      **Peace River Arboretum Event**      **9:30 am - 11:30 am**  
It was a beautiful celebration of Norm Boucher's contributions and all he has done over the years. There were so many people in attendance, and it was a wonderful way to recognize not only Norm but the significance of the forestry industry as a whole in our region.
- GRHARC – BBQ at Grimshaw Hospital to Thank Workers**      **11:50 am – 1:45 pm**  
It was a great afternoon for a BBQ, and our staff and workers at the Grimshaw hospital sure appreciated the recognition and some yummy lunch. A big shout-out to Co-Op and the Grimshaw Hospital Foundation group for partnering with GRHARC to put on this event ahead of Rural Healthcare Week.
- May 22, 2026**      **Economic Development Training in Peace River**      **8:30 am – 3:00 pm**  
The training session was facilitated by Mark Morrissey. I found the session very informative and appreciated the conversations with fellow elected officials and the neighbouring administration about how we all view economic development differently and carry it out. I look forward to working through the documents they provided us with and how they can be applied to CNL to benefit our municipality and region.
- May 26, 2026**      **Council Meeting in Chambers**      **9:00 am – 2:45 pm**  
Items were discussed as per the agenda and can be viewed on the county's YouTube channel at: <http://www.youtube.com/@countyofnl>. Due to a schedule conflict, I was unable to attend the ordinance meeting that followed our council meeting.
- May 27, 2026**      **PRAMP Meeting**      **1:00 pm – 3:45 pm**  
Some of the highlights and topics covered included updates on the downtime in the hydrocarbon monitoring program due to extensive maintenance, so Mike and Lilly are working on implementing new strategies to address those concerns. Unfortunately, some of the monitors need replacing, and PRAMP has been notified that the GoA is doing budget cuts and likely will not reimburse the charges accrued for replacement of the monitors; therefore, the board had to make a motion to pay for the sensors and new monitors out of a contingency fund as they are essential for PRAMP meeting not only their strategic plan but the mandate of an airshed as well. We were given a virtual tour of the new website redesign, which will launch next month if all goes to plan. This will enable better real-time reporting on both air monitoring and the Purple Air sensors, as well as more interaction and education. The AGM and next meeting will be held in Peace River on September 17<sup>th</sup>. The subcommittees will continue to work, and we have agreed not to conduct a thorough review of our strategic plan until we are certain we will receive government dollars for operations in the spring of 2027. Administration will look at ways we can advocate to the government to ensure these important programs continue in our communities.
- May 29, 2026**      **Bill 28 Webinar – Alberta Public Libraries**      **12:00 pm – 1:00 pm**  
The webinar was presented by the Coalition of Alberta Public Libraries. Pilar Martinez, CEO of Edmonton Public Library, spoke and presented it on behalf of the Coalition. Four speakers included: Ron Sheppard, Sarah Meilleur, Matt Solberg, and Keith Gardner. The three new powers being introduced include: inspection authority, regulation-making power, and guidelines on materials. Ron Sheppard spoke on what the Bill means for libraries, both operational and financial impacts. What is terrifying is that "some rural libraries indicate they would consider closure rather than attempting compliance." Sarah spoke about the financial impacts, with costs falling under capital (physical separation), operating (staff time and training), and systems (technology and vendors). With Bill 28 coming without additional funding, this will be another download on municipalities. Matt spoke about how this Bill will affect municipal councils – essentially a provincial decision that is now a municipal expense. These changes are nonpartisan. The three calls to action are: pass a motion asking the province to meaningfully consult on regulations, meet with your MLA,

and speak publicly when asked. In the regulatory phase, the libraries are requesting priorities that include: a narrow and specific list of titles, a workable timeline, funding implementation, and procedural safeguards.

It was a great, informative session, and I look forward to the resources they will share next week with all who registered for the webinar.

I was able to have my question answered live: "Have you spoken with any librarians who co-locate and are now integrated in schools? I understand they operate differently, but some operate as both, and that makes things complicated. Any specific advocacy on those even more complex libraries, as some are in our rural municipalities and are the only libraries available to many, both students and the public." The answer was – it's very complicated with all the stakeholders involved, conversations have been ongoing, and the point is now moot because Bill 28 is going to hurt them all.

**Upcoming Meetings/Events:**

- June 2<sup>nd</sup> – RhPAP Regional Summit in Sexsmith, 10 am – 2 pm & Rural Crime Watch AGM – Nampa – 6:30 pm
- June 3<sup>rd</sup> – RMA Mental Health Webinar – 9:30 am & North Peace Housing Foundation – Hines Creek @ 4 pm
- June 5<sup>th</sup> – Northern Lakes College Convocation in Slave Lake
- June 8<sup>th</sup> – Grimshaw Regional Attraction and Retention Meeting @ 6:30 pm
- June 9<sup>th</sup> – Council Meeting Day & Alberta Pond Hockey AGM – Grimshaw @ 7 pm
- July 14<sup>th</sup> – Peace River Outreach Grad Ceremony in Peace River @ 6:15 pm
- June 15<sup>th</sup> – ASCHA/RMA Housing 101 Webinar @ 2:00 pm & Ward 1,2,3 Ratepayer Meeting in Dixonville @ 7 pm
- June 17<sup>th</sup> – Ward 4,5,6 Ratepayer Meeting in Manning @ 7 pm
- June 18<sup>th</sup> – ~~Peace Regional Energy Alliance Meeting @ CNL @ 9:00 am~~ & 5:00 pm Peace Regional Mental Health Task Force Meeting in Peace River
- June 23<sup>rd</sup> – Council Meeting and Town of Manning Joint Meeting Day



Deputy Reeve Kayln Schug – Ward Two



# COUNCILLOR WARD REPORT

WARD # 3 May 2026

## DATE MEETINGS/CONFERENCES

|              |                      |                        |
|--------------|----------------------|------------------------|
| <b>May 1</b> | <b>PR Trade Show</b> | <b>4:00pm-6:00pm</b>   |
| <b>May 2</b> | <b>PR Trade Show</b> | <b>10:00am-12:00pm</b> |

The trade show was well attended this year, and we had much more engagement with ratepayers and booth visitors. I also liked the setup this year—it was a nice change to focus on a simple draw.

|               |   |                      |
|---------------|---|----------------------|
| <b>May 12</b> | <b>Council Meeting/Battle River Museum Tour</b> | <b>9:00am-4:00pm</b> |
|---------------|---|----------------------|

Council meeting as per agenda. The Battle River Museum tour was a pleasant surprise. It was my first visit, and I was impressed by the extensive collection of historical items on display. It was especially impressive to see that most of the vintage tractors still run.

|               |              |                       |
|---------------|--------------|-----------------------|
| <b>May 19</b> | <b>PRAIC</b> | <b>9:30am-11:40am</b> |
|---------------|--------------|-----------------------|

Co-Chair Wendy Goulet has presented on behalf of PRAIC to the NSC Council, the Town of Peace River presentation is scheduled for June. Financial updates included donations received to date for the Pow Wow, which will need to be scaled down due to limited funding. The next major Indigenous cultural event is the Vision Quest at Camp Artaban from June 5 to 11, and everyone is welcome to attend or observe. The Indigenous Art Show at the Peace River Municipal Library runs until June 17. Energy Alberta recently hosted a Kairos Blanket Exercise in Calgary, facilitated by Wendy Goulet and her team.

|               |                                     |                      |
|---------------|-------------------------------------|----------------------|
| <b>May 20</b> | <b>The Future of Mercer PR Tour</b> | <b>9:30am-1:00pm</b> |
|---------------|-------------------------------------|----------------------|

Led by Cal Dakin and a Svante representative, the presentation was very informative and covered the current and future state of the pulp market. Mercer, in partnership with Svante, is developing a Bioenergy Carbon Capture project aimed at creating new markets for the Peace River mill. During the tour of part of the mill, we also viewed a prototype of the carbon capture technology.

|               |  |                      |
|---------------|--|----------------------|
| <b>May 26</b> | <b>Council Meeting/Ordinance Meeting</b> | <b>9:00am-4:20pm</b> |
|---------------|--|----------------------|

Council meeting as per agenda. Council went over the new Safety, Procurement, and bank account policies.

|               |                        |                      |
|---------------|------------------------|----------------------|
| <b>May 27</b> | <b>Airport Meeting</b> | <b>4:00pm-5:15pm</b> |
|---------------|------------------------|----------------------|

Terms of reference was accepted with a few minor tweaks.

|               |                         |                      |
|---------------|-------------------------|----------------------|
| <b>May 30</b> | <b>PRAIC PR Pow Wow</b> | <b>1:00pm-2:00pm</b> |
|---------------|-------------------------|----------------------|

I was honoured to offer greetings on behalf of Council this year. Although this year's Pow Wow was smaller than in recent years when it was held outdoors, the dancers and drummers were outstanding as always. It was a wonderful event made possible by dedicated volunteers.

## UPCOMING MEETINGS/CONVENTIONS/WORKSHOPS/EVENTS, ETC:

|                   |                                      |               |
|-------------------|--------------------------------------|---------------|
| <b>June 9</b>     | <b>Council meeting</b>               | <b>9:00am</b> |
| <b>June 12</b>    | <b>Tri-Council BBQ</b>               | <b>3:30pm</b> |
| <b>June 15</b>    | <b>Ward 1,2,3 Rate Payer Meeting</b> | <b>7:00pm</b> |
| <b>June 16</b>    | <b>PRAIC</b>                         | <b>9:30am</b> |
| <b>June 17</b>    | <b>Ward 4,5,6 Rate Payer Meeting</b> | <b>7:00pm</b> |
| <b>June 18-26</b> | <b>Away</b>                          |               |
| <b>June 22</b>    | <b>MPTA Executive Meeting</b>        | <b>6:00pm</b> |
| <b>June 29</b>    | <b>MPTA Board Meeting</b>            | <b>6:30pm</b> |

Brenda Yasinski, County of Northern Lights, Ward 3 Councillor



# COUNCILLOR WARD REPORT

WARD #5 MAY 2026

## MEETINGS AND EVENTS ATTENDED

| DATE         |   | TIME              |
|--------------|---|-------------------|
| May 2, 2026  | <i>Northern Connections Expo- Baytex Centre in Peace River</i>  | 12:00- 4:00 pm    |
|              | The 2026 Northern Connections Expo at the Baytex Energy Centre provided a valuable opportunity to connect with residents, businesses, and regional partners. The event, hosted by the Peace River & District Chamber of Commerce, demonstrated strong participation and community interest. It reinforced the importance of regional collaboration, visibility of municipal services, and continued support for local economic development initiatives.   |                   |
| May 5, 2026  | <i>Attended Manning Handi-Van Committee Meeting- Del Air Lodge</i>  | 10:00 am-11:30 am |
|              | The Manning Handi-Van Committee met with North Peace Housing representatives to discuss the history of the handi-van that is under the ownership and registered to North Peace Housing Foundation but owned by the Del-Air Lodge Residents Association. There is need in the Manning/County of Northern Lights for transportation for seniors, residents with transportation barriers and those with disability that need a specialized vehicle for transportation. The Manning & Area Community Transportation Initiative has approached North Peace Housing to see if they could work together to meet these needs. In conclusion of this meeting, North Peace Housing Foundation board will meet to further discuss and communicate with the Manning & Area Community Transportation Initiative on their decision. |                   |
| May 7, 2026  | <i>Attended Grand Opening- Downtown Manning Home Hardware</i>   | 11:00 am-12:00 pm |
|              | I attended the grand opening of the downtown Manning Home Hardware. The event was well attended by community members and local businesses. Enjoyed beef on a bun, salads and dessert. The store offers products from M&M and samples of some of the products were available for taste testing. Congratulations to the Halvorson Family and staff on their grand opening and thank them for their commitment to serving residents throughout the region. Best wishes for continued success in the years ahead.   |                   |
| May 12, 2026 | <i>Attended Regular Council Meeting as per agenda</i>   | 9:00 am-2:00 pm   |
| May 12, 2026 | <i>Attended Tour at Battle River Museum</i>   | 2:30 pm-4:00 pm   |
|              | The Battle River Pioneer Museum, is an important preservation site for the history and heritage of the Battle River Prairie region and northern Alberta settlement communities. The museum showcases pioneer life through historical buildings, agricultural equipment, household artifacts, and displays highlighting the experiences of early homesteaders and farming families.<br>The museum is operated through community support and volunteer involvement, the museum helps preserve local history while providing educational opportunities for residents, schools, and visitors. It contributes to regional tourism and promotes appreciation for the area's agricultural roots and rural development.   |                   |
| May 13, 2026 | <i>Attended Manning &amp; Area Food Bank Committee Meeting</i>  | 4:15 pm-5:58 pm   |
|              | Social Media/website up and running. Fundraising idea was brought forward by Tasha. Financial Report was presented by Helen. Co-ordinator Esther has applied for the Northern Capacity Boost Grant. The food banks next casino is scheduled for Oct. 24 & 25 <sup>th</sup> , 2026. Helen will oversee this event. We accepted the resignation of Esther Johnston effective immediately. We will advertise for her replacement.  |                   |
| May 22, 2026 | <i>Attended Economical Development Course- Peace River</i>  | 9:00 am- 3:00 pm  |
|              | Council members along with council members from surrounding municipalities attended the Economic Development for Elected Officials course offered through Economic Developers Alberta. The course was designed specifically for municipal elected officials and community   |                   |

leaders to provide a practical overview of economic development and the role municipalities play in supporting sustainable community growth.

Topics covered included:

- The role of Council in economic development
- Strategic planning and data-driven decision making
- Business attraction and retention strategies
- Community collaboration and partnerships
- Funding opportunities and incentive structures
- Measuring success through Key Performance Indicators (KPIs)
- Building community economic resilience and long-term sustainability

Economic development is a shared responsibility between Council, administration, local businesses, and community organizations and surrounding municipalities. Participants discussed the importance of aligning municipal priorities, infrastructure investments, and policies with local economic realities and opportunities. It is important to support existing businesses as well as focusing on attraction efforts, developing clear community value propositions, encouraging regional cooperation and understanding how local decisions impact investment confidence and population retention.

Overall, the course provided useful tools and best practices to help elected officials make informed decisions that support economic growth, resiliency, and long-term community success.

May 26, 2026 *Attended Regular Council Meeting as per agenda*

9:00 am-4:30 pm

May 26, 2026 *Attended Ordinance Standing Committee Meeting*

Reviewed: ATIA & POPA Policy & Bylaw

Safety Policies (procedures) under revised Safety Program Policy

Bank Account Policy & Procurement of Goods & Services Policy

Proposed Road Use Agreement Policy

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| <b>UPCOMING MEETINGS/CONVENTIONS/WORKSHOPS/EVENTS, ETC:</b>         | <b>START TIME</b> |
|---|-------------------|
| June 3, 2026 Manning & Community Enhancement Meeting                | 10:30 am          |
| June 9, 2026 Regular Council Meeting                                | 9:00 am           |
| June 9, 2026 Manning Municipal Library Meeting                      | 6:00 pm           |
| June 13, 2026 Town of Manning Lemonade Day- Judging Committee       | 1:30 pm           |
| June 15, 2026 Wards I, 2 & 3 Ratepayers Meeting in Dixonville       | 7:00 pm           |
| June 17, 2026 Wards 4, 5 & 6 Ratepayers Meeting in Council Chambers | 7:00 pm           |
| June 23, 2026 Regular Council Meeting                               | 9:00 am           |
| June 23, 2026 Jt. Council Meeting with Town of Manning              | 4:00 pm           |



Gloria Dechant, County of Northern Lights Ward 5 Councillor



## COUNCILLOR WARD REPORT

WARD #6 May 2026

**May 1<sup>st</sup>**

**NAEL meeting**

**1000/1400**

Virtually attend Northern Alberta Elected Leaders meeting. Mayor of Sexsmith is now chair of NAEL and Mayor of Falher is vice-chair.

Members gave introductions and brief roundtable updates of happenings in their municipalities. I touched on Mercer's proposed capital project, Dixonville Charter School, changes coming for fire services, passed budget with no mill rate increases, expecting big spring runoff, CRAA continues advocacy for rail service, GoA nuclear engagement report has been released.

Nicole Nelles with GoA Economic Development gave a presentation. Talked about Invest Alberta, she is available to help coach applicants and navigate through GoA process for funding.

Minister Todd Loewen gave updates from GoA, mainly around preparedness for upcoming wildfire season.

President of RMA gave update; Bill 28 and how it is giving the Province more authority and could limit municipal decision making. Also touched on new police funding model that came into effect on April 1<sup>st</sup>...higher costs now with no increased service.

President of Alberta Munis gave brief update from their organization.

Wrapped up meeting with discussion on the future of having hybrid meetings, internet service is poor in many locations, AV quality is not great, should there be in-person meetings only...will keep the current hybrid format for now.

Minutes in info package.



Council received an invitation to attend the grand opening of the Home Hardware downtown location in Manning. They had several senior people from Home Hardware in attendance and a good turnout of area residents to enjoy a BBQ. I gave a brief congratulations on behalf of council.

**May 12                      Regular council meeting                      0830/1700**

Regular council meeting as per agenda. Invitation from Battle River Museum to visit their museum, was very interesting especially for those who saw it for the first time. ICF task force meeting with Town of Manning following council meeting. No big changes are proposed, library funding was brought up, should be more equitable between County and Town was the suggestion.

**May 15                      Meeting with MLA Ron Wiebe                      1300/1330**

As MAARC chair, I had a brief virtual meeting with Parliamentary Secretary for Northern Health, MLA Ron Wiebe. Outline the concerns that rural health care facilities are still experiencing after the restructuring of AHS. MLA Wiebe is very aware of the issues and understands that there is still a need for more local decision making.

**May 19                      PREA meeting with MLA's                      1600/1700**

PREA chair and vice-chair meet virtually with Minister Neudorf, Minister Williams and MLA de Jonge to have them weigh in on the draft position paper from PREA. They had no concerns with any of it, just a cautionary note that Indigenous consultations are complicated and not necessarily municipalities duty. We acknowledge that and the paper doesn't indicate that is a municipal role.

**May 20                      Mercer Peace River                      0730/1600**

Travel to Mercer Peace River mill. Mercer and Svante gave an update to municipal representatives, GoA, AFPA, industry reps, on the proposed carbon capture project. They loaded us on a bus and took us through the mill to see the pilot carbon capture apparatus at work. We went back to the board room for lunch then further presentation on the project.

**May 22                      Economic Development training                      0700/1700**



consultant went through his proposed communication plan once the position paper is approved by all member councils. The paper will be held in confidence until a public release date which will tentatively be in mid-June. The primary objective of the paper is to be a regional voice for energy security and economic growth. Roundtable discussions included briefing from those that attended the CANHC agm and CNA conference in Ottawa. All agreed that the CANHC meeting was great and good to hear how other regions of Canada are preparing for more nuclear projects; new builds, restarts, refurbishment. Communication consultant will put together a response to a concerned citizens letter to PREA regarding bringing in speakers. PREA will approve his draft before replying. Terms of Reference had a few edits, mainly the name change. Administrative support will be handled by Northern Sunrise during the interim as current administrator will be retiring in mid June.

**May 27                      Regional Airport Committee meeting                      1600/1900**

Representatives from 5 regional municipalities met to get an update on the recent meeting that 2 regional councilors and Peace River mayor had with Peace River Airport Association regarding the future of the airport. These conversations are confidential at this time but they will be meeting again to discuss whether some funding options will be required to make sure the airport continues to operate. Travel home.

**Upcoming events: (note that I will be out of country from June 1<sup>st</sup> to 16<sup>th</sup>)**

June 1<sup>st</sup>: CRAA executive meeting

June 9<sup>th</sup>: Regular council meeting

June 11<sup>th</sup>: Retirement party for executive assistant

June 13<sup>th</sup>: National Indigenous Peoples Day in Manning

June 15<sup>th</sup>: Ratepayer meeting at Dixonville

June 17<sup>th</sup>: Ratepayer meeting at Manning

June 23<sup>rd</sup>: Regular council meeting followed by joint mtg with ToM council

June 26<sup>th</sup>: Graduation ceremonies at Manning

## WARD 7 REPORT

### THE MONTH OF MAY

May 12 CNL Regular Meeting – was great to see everyone instead of Zoom

May 22 EDA ECONOMIC DEVELOPMENT ELECTED OFFICIALS COURSE  
Held in Peace River.

We went through lots of information which I think our members of public should have this information, especially in regards to what we as councilors have to make sure we follow the protocol of what happens when a Business comes and tells us what they are planning – which is confidential and cannot be shared until they have followed all the rules and regulations. I found it frustrating when I applied to purchase a 1.5-acre piece of land from our neighbor, all the paperwork etc. No one fault as I had never done something like that before. Just saying that rules and regulations are there for a reason.

May 23 Peace Library System Board Meeting in Grande Prairie- I drove there from Peace River as I stayed overnight following our course.

We had Auditors go through the financial audit and as they have done in the past let us know what needs to be looked at, just like our office.

Went through policies as some of them are outdated regarding AI etc.

May 26 Regular Council Meeting

May 28 Drove to Grande Prairie in the afternoon for PLS Symposium Conference on Friday

May 29 NEW FRONTIERS – PLS SYMPOSIUM 2026

Schedule was as follows:

1. 8:30 Breakfast, after that Opening Remarks, Blessing for Elder Marlene Letendre
2. Keynote Speaker: Nick Tanzi – regarding Technology – I think our Josh could do that for us dummies that screw up when trying to get their phone set up. It would be great to do a course on that.
3. Breakout Session: Library Boards and Friends Group:

Very good information, regarding the role of the Library Board in relation to Friend Group who help raise funds for their Library. Library Boards has the

Library Act to follow, and the Friend Group are Non-Profit Society – and the twain shall meet.

PAGE 2 WARD 7 REPORT FOR MAY 2026

LUNCH

Breakout Session: WITH A LITTLE HELP: FRIENDS GROUPS

We had 3 presenters – giving ideas on how to raise funds for the library and how to apply for casino funding etc. Great learning for all librarians, library boards and anyone who is interested in keeping our libraries working and functioning for all Rural or Urban etc.

<sup>3rd</sup> Breakout Session:

MONTH OF JUNE DATES

- 2 Announcement of PPMS New School
- 9 Regular Meeting – I will need to leave at least by 2 as going to Edmonton for our Grandson Graduation from the U of A
- 12 Tri-Council
- 15 Rate Payers Meeting
- 20 PLS Executive Meeting – Grande Prairie
- 23 Regular Council Meeting

*Cheers  
Linda*

**08.0 New Business**

Info Items: [for information]" Please note that these may not be discussed item by item. If there is an item which you wish to see or discuss further, contact the County's Executive Assistant for a copy. It is possible that this whole section may be accepted as presented in one motion."

**10. GOVERNMENT SERVICES**

- a) Letter to premier Smith and Minister Williams RE: Public Library Provisions and Local Library Governance
- b) cc'd Letter from Alberta Infrastructure to Peace River Schools Division RE: Lands adjacent to the former Dixonville School Site
- c) RMA: Monthly Resolution Update – May 2026
- d) RMA: Assigns Statuses to Three Spring 2026 Resolutions
- e) Alberta Counsel: At a Glance – May 29, 2026
- f) Letter to the Town of Manning RE: Star Centre Window Replacement
- g) County of Northern Lights July 14, 2026, Council/Ratepayer Meeting Advertisement

**20. PROTECTIVE SERVICES [POLICE/FIRE/AMBULANCE/SAFETY]**

**30. TRANSPORTATION/DRAINAGE/PUBLIC WORKS**

- a) Letter to LaPrairie Works Inc. RE: Request for Letter of Support

**40. UTILITIES [WATER/SEWER/SOLID WASTE]**

**50. PUBLIC HEALTH & WELFARE**

- a) RMA Webinar on Regional Advisory Councils hosted with Alberta Primary and Preventive Health Services

**60. ENV. DEV. [PLANNING/AG. SER. /ECON DEV. /HOUSING]**

- a) Welcome to the Team: Teagan Scott Ag Fieldman Advertisement
- b) North Peace Applied Research Association June Newsletter
- c) North Peace Housing Foundation Board Meeting Synopsis – May 6, 2026
- d) North Peace housing Foundation Strategic Plan 2026-2031
- e) Rural and Remote Alberta – 2025 AB. Provincial Housing & Service Needs Estimation
- f) Thank you from Peace Country Community Futures: Lemonade Day

**70. RECREATION & CULTURE**

- a) Thank you from the Peace River Jet Boat Race Society
- b) Peace Library Systems Board Meeting Highlights – May 23, 2026

**80. EDUCATION & SCHOOLS**

- a) University of Alberta, Northwestern Polytechnic, Northern Alberta Medical Program News

**90. PUBLIC UTILITIES [GAS/POWER/TELEPHONE]**

- a) Canadian Association of Nuclear Host Communities Email RE: Canadian Nuclear Safety Commission Resources – Licensing Timelines and Major Project Reviews

**\*Item located on Council Table**



May 28, 2026

Honourable Dan Williams  
Minister of Municipal Affairs  
Government of Alberta  
Edmonton, AB

Honourable Danielle Smith  
Premier of Alberta  
Government of Alberta  
Edmonton, AB

Dear Premier Smith and Minister Williams:

**Re: Bill 28 — Public Library Provisions and Local Library Governance**

On behalf of the County of Northern Lights Council, I am writing to express our concern regarding the public library provisions contained in Bill 28, the *Municipal Affairs and Housing Statutes Amendment Act, 2026*, and the potential impact these changes may have on local public libraries, municipal governance, library operations, and the residents who rely on these services.

Public libraries are important community institutions, particularly in rural Alberta. They provide access to learning, literacy supports, technology, community connection, and public services that many residents may not otherwise be able to access. In our municipality, local library services are supported through municipal funding and governed through locally appointed library boards that understand the needs, values, and practical realities of the communities they serve.

Council is concerned that Bill 28 may shift decision-making authority away from local library boards and trained library professionals and toward provincial regulation or ministerial direction. Decisions about local library services, collections, programming, and access are best made at the local level by those who are accountable to the community and familiar with local needs.

We also understand that libraries already have processes in place to support families and parental choice, including age-appropriate organization of materials, staff assistance, shared family account options, and respectful processes for addressing concerns. Public libraries support parents and guardians in guiding their children's library use; they do not replace that parental role.

The County is also concerned about the potential operational impacts of the proposed changes. If new requirements are imposed regarding access to materials, verification, consent, inspections,

or related administrative processes, those requirements may create additional costs, staffing pressures, privacy concerns, and service impacts for local libraries. These impacts would be especially difficult for small and rural libraries that already operate with limited staff and limited resources.

We respectfully request that the Government of Alberta pause further implementation of the public library provisions in Bill 28 until meaningful consultation has occurred with municipalities, public library boards, library systems, library staff, and organizations representing Alberta's public library sector.

We further request that the Province:

1. Respect the authority of locally appointed library boards and the role of trained library professionals;
2. Engage directly and meaningfully with municipalities and public libraries before finalizing any regulations, guidelines, or ministerial direction;
3. Ensure that any new operational requirements are clear, practical, and workable in real public library settings;
4. Protect patron privacy and avoid requirements that create unnecessary administrative burden or conflict for front-line library staff; and
5. Provide dedicated provincial funding for any new requirements imposed on public libraries.

The County of Northern Lights supports local libraries and recognizes the important role they play in strengthening rural communities. We encourage the Government of Alberta to work collaboratively with municipalities and the public library sector to ensure that any legislative or regulatory changes preserve local governance, respect parental responsibility, protect public access, and remain practical for the communities that must implement them.

Thank you for your attention to this matter. We would welcome further dialogue with the Province on this issue and ask that our concerns be considered before any further action is taken under Bill 28.

Sincerely,



Terry Ungarian  
Reeve  
County of Northern Lights

cc:

Rural Municipalities of Alberta  
Peace Library System  
Dixonville Community Library



ALBERTA  
INFRASTRUCTURE

*Office of the Minister*

AR 60275

May 29, 2026

Lacey Buchinski  
Board Chair  
Peace River School Division  
4702 – 51 Street, P.O. Box 380  
Grimshaw, AB T0H 1W0

Dear Lacey:

Thank you for your March 30, 2026, letter regarding the lands adjacent to the former Dixonville School site. As Minister of Alberta Infrastructure and the Honourable Demetrios Nicolaides, Minister of Alberta Education and Childcare, we appreciate the opportunity to respond.

The Government of Alberta recognizes the importance of ensuring that the approved charter school is positioned for a successful opening and ongoing operations. We appreciate the Peace River School Division's (Division) efforts to support this outcome and the information you have provided regarding the functional requirements of the site, including student transportation, outdoor learning space, and program delivery.

Alberta Infrastructure is prepared, subject to required approvals and due diligence, to pursue the acquisition of the adjacent parcel, legally described as Plan 3277KS, Block 1, Lot 9 (C.O.S. 116|167), for a nominal value of one dollar. This approach is intended to support the operational needs and long-term viability of the charter school, while avoiding the need for public disposition and enabling a coordinated path forward for the site.

.../2

08.10-b)

Lacey Buchinski  
Page Two

Subject to the outcome of due diligence and any required approvals, Alberta Infrastructure intends to proceed with demolition of the existing duplex structure and to undertake subdivision of the parcel following demolition. This work would be undertaken to align the site with school operational requirements, with any surplus lands not required for school purposes to be disposed of in accordance with applicable legislation and policy.

Alberta Infrastructure and Alberta Education and Childcare will continue to work collaboratively with the Division and the Dixonville Charter School Society to advance next steps-

Thank you for taking the time to write.

Sincerely,



Honourable Martin Long  
Minister of Alberta Infrastructure



Honourable Demetrios Nicolaides  
Minister of Alberta Education and Childcare

cc: Honourable Dan Williams  
Member of Legislative Assembly, Peace River

Terry Ungarian  
Reeve, County of Northern Lights

Karl Sorensen  
Board Chair, Dixonville Charter School Society

Source URL: [rmalberta.com/news/monthly-resolution-update-may-2026/?utm\\_source=Contact+Newsletter&utm\\_campaign=d5a47db3d9-Contact\\_2025\\_COPY\\_01&utm\\_medium=email&utm\\_term=0\\_ad7c2a0493-d5a47db3d9-383817965](https://rmalberta.com/news/monthly-resolution-update-may-2026/?utm_source=Contact+Newsletter&utm_campaign=d5a47db3d9-Contact_2025_COPY_01&utm_medium=email&utm_term=0_ad7c2a0493-d5a47db3d9-383817965)

# Monthly Resolution Update – May 2026

Posted on: May 29, 2026



*To improve reporting on resolution advocacy, RMA is releasing a monthly bulletin highlighting recent actions undertaken on select active resolutions*

The Monthly Resolution Update Bulletin is a way of routinely highlighting a selection of the over 70 currently active resolutions, offering members a more detailed insight into the work being carried out on their behalf. For the latest formal statuses and reactions to all resolutions, view the RMA's **Resolutions Database** (<https://rmalberta.com/advocacy/resolutions/resolutions-database/>).

The May 2026 edition of the Monthly Resolution Update Bulletin features the following resolutions:

## **Resolution 8-26S Equitable Electricity Distribution Pricing Model (<https://rmalberta.com/resolutions/8-26s-equitable-electricity-distribution-pricing-model/>)**

RMA members are calling on the Government of Alberta (GOA) to establish an equitable electricity distribution pricing model that eliminates the significant regional disparities faced by rural and remote customers. Under the current system, distribution charges – set through Alberta Utilities Commission (AUC) processes that emphasize density, line length, and service-area characteristics – can account for

anywhere from 22% to 70% of a rural resident's electricity bill. These variations create structural inequities based solely on geography, placing rural municipalities, residents, and businesses at a competitive disadvantage.

Other provinces avoid these disparities through province-wide pooling of costs and standardizing distribution rates. Saskatchewan has maintained a single distribution rate since 1949, and BC Hydro equalizes transmission and distribution costs across 95% of British Columbia. Following these examples, the GOA could establish a clear provincial mandate stating that comparable customers should not face dramatically different distribution charges based solely on where they live. Such a mandate would recognize Alberta's grid as a shared provincial asset and help create a more level playing field for residents and businesses across the province.

RMA continues to explore policy and regulatory pathways that would support a fair, province-wide approach to distribution pricing. Moving forward, the GOA should pair a clear policy direction with a focused review of distribution rate design and coordinated work with the AUC, Alberta Electric System Operator, Utilities Consumer Advocate, RMA, and distribution companies. These steps would ensure Alberta's distribution system reflects the reality of a shared provincial network and that rural residents and businesses are not disproportionately burdened by essential electricity costs.

## **Resolution 7-23F: Strategy for Management of Wildland Fires Outside Forest Protection Area** **(<https://rmalberta.com/resolutions/7-23f-strategy-for-management-of-wildland-fires-outside-forest-protection-area/>)**

In Fall 2023, RMA members endorsed resolution 7-23F, which advocates for the formation of a multi-stakeholder working group, to develop a collaborative long term wildfire management strategy outside the Forest Protection Area (FPA). In response, the RMA formed the Wildfire Working Group (WWG) in early 2024 consisting of stakeholders from municipalities (Brazeau County, Leduc County, Parkland County and Westlock County) ABmunis, government agencies and ministries such as Forestry and Parks, Environment and Protected Areas, and the Forest Products Association and emergency response organizations (Alberta Emergency Management Agency and the Alberta Fire Chiefs Association).

Government responses to resolution 7-23F and to the recommendations made in the WWG's final report have indicated an acknowledgement of the issues presented in the resolution and a willingness to jointly develop improved wildfire mitigation frameworks. RMA has also been participating in the Provincial Fire Liaison Committee (PFLC). This committee is led by Municipal Affairs and includes representatives from a variety of stakeholders across municipalities, fire service organizations and indigenous communities. The goal and mandate of the PFLC is to collaboratively work towards improved fire and wildfire management practices across the province. Through this work, RMA has had discussions with the PFLC working group regarding levels of service, personnel recruitment and retention, and education. RMA intends to use its membership on this committee to continue actioning the requests of this resolution and the recommendations of the WWG report to help develop improved wildfire planning and response frameworks for non-FPA rural municipalities.

## Support for Agritourism in Alberta

Resolutions **8-23S: Provincial Review of Agribusiness and Agritourism** (<https://rmalberta.com/resolutions/8-23s-provincial-review-of-agribusiness-and-agritourism/>) and **9-26S: Access to Liability Insurance for Agritourism Operators** (<https://rmalberta.com/resolutions/9-26s-access-to-liability-insurance-for-agritourism-operators/>) call on the provincial government to provide more support for Alberta agritourism. Agritourism, a growing industry in rural Alberta, is attracting investment and can play a key role in strengthening local economies. Agritourism presents an opportunity for economic diversification and an avenue to share agricultural goods, education, and experiences with the public. Despite likely benefits, growth in the agritourism industry faces limits to continued growth. Factors such as the municipal approvals process and prohibitively expensive provincial building code upgrades to farm buildings can prevent new agritourism businesses from getting off the ground. Those already running an agritourism business may face difficulty purchasing insurance for commercial purposes. This can leave operators with no choice but to continue operating without liability insurance, exposing them to considerable financial risk. In other cases, buying liability insurance may lead to operators' full farm, auto, or home insurance policies to be cancelled without notice.

To address these constraints, RMA formed a working group to advise on a provincial agritourism strategy. The group is composed of stakeholders from RMA, Alberta Tourism and Sport, the Alberta Agritourism Association, and several RMA members.

Members of the working group heard presentations from delegates covering a variety of topics, including options for liability insurance, food safety regulations, promising practices from Indigenous Tourism Alberta, legislative interventions from Ontario, and building code considerations for agritourism operators.

These learnings will inform the core themes of the agritourism strategy. RMA expects to release a final report with key recommendations on the enhancement of agritourism later in 2026.

Stay tuned for future editions of the Monthly Resolution Update Bulletin, where we will continue to feature updates on selected resolutions.

**For more information, contact RMA's Policy and Advocacy Team  
at [advocacy@rmaalberta.com](mailto:advocacy@rmaalberta.com) (mailto:[advocacy@rmaalberta.com](mailto:advocacy@rmaalberta.com)) or  
825.319.2383.**

Source URL: rmalberta.com/news/rma-assigns-statuses-to-three-spring-2026-resolutions/?utm\_source=Contact+Newsletter&utm\_campaign=d5a47db3d9-Contact\_2025\_COPY\_01&utm\_medium=email&utm\_term=0\_ad7c2a0493-d5a47db3d9-383817965

# RMA Assigns Statuses to Three Spring 2026 Resolutions

Posted on: May 29, 2026



*RMA has assigned statuses to three Spring 2026 resolutions which have received an initial response from government.*

Immediately after resolutions are endorsed by RMA members, RMA sends them to the relevant provincial or federal ministries or organizations for their initial response. Based on the response received, RMA assigns the resolution a status and drafts an initial reaction.

RMA updates the **resolutions database** (<https://rmalberta.com/advocacy/resolutions/resolutions-database/>) and issues bulletins with updates as responses are received. RMA has recently received responses to seven member resolutions passed at the 2026 Spring Convention.

Given these responses, RMA has drafted an initial reaction to the following resolutions. The government responses, statuses, and the RMA reactions can be viewed for each resolution on the **RMA resolutions database** (<https://rmalberta.com/advocacy/resolutions/resolutions-database/>):

|  |   |
|--|---|
| <b>2-26S</b> ( <a href="https://rmalberta.com/resolutions/2-26s-changes-to-provincial-bridge-and-culvert-classification/">https://rmalberta.com/resolutions/2-26s-changes-to-provincial-bridge-and-culvert-classification/</a> ) | Changes to Provincial Bridge and Culvert Classification |
|--|---|

08.10-d)

|   |   |
|---|---|
| <b>6-26S (<a href="https://rmalberta.com/resolutions/6-26s-municipal-involvement-in-regulatory-processes/">https://rmalberta.com/resolutions/6-26s-municipal-involvement-in-regulatory-processes/</a>)</b>  | Municipal Involvement in Regulatory Processes                             |
| <b>12-26S (<a href="https://rmalberta.com/resolutions/12-26s-reversal-of-the-decision-to-close-lacombe-research-and-development-centre/">https://rmalberta.com/resolutions/12-26s-reversal-of-the-decision-to-close-lacombe-research-and-development-centre/</a>)</b> | Reversal of the Decision to Close Lacombe Research and Development Centre |

Statuses and reactions to all other active resolutions including Fall 2025 resolutions will be included in the 2026 Resolution Status Update – Volume 1.

**For more information, contact RMA's Policy and Advocacy Team at [advocacy@rmalberta.com](mailto:advocacy@rmalberta.com) (mailto:advocacy@rmalberta.com) or 825.319.2383.**

info

**From:** Alberta Counsel <news@albertacounsel.com>  
**Sent:** Friday, May 29, 2026 11:00 AM  
**To:** Teresa Tupper  
**Subject:** At a Glance - May 29, 2026



## At a Glance - May 29, 2026

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### Western Premiers' Conference Concludes

The annual Western Premiers' Conference concluded this week in Kananaskis, where discussions on trade, economic growth and energy security were largely overshadowed by Alberta's decision to include a separation question on October's referendum ballot.

Premier Danielle Smith called for a "spirit of collaboration" among western leaders, but several premiers pushed back against the timing and message of the referendum. Manitoba Premier Wab Kinew urged Alberta to pause the debate, arguing that western provinces should instead focus on advancing major projects. The tension highlighted a broader divide between Alberta's push to assert greater autonomy and other provinces' desire to maintain a united front on shared economic priorities.

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### Jason Stephan Resigns Parliamentary Secretary

#### Role

UCP MLA Jason Stephan quietly resigned in April from his role as Premier Danielle Smith's parliamentary secretary for constitutional affairs after publicly supporting a separatist petition campaign. Stephan drew criticism in March after writing an opinion piece encouraging Albertans to sign the Stay Free Alberta petition seeking a referendum on provincial independence.

08.10-e)

His comments intensified accusations from the Opposition NDP that Smith's government was tolerating separatist sentiment within its ranks. Smith previously defended Stephan's views as part of caucus diversity, while continuing to state her government supports a sovereign Alberta within Canada. Stephan did not provide reasons for stepping down.

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## **New Funding to Address Organized Crime**

Alberta's government is investing nearly \$8 million in one-time funding to strengthen the province's response to organized crime, gang activity and extortion. The funding will support the Edmonton Police Service, Calgary Police Service, Alberta RCMP and Alberta Law Enforcement Response Teams (ALERT) with advanced investigative tools, including surveillance, intelligence and digital forensic equipment.

Minister of Public Safety and Emergency Services, Mike Ellis, stated: "This targeted investment gives law enforcement the tools and resources they need to take down criminal networks. Organized crime doesn't stop at city limits, and neither does our work. This funding ensures police forces across Alberta can stay ahead of evolving threats and respond quickly and decisively to keep families and communities safe."

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## **CASA House Construction Underway in Calgary**

Construction has begun on a new CASA House in Calgary, a specialized mental health treatment facility for children and youth in grades 7 to 12 experiencing complex mental health challenges. Developed through a partnership between Alberta's government and CASA Mental Health, the 20-bed facility will provide live-in and day treatment programs focused on therapy, skills-building, on-site schooling and family involvement. The facility is expected to open in late 2027.

Minister of Mental Health and Addiction, Rick Wilson, commented: "Every young person deserves the opportunity to live their best life. With this important milestone, we're starting to see the Calgary CASA House come to life. We are committed to ensuring Albertans have access the right care, in the right place, at the right time."

---

Alberta Counsel, 800, 9707-110 Street NW, Edmonton, AB T8H1V9, Canada, 780-652-1311

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COUNTY OF  
**Northern Lights**

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0  
Phone 780-836-3348 Fax 780-836-3663  
Toll Free 1-888-525-3481

08.10-f)

April 17, 2026

11.01.25

**Town of Manning**  
Box 125  
Manning, Alberta  
T0H 2M0

**Attention: CAO April Doll**

**Subject: Confirmation of Motion 167/14/04/26 – Star Centre Window Replacement**

Dear CAO Doll,

Please be advised that, at the Council meeting held on April 14, 2026, **Motion 167/14/04/26**, moved by Councillor Dechant, was passed to acknowledge receipt of the Star Centre Window Replacement Report and to authorize the reallocation of \$13,056.00, inclusive of a 20% contingency, for the Star Centre window replacement project from the CEC Grant.

Please let this letter serve as the County of Northern Lights' confirmation of the above-noted motion and decision.

Should you require anything further, please do not hesitate to contact our office.

Yours truly,

  
**Gerhard Stickling**  
CAO  
County of Northern Lights

08.10-f)

COUNTY OF  
**Northern  
Lights**



# **COUNCIL MEETING & RATEPAYER MEETING**

Join us for a regular Council meeting followed by a Ratepayer meeting in Keg River. Come and engage with your Councillor, pose questions, gain insights into municipal government, and express your thoughts and ideas!

## **KEG RIVER**

**TUESDAY, JULY 14, 2026**

**Council meeting: 1:00 pm**

**Ratepayer meeting to follow**

**Keg River Community Hall**

**243009B Township Road 1014, Keg River**

*08.10-8*



780-836-3348



COUNTYOFNORTHERNLIGHTS.COM





COUNTY OF  
**Northern Lights**

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0  
Phone 780-836-3348 Fax 780-836-3663  
Toll Free 1-888-525-3481

**LaPrairie Works Inc.**  
4501 Railway Avenue  
Grimshaw, Alberta  
T0H 1W0

11.01.20

**Attention:**

**Subject: Request for Letter of Support – Alberta Transportation and Economic Corridors (ATEC) Contract CON0025754, Contract Maintenance Area (CMA) 501**

Dear i

Thank you for your request to the County of Northern Lights for a letter of support in relation to Alberta Transportation and Economic Corridors (ATEC) Contract CON0025754 for Contract Maintenance Area (CMA) 501.

Please be advised that, following Council's consideration of the matter under **Motion No. 188/14/04/26**, moved by Councillor Ungarian, the County of Northern Lights must respectfully decline your request.

As this matter relates to a public procurement process that may involve multiple respondents, the County considers it appropriate to remain neutral and not provide a letter of support for any individual proponent.

The County appreciates your interest in opportunities within the region and thanks you for taking the time to engage with the municipality.

Yours truly,

**Gerhard Stickling**  
**Chief Administrative Officer**  
County of Northern Lights

Source URL: [rmalberta.com/news/rma-webinar-on-regional-advisory-councils-2/?utm\\_source=Contact+Newsletter&utm\\_campaign=d5a47db3d9-Contact\\_2025\\_COPY\\_01&utm\\_medium=email&utm\\_term=0\\_ad7c2a0493-d5a47db3d9-383817965](https://rmalberta.com/news/rma-webinar-on-regional-advisory-councils-2/?utm_source=Contact+Newsletter&utm_campaign=d5a47db3d9-Contact_2025_COPY_01&utm_medium=email&utm_term=0_ad7c2a0493-d5a47db3d9-383817965)

# RMA Webinar on Regional Advisory Councils

Posted on: May 29, 2026

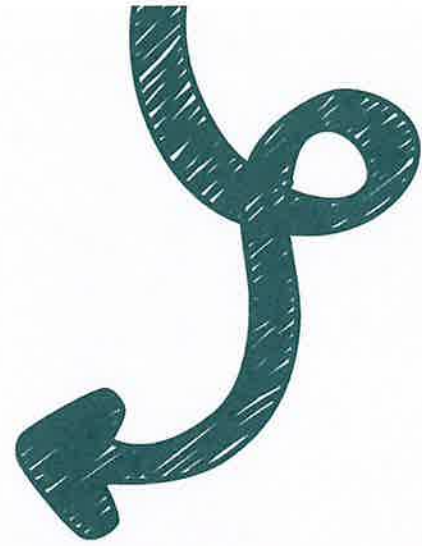


*RMA is hosting a webinar with Alberta Primary and Preventative Health Services to understand the role of Regional Advisory Councils.*

**Regional Advisory Councils (<https://www.alberta.ca/regional-advisory-councils-health>)** (RACs) are intended to represent communities across the province to identify health care issues in their regions and explore potential solutions. There are 14 RACs across the province with representation from a wide range of backgrounds and diverse experiences. As the RAC's mandate is to represent their communities' health care perspectives and unique needs, RMA sees immense value in creating meaningful connections between RACs and RMA members.

RMA is hosting a webinar on **June 22, 2026, from 10:00am – 11:00am** for members to learn more about RACs and how they can interact with rural communities. This webinar will be facilitated by Chris Bourdeau, Executive Director & Advisory Councils Secretariat with Alberta Primary and Preventative Health Services.

To register for this webinar, please click **here** (<https://events.teams.microsoft.com/event/3554bf2f-9b61-4018-94b3-680bccbab781@82b40ccb-1811-431a-969b-6fbde1867d74>).



*Welcome*

**TO  
THE  
TEAM**

# **Teagan Scott**

Agricultural Fieldman

780-836-3348 ext. 225  
ag@countynl.ca

County Ag Services and Programs at  
[countyofnorthernlights.com/ag-services](http://countyofnorthernlights.com/ag-services)

---

**From:** Shelby <operations.assistant@npara.ca>  
**Sent:** Monday, June 1, 2026 11:03 AM  
**To:** Teresa Tupper  
**Subject:** June Already?????



We can't believe it's June already! Time flies when you're having fun and your to do list is a mile long tehe.



---

## Upcoming Events

**NPARA**  
NORTH CALIFORNIA PLANTERS ASSOCIATION

# Shelterbelt and Tree Care Clinic

**June 3rd - 2:30 PM**  
**NPARA Research Farm**

NPARA hosts Toso Bozic,  
Tree Expert and ISA Certified  
Arborist for a workshop on  
shelterbelts.



## EVENT TOPICS

- Grafting
- Tree Pruning & Trimming
- Tree Planting & Transplanting
- Managing Environment Challenges
- Managing and Identifying Pest and Diseases

Ready to elevate the beauty  
and value of your property with  
practical tips and strategies  
that you can apply  
immediately?

**Register Now**  
For more information:  
[www.npara.ca/events](http://www.npara.ca/events)  
**1-780-836-3354**



Register Here!



# DRONE DEMO EVENT



**JUNE 24TH, 2026**  
**2:30pm- 4:30pm**  
**NPARA RESEARCH FARM**

### About Our Event!

Join us at the demonstration farm in North Star for an exciting and educational drone clinic. This event aims to introduce participants to the innovative uses of drone technology in agriculture. Learn from a drone tech expert and explore this innovative ag technology!

**REGISTER NOW!**

[www.npara.ca/events](http://www.npara.ca/events)  
**1-780-836-3354**

### What to Expect

**Educational Session on Drone Technology** ◀  
Learn about drone technology and how it's being utilized in agriculture.

**Live Flight Demonstration** ◀  
Watch spray drones in action as we showcase a range of capabilities in a real farm setting.

**Q & A with Drone Expert** ◀  
Bring your questions directly to a drone tech specialist.

**Explore Real-World Applications** ◀  
Discover how drone technology is used in crop monitoring, ariel mapping, field analysis, spraying, seeding, disaster response, and more!



Register Here!

08.60-b)



Register Here!



# SOIL HEALTH SUMMER TOUR

WITH JOEL WILLIAMS

## UNDERSTANDING SOIL AMENDMENTS

Learn the difference between beneficial and inefficient soil amendments. Key considerations include nutrient availability in high-pH soils, reduced performance of amendments under limited moisture, the cost versus yield response of inputs, and comparing supplier claims with research-based information.

**JULY 31, 2026  
9:00AM - 3:30PM  
WARRENSVILLE HALL**

NPARA Member: \$30 / Non-Member: \$40  
To register, visit: [npara.ca/events](http://npara.ca/events)






Register Here!

## Research Farm Updates

We were focused on three main tasks in May to prepare us for our growing season...

Seed Packing

Spraying

Seeding



---

## Extension Updates

On the extension side of things we've been busy planning resourceful events, keeping everyone informed and bringing agriculture to the classroom with CAP presentations!



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## Peace Region Living Lab

### Training

On May 14th we hosted and participated in the annual Peace Region Living Lab training. We learned proper procedure for water infiltration tests, compaction meters, soil assessments and more.

### Co-benefits

These past couple weeks we've been applying what we learned at training visiting producers fields to collect data for the Peace Region Living Lab!



Our data collection includes soil assessments that measure water infiltration rates, soil compaction, moisture levels, and soil temperature to evaluate soil health and site conditions.

Big thank you to all the producers who support and collaborate with us on this project!



---

## Community Garden Event Recap

On May 21st, we hosted our community garden kickoff event. We gave out tomato seedlings and donated seeds to everyone that attended.

Although the weather led to a lower turnout than expected, we had a great time connecting with those who joined us. We demonstrated how to properly plant a tomato seedling and the basics of composting, including tips on creating nutrient rich soils.

Thank you to those of you who participated and supported our event. Happy gardening!



---

## Producer Research and Evaluation Project



RDAR Funding is available for on-farm research that helps producers evaluate the feasibility and impact of new production practices, technologies, or products under real farm conditions.

Funding Info Here!

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## On Farm Value Added Program



### Sustainable Canadian Agricultural Partnership

The Sustainable Canadian Agricultural Partnership has opened the 2026–2027 intake for its cost-shared On-Farm Value-Added and Value-Added Programs. The programs support Alberta primary producers and processors in expanding production, increasing sales, exploring new markets, and creating jobs.

A minimum of 50% of the total investment for the project must be secured prior to application for the grant, and eligible expenses must occur between January 1, 2026, and March 15, 2027. Applications will be accepted until available funding is fully allocated.

Funding Info Here!

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## Forest Tent Caterpillar - Toso Bozic



# ATTS Group

## Forest Tent Caterpillar

By Toso Bozic

The forest tent caterpillar (*Malacosoma disstria*) is one of the most significant defoliating insects affecting broadleaf trees and forests across Canada. Periodic population outbreaks can result in extensive defoliation of natural aspen forest, and other hardwood trees in shelterbelts, windbreaks, urban settings and parks with noticeable impacts on tree health, aesthetics, and public perception of forest condition. Although outbreaks are cyclical and often short-lived, the cumulative effects of repeated defoliation can reduce growth, increase susceptibility to secondary pests and diseases, contribute to decline or due to tree mortality, it increases risk of forest fires.

### Pest ID and Symptoms

Adult moths are tan to light brown with darker bands across the wings. They are short-lived and primarily active in early summer. Adults do not feed on foliage; their primary role is reproduction. Females deposit egg masses on host twigs shortly after mating, completing the annual life cycle. Eggs are laid in mid to late summer in compact, varnish-like bands encircling small twigs of host trees. Each mass contains several hundred eggs and is coated with a protective, glossy secretion that helps prevent desiccation and cold injury during winter.

Larvae are the most conspicuous and damaging life stage. Newly hatched caterpillars are small and dark, becoming more distinctive as they mature. Full-grown larvae reach approximately 45–50 mm in length and display a characteristic pattern: **a row of pale, footprint-shaped spots along the back, flanked by blue lateral lines and sparse body hairs**. Unlike true tent caterpillars, forest tent caterpillars **do not construct silk tents**. Instead, they congregate in loose groups on trunks and branches during resting periods, often forming dark, moving bands as they travel to feeding sites. Larval defoliation progresses inwards and downwards in the crown. These mass movements of larvae can be highly visible on trees but also on roads, sidewalks, vehicles and railway lines.

The species completes one generation per year. Eggs overwinter on twigs and hatch in early spring, typically coinciding with bud break and leaf expansion of host trees. Larvae feed intensively for 4–6 weeks, passing through several developmental stages (instars). Peak defoliation usually occurs in late spring to early summer. Pupation follows, and adult moths emerge in early to mid-summer to mate and lay eggs. Population levels fluctuate cyclically, with outbreaks occurring every 8–12 years in many regions. Natural population collapses often follow outbreaks due to starvation, disease, virus, bacteria and increased predation.

[www.attsgroup.ca](http://www.attsgroup.ca) [www.yardwhisperers.ca](http://www.yardwhisperers.ca) email: [bozic@telus.net](mailto:bozic@telus.net) Phone: (780) 712-3699



## ATTS Group



Picture 1. Larve with blue lateral lines with row of pale spots on the back ( L ), loose group of larvae with body hair on tree trunk ( C ), partial defoliation on aspen forest ( R )

### Damage

Forest tent caterpillar primarily feeds on broadleaf tree species. Aspen and other poplars are preferred hosts, but outbreaks frequently affect elm, fruit trees, oak, maple, birch, ash, and a variety of ornamental hardwoods in urban landscapes. During outbreak years, extensive areas (millions of hectares) of forest may experience from thinning crown to complete defoliation. Even heavily defoliated trees can recover after short outbreaks, and first-time defoliation is often followed by a second flush of leaves may appear by early summer if adequate soil moisture and stored energy reserves are available

However, repeated severe defoliation over consecutive years can reduce radial growth in species such as trembling aspen by 40–75%, often accompanied by crown thinning and twig dieback. Tree mortality becomes more likely when severe defoliation coincides with additional stressors, particularly drought.

Large numbers of caterpillars can become a significant public nuisance. Mass movement of larvae across roads, railways, sidewalks, building walls, vehicles, and outdoor furnishings can create slippery hazard conditions and other public complaints.

### Management and Control

Effective management on trees involves an integrated approach, combining cultural, biological, and maybe some chemical control methods:

- Cold wet and late frost kills many larvae in spring. Extremely cold winter destroy many eggs.

[www.attsgroup.ca](http://www.attsgroup.ca) [www.yardwhisperers.ca](http://www.yardwhisperers.ca) email: [bozict@telus.net](mailto:bozict@telus.net) Phone: (780) 712-3699



## ATTS Group

- The biological insecticide *Bacillus thuringiensis var. kurstaki* (Btk) can be applied to foliage, which is effective when caterpillars are young
- In high-value ornamental plantings and around homes, where practical, manual removal of egg bands and resting larval groups is recommended
- The tachinid fly (*Sarcophaga aldrichi*) is a particularly effective natural enemy that reduces larval populations.
- In large shelterbelts, larval populations can be managed with registered insecticides, including malathion, acephate, carbaryl, deltamethrin, or biological products such as (*Bacillus thuringiensis var. kurstaki*). Malathion, deltamethrin, and Btk are approved for aerial application in some jurisdictions.
- Pesticide treatments are most effective when applied in late May to early June, targeting early larval stages before significant defoliation occurs. However, pesticides can be harmful to people, wildlife, fish, and beneficial insects. Use only registered products when necessary and strictly follow all label directions and safety precautions
- Disease, viral and bacterial outbreaks can also contribute to rapid population collapse.
- Natural enemies including parasitic wasps, predatory insects, and birds, contribute to population regulation

For more information:

**Toso Bozic P.Ag**

ISA Certified Arborist

CERT ID: PR 5356A

Phone (780) 712-3699

[bozict@telus.net](mailto:bozict@telus.net)

[www.atts-group.ca](http://www.atts-group.ca) [www.yardwhisperers.ca](http://www.yardwhisperers.ca) email: [bozict@telus.net](mailto:bozict@telus.net) Phone: (780) 712-3699

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## Cattle Club Survey

We're excited about the possibility of starting a Cattle Club! Before we can make it happen, we need to see if there's enough community interest.

If you'd like to participate, please fill out the survey below and let us know what dates and times work best for you. Your feedback will help us bring this opportunity to life!



Survey Here!

---

## Altaf's Fun Facts!

Flea beetles can jump 100 times their body length!



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## Got Questions? We've got the dirt!

We want to help you with any ag related query you've been wondering about! Send us your questions and we'll answer them in the next newsletter!

Ask your question here!

[View email in browser](#)

North Peace Applied Research Association · PO Box 750, Manning, Alberta, T0H 2M0 · Manning, 37 T0H2M0 · Canada

[update your preferences](#) or [unsubscribe](#)



## ***North Peace Housing Foundation***

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

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### **North Peace Housing Foundation Board Meeting Synopsis – May 6, 2026**

#### ***Heritage Tower Lodge Elevator:***

The main elevator at Heritage Tower Lodge, previously approved for upgrade under the Capital Maintenance and Replacement (CMR) plan, became non-operational on April 5. A technician attended on April 6 and determined that replacement parts were required.

During the service disruption, interim measures were implemented to support residents, including increased staffing and direct meal delivery for those unable to use the stairs.

Although initial replacement parts were received and installed, further mechanical issues were identified during testing. Additional parts are now required, and a confirmed timeline for full restoration is not yet available.

The elevator continues to be maintained under a regular preventative maintenance program, including monthly inspections and annual certification. Staff supports remain in place to mitigate resident impact while repairs are ongoing.

#### ***Heritage Tower Evacuation:***

The flood risk in Peace River necessitated evacuation of Heritage Tower Lodge on Thursday April 23. The evacuation was complicated by the main elevator being down. In coordination with the Fire Department and EMS, we initiated early evacuation of the building. A voluntary evacuation request was sent to residents and families on April 22 with little uptake. The morning of April 23, EMS assisted us to move 6 residents from higher floors who could not do the stairs themselves. The afternoon of April 23 saw the entire building evacuated. Although the notice level was only an alert, the time required to move everyone meant the fire department requested we move people early and keep them out until the danger was past.

The majority of residents (55) were picked up by family. An additional 12 went to our lodges, eight to Manning and four to Hines Creek. Six residents went to Grande Spirit Foundation: five to Spirit River and one to Grande Prairie. One of these originally went with family but they found their home could not accommodate the resident's wheelchair. All of the transportation to lodges was done using our handi-vans.

We were cleared for return Sunday afternoon April 26 and many residents did return that day. We arranged for the handi-vans to bring those from the lodges back on Monday April 27.

We would like to acknowledge the assistance of the Town of Peace River, particularly Peace River Fire Department and EMS, who communicated with us and supported us as a priority throughout. We would also like to acknowledge the assistance of Peace River Home Care and Grande Spirit Foundation, as well

as offers of help from Boreal Housing Foundation in High Level, Heart River Housing Foundation and their lodges in Falher, Valleyview, and Slave Lake, and offer of the community van by Northern Sunrise County.

***ASCHA Convention and Tradeshow:***

Attending the ASCHA Convention and Tradeshow was an enjoyable and highly educational experience, providing valuable insight into current priorities and emerging trends within the continuing care and supportive housing sector. The event featured a strong lineup of speakers and sessions focused on system transformation, innovation, and sustainability.

We were fortunate to hear from several key leaders, including the Honorable Danielle Smith, Premier of Alberta, the Minister of Assisted Living and Social Services, Jason Nixon, and ADM of the Housing Division, David Williams. Their remarks emphasized the government's commitment to strengthening the sector through improved integration, modernization of services, and enhanced supports for Albertans requiring continuing care.

Key themes throughout the convention included the need to modernize care delivery models, enhance workforce capacity, and improve system navigation to ensure individuals can access the right care at the right time. Sessions also highlighted the importance of person-centered approaches, innovation in housing and service delivery, and addressing infrastructure and funding challenges to meet growing demand.

The tradeshow and networking opportunities were particularly valuable, enabling meaningful engagement with sector colleagues, service providers, and partners. These interactions supported the exchange of ideas, best practices, and potential collaborations, reinforcing the importance of strong relationships across the sector.

Overall, the convention provided both practical insights and strategic context that will help inform our ongoing work and planning.

***Harvest Lodge:***

***Water Event Restoration***

Update from First Onsite:

Rebuild work at Harvest Lodge continues to progress, focusing on interior restoration including drywall, ceilings, flooring, mechanical/electrical reinstatement, and finishing (painting, millwork, and fixtures).

- 2nd & 3rd Floors:
  - Cleaning and preparation activities (vacuuming, debris removal, general site cleanup)
  - Millwork adjustments and silicone application
  - Door adjustments completed
- Installations Completed:
  - Radiant heaters installed in multiple 2nd floor units
  - Grab bars installation on 3rd floor

- Previously identified structural damage to wood framing (ceilings and exterior walls) remains noted but unchanged

Work is progressing steadily with a focus on finishing activities, installations, and site cleanup.

Update on work being completed by the Foundation:

- Kitchen flooring installation is nearing completion.
- New countertops have been installed in the craft area and coffee servery.
- New countertops are being built for the administration area.
- Ceilings have been painted in the main area of the Lodge including the dining room.
- Common area painting is in progress.

***Garden Court:***

*Pre-Action System Installation*

Delays with the installation of the pre-action system continue, as there seems to have been a miscommunication between the engineer and the electrical contractor with respect to the location of the mechanical room, requiring a review of the project and associated costs.

As previously reported, on March 16<sup>th</sup>, it was discovered that the fire protection air compressor serving the attic's dry fire suppression system had failed. This compressor maintains the required pressure within the dry pipe sprinkler system. Although there were delays finding the right compressor and having it shipped, it was successfully installed on April 17, 2026.

*Ice Damming and Subsequent Water Issues*

On Wednesday, April 8, we completed a walkthrough of the affected units with First Onsite:

- There are drywall and painting deficiencies in several units requiring further repairs.
- Ceilings in some of the units require extra work, requiring tenant contents to be moved completely out of these units (optional, if tenants agree to the work).
- Baseboards have been installed in some of the units, with the remainder to be completed once material arrives.
- Carpet cleaning in the common hallways has been postponed until work is completed.

***Garrison Manor:***

*Ice Damming and Subsequent Water Issues*

Restoration work on the 2 damaged units has started. We do not have a confirmed completion date at this time.

**Asset Transfers:**

The Asset Transfer program has been paused for the time being. There will be no further updates.

**Nominal Sum Properties:**

No update to report.

**SRHI (Sustainable Remote Housing Initiative) - Cadotte Lake:**

No update to report.

**Westview – Fairview Development Committee:**

No update to report.

**Del-Air Lodge Redevelopment:**

No update to report.

**Insight Facility Advisors Operational Review/Maintenance IQ/Asset IQ:**

Davin Simmonds, President/Senior Advisor with Insight Facility Advisors, has taken the position of Asset Manager with a private housing organization. He continues to work with the Foundation in a limited capacity until we wrap up the asset component of our project.

**Board Actions:**

The Board directed Administration to engage with the Manning and Area Community Transportation Initiative, the Handi-Van Committee, and municipal partners to explore how to support and strengthen the delivery, coordination, and long-term sustainability of the Handi-Van service in the Manning region.

The Board directed that Administration respond to Manning Forest Products, West Fraser Lumber regarding the availability of affordable housing in Manning.

The Board directed that the NPHF 2026 – 2031 Strategic Plan be adopted with the minor changes as discussed.

The Board directed that Administration prepare a summary of their comments regarding Bill 28.

The Board directed that the Director of IT and Communications prepare further analysis and prepare a report on communications goals and steps to be taken to achieve the goals discussed in the Strategic Plan.

Tammy Menssa  
Executive Director



# Strategic Plan 2026–2031



*Everyone Has a Place to Call Home*

# Message from the Board

The North Peace Housing Foundation Board of Directors believes that long-range strategic planning is a core function of its governance and leadership. Developed with support from the Senior Management team, the Strategic Plan provides overall direction to the Foundation in developing its Business Plan.

Effective strategic plans incorporate a clearly stated vision, mission, and values, along with well-defined goals that are measurable and attainable. Allowing for flexibility to respond to new information and emergent situations, this plan focuses on client safety and well-being, operational priorities, financial stability, and responsible management.

In addition, the Foundation recognizes several key priorities that will guide decision-making across all strategic initiatives. Communication will serve as an overarching theme, ensuring transparency, consistency, and alignment both internally and with our stakeholders. The Foundation will continue to explore and define its role within the evolving health landscape, including Continuing Care, and will work to strengthen relationships with health partners to support integrated service delivery. Central to all decisions is a commitment to viewing our work through the lens of our residents and tenants, ensuring that their best interests, well-being, and quality of life remain at the forefront of all planning and operational decisions.

Reviewed annually, the Strategic Plan delivers long-term stakeholder value through clear planning and accountability. It gives the Board great pleasure to share this plan with all stakeholders including clients, municipalities, community members, and staff.



# Mission, Vision & Values

## Our Mission

To deliver, within our mandate, quality, affordable, and supportive housing in healthy, safe, and inclusive communities.

## Our Vision

Everyone has a place to call home.



### Honesty & Integrity

Always demonstrate strong ethical and moral principles with clients, co-workers, colleagues, and the public.



### Accountability & Excellence

Achieve and maintain high standards of stewardship and fiscal responsibility.



### Innovation & Empowerment

Encourage and reward creativity, welcoming ideas and acknowledging participants in this process.



### Compassion & Respect

Consider and support the unique circumstances of our co-workers and our clients.



### Collaboration & Teamwork

Develop partnerships and relationships to achieve operational excellence.

# Our Programs & Sites

The North Peace Housing Foundation manages a diverse portfolio of housing programs and sites across the Peace Country region of Alberta, serving seniors, families, and individuals in need of affordable and supportive housing.

## Supportive Living Accommodation (Lodge)

### Provincially Owned:

- Del-Air Lodge — 50 Lodge units + 16 Continuing Care Type B units, Town of Manning
- Heritage Tower — 82 units, Town of Peace River
- Homesteader Lodge — 27 units, Village of Hines Creek

### NPHF Owned:

- Harvest Lodge — 66 units, Town of Fairview

## Senior Apartment Accommodation

### Provincially Owned:

- Autumn Villa — 8 units, Village of Berwyn
- Garrison Manor — 46 units, Town of Fairview
- Greene Valley Apartments — 20 units, Town of Peace River
- Legion Court — 16 units, Town of Grimshaw
- Legion Place — 8 units, Town of Grimshaw
- Manning Seniors Apartments — 16 units, Town of Manning
- Nampa Legion Manor — 12 units, Village of Nampa
- Pioneer Village — 4 units, Hamlet of Worsley

## Affordable Housing Program

### NPHF Owned:

- Garden Court Apartments — 63 seniors apartments, Town of Peace River
- 4 units, Hamlet of Cadotte Lake (Sustainable Remote Housing Program)

## Community Housing Program

### Provincially Owned:

- 10 units — Town of Grimshaw
- 79 units — Town of Peace River
- 9 units — Town of Manning
- 1 unit — Village of Berwyn
- 8 units — Town of Fairview
- 2 units — Village of Nampa

### NPHF Owned:

- 25 units — Town of Grimshaw
- 2 units — Town of Peace River
- 14 units — Town of Manning
- 1 unit — Village of Berwyn
- 1 unit — Hamlet of Dixonville

## Rental Assistance Benefit

Budget Based (Provincially Approved)



# Five Strategic Pillars

The following strategies will guide the North Peace Housing Foundation over the next 5 years, ensuring we continue to serve our communities with excellence, integrity, and purpose.

- 1** **Operational Excellence**  
Streamline operations and strengthen our workforce
- 2** **Board Excellence**  
Strengthen governance and leadership continuity
- 3** **Financial Planning**  
Secure long-term financial sustainability
- 4** **Partnerships**  
Foster and Maintain strong community connections
- 5** **Advocacy**  
Champion housing needs at all levels

# Demonstrate Operational Excellence

## Public Image & Communication

Continue to strengthen the Foundation's public image through strategic use of social media and participation in community events, supported by an overarching plan for communication.

## Curb Appeal & Resident Experience

Continue to improve the curb appeal of properties to ensure they reflect the well-maintained, clean, and attractive interiors of our units, resulting in increased occupancy and fostering pride in residency, recognizing that the experience of our residents and tenants is central to this work.

## Standard Operating Procedures

Ongoing development of Standard Operating Procedures (SOPs) to streamline operations, enhance consistency and quality, eliminate redundancy, and ensure compliance with legislative and industry standards.

## Board Reporting & Dashboards

Refine Board reporting and operational dashboards that provide real-time insights into key performance metrics, enabling informed decision-making and ensuring Board Members receive clear, concise, and meaningful information.

## Organizational Structure & Succession

Conduct ongoing reviews of the organizational structure and succession plans to ensure optimal staffing and long-term leadership continuity.

## IT Security & Cybersecurity

Maintain and enhance IT security by ensuring staff remain vigilant and prepared to recognize and respond to cybersecurity threats through ongoing education and awareness initiatives.

## Personnel Growth & Development

Foster the growth and development of personnel through ongoing education, with a focus on cross-training and coverage strategies to cultivate a skilled, empowered, and motivated workforce.



# Demonstrate Board of Director Excellence

## **01 — Succession Planning**

Develop a succession plan that identifies future departures and outlines the process for transitioning roles smoothly.

## **02 — Mentorship Programs**

Establish mentorship programs where experienced Board members guide new members to ensure knowledge transfer and smooth transitions.

## **03 — Comprehensive Orientation**

Provide a comprehensive Board orientation covering the Foundation's core principles, governance, and strategic direction.

## **04 — Ongoing Education**

Offer ongoing educational opportunities to keep Board members informed about governance, financial management, and sector-specific issues.

## **05 — Policy Review Schedule**

Establish a schedule for regular review of Board policies to ensure they remain relevant and effective in guiding Board operations and decision-making.

## **06 — Policy Documentation & Access**

Ensure all Board policies are well-documented, easily accessible, and clearly communicated.



# Long-Term Financial Planning

## Asset Management

Enhance asset management and facility systems, focusing on efficiency, cost-effectiveness, and long-term optimization.

## Sustainable Development

Identify sustainable development opportunities that will have a positive financial impact, including mixed-income and mixed-use.

## Housing Stock Assessment

Assess housing stock considering financial sustainability and evolving resident needs and adjust as appropriate.

## Capital Priorities

Advance key capital priorities, including financial planning for the expansion of Harvest Lodge in Fairview, development of a long-term strategy for the Westview property in Peace River, conversion of underutilized lodge rooms into one-bedroom suites, and divestment of surplus properties in Fairview.

## Fundraising & Grants

Actively pursue fundraising and grant opportunities, including Charitable Status.

## Innovative Funding Models

Explore innovative and sustainable funding models and other revenue generating ideas.

## Workforce Capacity

Continue to assess the cost and impact of internal and external workforce capacity to support efficient and effective operations.

## Financial Communication

Ensure financial information is communicated clearly to support Board decision-making.

# Foster and Maintain Strong Partnerships, Connections & Advocacy



## Partnerships & Connections

- Understand and strengthen partnerships with community stakeholders and agencies to better serve our existing and future clients.
- Continue to engage with other Housing Management Bodies, ASCHA, APHAA, and related associations to develop relevant standards and efficiencies.
- Build an effective relationship with ALA, Continuing Care, and Home Care within the Ministry Framework.
- Continue to explore and define the Foundation's role in higher level care.
- Strengthen communication across communities to understand regional needs.



## Advocacy

- Work with the Province in prioritizing the maintenance of aging assets to safely meet the current and future needs of our clients.
- Partner with housing related associations to strengthen and support advocacy efforts at the provincial and federal levels.
- Collaborate with government at all levels to advance our mission of providing, within our mandate, quality, affordable, and supportive housing within healthy, safe, and inclusive communities.
- Ensure advocacy efforts are supported by robust information for Board decision-making.

# Accountability & Implementation

- ① This Strategic Plan was prepared in accordance with Board Governance Policy 3.6 Annual Strategic Planning Meeting. Reviewed annually, the Strategic Plan provides overall direction of the Foundation in developing the Business Plan.

## Governance & Oversight

The Chief Administrative Officer is responsible for the implementation of the goals of the Strategic Plan. Annual reviews ensure the plan remains responsive to new information and emergent situations, maintaining its relevance and effectiveness in guiding the Foundation's work.



### Annual Review

Plan reviewed every year



### CAO Responsible

Implementation led by Chief Administrative Officer



*"Everyone has a place to call home."*

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# Rural and Remote Alberta

## 2025 Alberta Provincial Housing & Service Needs Estimation

### TOTAL COMMUNITY MEMBERS EXPERIENCING HOUSING INSECURITY

# 5,310



Of the **2,488 survey submissions**, **726** respondents were housing secure and **1,762 were housing insecure**.

There were **1,394 dependents** and **2,154 adults** who shared housing insecure conditions with housing insecure respondents.

### TOP REASONS FOR HOUSING INSECURITY



High housing costs



Health challenges



Low vacancy rates

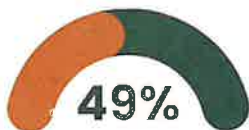
Women were **2.7** times more likely than men to be housing insecure.

**94%** of respondents who spent time in care were housing insecure.

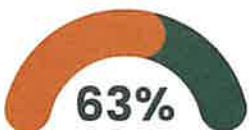
**90%** of 2SLGBTQIA+ respondents were housing insecure.

**89%** of racialized respondents were housing insecure.

### EMPLOYMENT



of housing insecure respondents are employed.



of housing insecure respondents are employed full-time.



### TOP MISSING AMENITIES



sufficient heating



drinking water



fire protection

### TOP SUPPORTS ACCESSED



basic needs



health & wellness



financial supports



RDN

This project is funded in part by

Canada

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info

**BIG thanks!**

**COUNTY OF NORTHERN LIGHTS**

**for your support of Lemonade Day**

**Community Futures Peace Country**

**Lemonade Day! NORTHERN ALBERTA**

**Community Futures Peace Country**

Thank you to the County of Northern Lights for their generous support of Lemonade Day, coming to Manning for the first time on June 13.

In addition to providing sponsorship funding to help bring the program to the community, Councillor Gloria Dechant has volunteered to serve as one of our three judges. Thank you to the County for your support, enthusiasm, and commitment to encouraging young entrepreneurs.

Lemonade Day is a rain or shine event, and we encourage everyone to get involved. Stop by the lemonade stands on June 13, meet our young entrepreneurs, and support their hard work, creativity, and business ideas. [See less](#)

2 1

County of Northern Lights  
We're happy to support budding entrepreneurs and look forward to seeing what they come up with!

1m Like Reply

Comment as County of Northern Lights

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## Board Meeting Highlights 23 May 2026

This summary is designed to keep you informed about Peace Library System (PLS) activities and Board decisions. It is distributed to member councils, library boards and the PLS Board of Directors after each Board meeting.

The Board held a full Board meeting on 23 May 2026.

The 2025 Peace Library System audit was presented by representatives of MNP LLP Chartered Professional Accountants. The financial statements were approved.

Revisions were approved for the following policies: *Allotment Fund Policy; Hiring, Compensation and Leave Policy; Information Technology (IT) Services for Member Libraries Policy; Confidentiality Policy; Confidentiality Policy for Library Service Points*. The Board approved the following new policies: *Artificial Intelligence (AI) Policy; Video Camera Surveillance Policy*. The Board approved the new Access to Information Bylaw 1, to replace the repealed *FOIP Bylaw*.

The 2025 Personnel Committee Report to the Board and the 2025 Plan of Service Committee Report to the Board, the 2025/26 Indigenous Populations Grant Final Report, the PLS Report to Members and the Annual Grant Application were all approved.

The CEO reported that the new Collection Services Manager has started with PLS, that the ATIA/POPA regulations for libraries are being addressed both at PLS and the member libraries, that Bill 28 is a cause for concern and conversation in the library community, and that a meeting occurred between Alberta and BC system directors, with more to come.

Staff reported that items ordered for libraries are now being turned around at headquarters in two days or less, vastly improving the delivery times for shelf-ready books. The IT department has rolled out multi-factor authentication for headquarters and library staff. The 2026 TD Summer Reading Program will have the theme "Dive In!"; 20 libraries have signed up to participate. The PLS Symposium will take place 29 May 2026, in Grande Prairie, and the Stronger Together Conference will take place 20-21 October 2026, in Edmonton. Indigenous Services is working on creating and maintaining relationships with the northern Indigenous communities.

2026 allotment fund balances were reported, the 2026 first quarter financial statements were reviewed. Minutes of the Executive Committee, the Plan of Service Committee and the Personnel Committee were passed. Correspondence was reviewed and discussed.

Connecting libraries, people and resources through teamwork, technology and training

### Board Representatives:

- |                    |                                 |
|--------------------|---------------------------------|
| Amber Bean         | Clear Hills County              |
| Belinda Halabisky  | County of Northern Lights       |
| Brad Pearson       | MD of Lesser Slave River        |
| Brian Bielopotocky | Village of Nampa                |
| Brian Peterson     | County of Grande Prairie        |
| Brendan Powell     | MD of Opportunity               |
| Christine Griffin  | MD of Smoky River               |
| Cindy Williams     | Town of Slave Lake              |
| Darlene Payou      | Town of McLennan                |
| Dick Barendregt    | Town of Wembley                 |
| Ed Armagost        | Saddle Hills County             |
| Frank Armella      | Village of Hines Creek          |
| Harley Poitras     | Paddle Prairie Metis Settlement |
| Hermann Minderlein | Town of High Prairie            |
| Jane Weber         | Village of Berwyn               |
| Jennifer Wolan     | Town of Beaverlodge             |
| John Broderick     | Town of Manning                 |
| Ken Hoedl          | Town of Valleyview              |
| Kim Norman         | Town of Fox Creek               |
| Lindsay Brown      | Town of Falher                  |
| Lynn Florence      | Town of Grimshaw                |
| Mark Liboiron      | Town of High Level              |
| Mike O'Connor      | City of Grande Prairie          |
| Norm Duval         | Northern Sunrise County         |
| Pauline Nelson     | Town of Sexsmith                |
| Peggie Barnhill    | Town of Rainbow Lake            |
| Roberta Hunt       | Big Lakes County                |
| Stan Golob         | Town of Fairview                |
| Sumit Gour         | Town of Spirit River            |
| Tamara Babcock     | Village of Rycroft              |
| Tasha Isert        | MD of Fairview                  |
| Theresa Johnson    | MD of Peace                     |
| Tim Chandonnet     | Birch Hills County              |
| Tom Burton         | MD of Greenview                 |
| Yemi Babalola      | Town of Peace River             |
| Vacant             | MD of Spirit River              |
| Vacant             | Village of Donnelly             |
| Vacant             | Village of Girouxville          |

**Quick Facts 2026**

Population Served: 176,193  
 Members: 37 municipalities & 1 Métis Settlement  
 Member Public Libraries: 46  
 Contracting Schools: 34  
 Chair: Amber Bean (Clear Hills County)  
 CEO: Louisa Robison

Peace Library System acknowledges Treaty 8 territory as well as the Métis Nation of Alberta. Peace Library System libraries are located on territory that provided a travelling route and home to many Indigenous peoples.

08.70-b)

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**From:** Northern Alberta Medical Program <NAMPIinformation@ualberta.ca>  
**Sent:** Thursday, June 4, 2026 7:10 AM  
**To:** Teresa Tupper  
**Subject:** NAMP Newsletter - June 2026

No images? [Click here](#)



# NAMP News

Updates from the Northern Alberta Medical Program

**Celebrating a Strong Start: NAMP's  
Successful First Year**



The Northern Alberta Medical Program proudly celebrated the close of its first inaugural year with a memorable gathering on May 1, 2026, at Camp Tamarack. Bringing together staff, faculty, students and valued community members, the event was a meaningful opportunity to reflect on a year of growth, collaboration and achievement.

Set against the backdrop of the outdoors, attendees enjoyed a BBQ, games and time to connect—celebrating not only the accomplishments of the past year but also the strong relationships that have been built along the way. The atmosphere was one of appreciation and excitement, highlighting the collective effort that made this first year such a success.

The Northern Alberta Medical Program extends its sincere thanks to all staff, students, faculty and community members who attended and contributed to this milestone celebration. Your support, dedication and enthusiasm have been

instrumental in shaping the program's success. Without you, this achievement would not have been possible.

As the program looks ahead, this celebration marks the beginning of what promises to be a lasting tradition—honoring progress, community and continued success in the years to come.

## A Collective Achievement: Honoring Our First Year and Looking Ahead



The end of our First Academic Year of the Northern Alberta Medical Program is a fitting time to reflect, understand, be grateful and refocus our gaze to the future. The NAMP Team has been able to deliver, truly from the ground up, a complete year of academic learning - an accomplishment we can all be incredibly proud of. With shared purpose, the U of A Faculty of Medicine and Dentistry and Northwestern Polytechnic have brought their commitment to this achievement. Our Communities, Indigenous Leaders and Health System partners have brought vision and guidance, while sharing the load in this work. Our Teachers and Staff have shouldered tremendous loads, knowing the task is worth the effort and our Students have had the dual roles of learners AND teachers along the way.

But even more so, it has become obvious that this project and all the energy that it requires, is a shared journey that binds our Program, our Institutions, our Teachers, our Students and our Communities into one single Team. This Collective is the backbone of our development, the

foundation of our delivery and the wind in the sails of our shared aspirations.

Please take time to congratulate each other and recommit to our journey. We support and commit to each other, as we look to the brighter future that has propelled us since Day 1. Join us.

**Richard Martin, Assistant Dean - Northern Alberta Medical Program**

## **Meet Matt | Northern Alberta Medical Program (NAMP) Student**



## NAMP Faculty Development Event Returns This Fall

The Northern Alberta Medical Program (NAMP) is pleased to announce its upcoming Faculty Development event, taking place this fall at the Grande Prairie Regional Hospital. Designed to foster meaningful learning and connection, this year's event will be delivered in an expanded day-and-a-half, fully in-person format—offering enhanced opportunities for collaboration among colleagues from across the region.

Kicking off the evening of Friday, October 23, the program will begin with an introduction to the medical program, followed by a full day of engaging sessions on Saturday, October 24. Attendees can look forward to practical and insightful topics, including strategies for maximizing teaching in busy clinical environments, delivering effective feedback, and understanding academic integrity and curriculum mapping.

This event will bring together both physician and non-physician educators who are passionate about strengthening community-based medical education. A light supper will be provided on Friday, with breakfast and lunch served on Saturday.

Be sure to save the date—additional details and registration information will be shared soon.

## SAVE THE DATE:

# Nothern Alberta Medical Program

## Faculty Development Day

Friday, October 23, 2026

5:00 pm – 8:00 pm

Saturday, October 24, 2026

7:45 am -4:30 pm

Grande Prairie, AB

Format: In-person

### Join Our Preceptor Workshop:

Begin Friday evening with a light dinner and networking, followed by an introduction to the Medical Program. Continue with a full day of interactive sessions on Saturday:

- Teaching effectively in busy clinical settings
- Delivering meaningful feedback
- Academic integrity and curriculum mapping

**Who:** Physician and non-physician teachers

**Included:** Light dinner (Friday) + breakfast, lunch, and refreshments (Saturday)

## Meet the Team



The Northern Alberta Medical Program is proud to introduce our Year 2 Academic Coordinator **Justine Bristow** to the team.

## Guiding the Next Generation: Celebrating MeDMAP Mentors and LCE Preceptors

MeDMAP mentors and LCE preceptors play a vital role in supporting medical students throughout their training, providing guidance, clinical insight, and practical, hands-on learning experiences. Through interactive teaching, case-based discussions and real-world clinical supervision, they help learners translate knowledge into practice while building confidence and essential professional skills. Beyond teaching, they offer valuable mentorship and career advice, fostering a supportive and engaging learning environment.



The Northern Alberta Medical Program extends its sincere gratitude to the dedicated MeDMAP mentors and LCE preceptors of 2025–2026. With contributions from communities including Grande Prairie, Spirit River, High Prairie, Hinton, Peace River, Athabasca, Beaverlodge, Hythe, Calling Lake and

Whitecourt, these committed educators are instrumental in shaping the next generation of skilled and compassionate physicians.

**Interested in becoming a MeDMAP mentor or LCE preceptor? For more information visit [here](#).**

## Shape the Future of Medicine—Teach with Us!

Join the University of Alberta's MD Program and inspire the next generation of physicians. Share your expertise, shape future healthcare leaders, and make a lasting impact on healthcare in Alberta.

The Northern Alberta Medical Program (NAMP) is recruiting clinical teachers with a passion for Rural and Regional Generalist practice. Be part of this exciting new chapter – our second first cohort of 30 students arrives in Fall 2026!



### Teaching Opportunities:

**Lecturer** - Deliver live or virtual lectures to pre-clerkship medical students from Grande Prairie or anywhere!

**Small Group Learning Facilitator** - Lead small groups, fostering critical thinking and deeper understanding of foundational medical concepts

**Clinical Skills Instructor** - Teach essential hands-on and communication skills in clinical and simulated settings

**Physician Mentorship** - Guide and advise students on their career and education journey

**OSCE Examiner** - Assess students' clinical skills in standardized exams

### **Why get Involved?**

**Gain University of Alberta Formal Affiliation** with access to faculty development and U of A resources

**Shape Future Physicians** - Make a direct and lasting impact

**Get Comprehensive Support** - Onboarding, training, administration, and tech help provided

**Grow and Be Recognized** - Receive feedback and recognition

**Support Rural Health** - Help train much-needed rural physicians

**Enjoy Rewarding Mentorship** - Find satisfaction in guiding future doctors

**Get Compensated** - \$125/hour for direct clinical instruction

[Sign up Here](#)

**Building Compassion in the North: Join the Patient Immersion Experience**



As the Northern Alberta Medical Program (NAMP) enters its second year in Grande Prairie, we are excited to expand the Patient Immersion Experience (PIE). After a successful inaugural year, we are again looking for community members to help our next cohort of medical students understand the person behind the patient.

What is the Patient Immersion Experience? PIE is a unique educational bridge that moves beyond textbooks and clinics. We match a pair of medical students with a local Patient Mentor - someone living with a chronic illness or disability - to learn about the real-world realities of navigating the healthcare system in Northern Alberta.

Why Your Voice Matters: Our students are developing their clinical knowledge, but the most important lessons come from you. By sharing your story, you help future doctors develop the empathy, communication skills and local perspective required to provide exceptional care in our region.

Program Details:

Three informal visits over the 2026-2027 academic year. Orientation and meet + greet occurs September 2026.

- Students will guide the meetings with questions focused on your medical journey, challenges and successes.
- Mentors must live within 40 km of the Grande Prairie Regional Hospital.
- We are seeking individuals who are comfortable sharing their lived experiences.

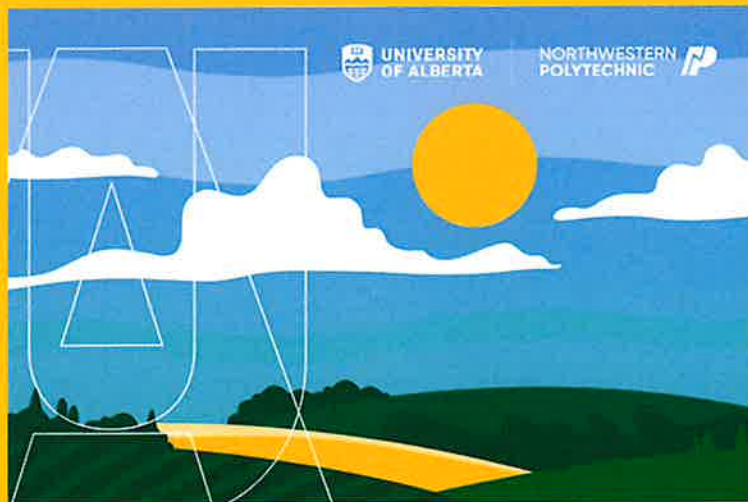
Shape the Future of Northern Medicine Help us ensure that the next generation of physicians understands the community they serve. To learn more or express your interest, please visit [here](#).

NAMP extends a warm thank you to all who express interest. While we value every volunteer, participation is based on student matching and program capacity for the upcoming term.

Questions? Reach out to us at [NAMPcse@ualberta.ca](mailto:NAMPcse@ualberta.ca).



**Are you conducting research and interested in hosting a student for shadowing?** Clinics or physicians involved in research who would like to offer student shadowing opportunities are welcome to email us at [namptssr@ualberta.ca](mailto:namptssr@ualberta.ca) to discuss possibilities.



Inspire the next generation of physicians by teaching in the University of Alberta's MD Program, an innovative medical school dedicated to training diverse, competent and compassionate physician leaders to serve the health needs of all Albertans. Share your expertise, shape future healthcare leaders, and make a lasting impact where it's needed most!

Sign up to Teach in the MD  
Program

## NAMP Opportunities

The Northern Alberta Medical Program has a number of exciting opportunities for faculty, administrative support staff and preceptors!

Leadership Positions

Administrative Positions

Teaching Opportunities



## Questions?

**We would love to hear from you!**

Contact the NAMP team at:  
[NAMPInformation@ualberta.ca](mailto:NAMPInformation@ualberta.ca)



### Northern Alberta Medical Program

The Northern Alberta Medical Program (NAMP), a medical education partnership between the University of Alberta and Northwestern Polytechnic, respectfully acknowledges that we are primarily situated on Treaty 8 territory, traditional lands of diverse First Nations and home of Métis peoples. We respect the sovereignty, lands,

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**Subject:**

FW: Useful CNSC Resources - Licensing Timelines and Major Project Reviews

**From:** Clare <ExecutiveDirector@canhc.info>

**Subject:** Useful CNSC Resources - Licensing Timelines and Major Project Reviews

Hello folks,

As discussions continue across Canada regarding new nuclear projects, refurbishments, waste management initiatives, and broader regulatory reform, I thought I would pass along two useful resources recently shared by the Canadian Nuclear Safety Commission (CNSC) and which were raised by CNSC at our AGM in April.

The first is an interactive Major Project Licensing Timeline that provides a visual overview of the various stages involved in the regulatory review process for major nuclear projects:

 [Major Project Licensing Timelines CNSC](#)

The second resource provides an overview of how the CNSC licensing process works, including the major phases of licensing, public hearings, environmental reviews, compliance activities, and licence renewals:

 [Overview of the CNSC Licensing Process for Nuclear Facilities](#)

The licensing process generally progresses through a series of stages, including pre-application activities, application review, technical assessments, public hearings, Commission decisions, licensing, compliance verification, and licence renewal. Indigenous consultation, public engagement, and environmental protection considerations are integrated throughout the process.

While the federal government's proposed "One Project, One Review" reforms may result in changes to how major project assessments are coordinated in the future, these resources provide a useful overview of the current CNSC regulatory framework and licensing process.

You may find these resources helpful as projects continue to advance within your communities and regions.

Regards,

Clare

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